



**OFFICIAL ZONING ORDINANCE**  
**COVINGTON, OHIO**

ORIGINAL ADOPTION:  
UPDATES:

1992  
TO BE LISTED

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## **Article I – TITLE AND AUTHORIZATION**

### 101 Long Title

An Ordinance to Provide for the Comprehensive Zoning of Covington, Ohio; Establishing Use Districts, Encouraging, Regulating and Restricting Therein the Location, Construction, reconstruction, Alteration and Use of Structures and Land, providing for Off-Street Parking, Regulating Signs; Authorizing Conditional Zoning Certificates; Controlling Nonconforming Uses, Establishing a Zoning Districts Map, Providing for the Administration of this Ordinance, Defining the Powers and Duties of the Administrative Offices as Provided hereafter, Establishing a Board of Zoning Appeals; and Prescribing Penalties for the Violation of the Provisions in this Ordinance or any Amendment Thereto.

### 102 Short Title

This Ordinance shall be known as the "Zoning Ordinance of Covington, Ohio."

### 103 Authorization

This Ordinance is authorized by the provisions of Chapter 713, Ohio Revised Code.



## Article II – INTENT AND PURPOSE

### 201 Purpose

The Zoning Ordinance of the Village of Covington is adopted with the purpose of promoting and protecting the public health, safety, comfort, convenience, and general welfare of the people. The fulfillment of the purpose is to be accomplished by seeking:

- 201.1 To encourage and facilitate orderly, efficient, and appropriate growth and development.
- 201.2 To establish population densities to prevent or reduce congestion and to secure economy in the cost providing water supply and sewerage systems, streets, and highways, fire and police protection, schools, parks and recreation facilities, and other governmental services.
- 201.3 To zone all properties with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the Village.
- 201.4 To protect residential, business, commercial and industrial areas alike from harmful encroachment by incompatible uses and to ensure that land allocated to a class of uses shall not be usurped by other inappropriate uses.
- 201.5 To avoid the inappropriate development of lands and provide for adequate drainage, curbing of erosion, and reduction of flood damage.
- 201.6 To foster a more rational pattern of relationship between residential, business, commercial, and manufacturing uses for the mutual benefit of all.

The standards and requirements contained in this Ordinance, and the district mapping reflected on the village of Covington Zoning Map, are intended to further the implementation of the objectives of the Land Development Plan for the Village of Covington as well as protect all desirable existing structures and uses.



**Article III – ENACTMENT AND EFFECTIVE DATE**



## **Article IV – INTERPRETATION**

### 401 Interpretation of Provisions

In the interpretation and application, the provisions of the ordinance shall be held to be minimum requirements. Whenever the requirements of this Ordinance are at variance with the requirements of any other lawfully adopted rules, regulations, ordinances, or resolutions, the most restrictive, or that imposing the higher standards shall govern.

### 402 Validity and Separability

It is hereby declared to be the legislative intent that, if any provision or provisions of this Ordinance, or the application thereof to any zoning lot, building, or other structure, or tract of land, are declared by a court of competent jurisdiction to be invalid or ineffective in whole or in part, to be inapplicable to any person or situation, the effective of such decision shall be limited to the provision or provisions which are expressly stated in the decision to be invalid or ineffective to the zoning lot, building or other structure, or tract of land immediately involved in the controversy. All other provisions of the Ordinance shall continue to be separate and fully effective, and the application of any such provision to other persons or situations shall not be affected.

### 403 Repeal of Conflicting Ordinance

All ordinances or parts of ordinances in conflict with this Zoning Ordinance or inconsistent with the provisions of this ordinance are hereby repealed to the extent necessary to give this ordinance full force and effect.



## **Article V – DEFINITIONS**

INTERPRETATION OF TERMS OR WORDS: For the purpose of this ordinance, certain terms or words interpreted as follows:

1. The word "Person" includes a firm, association, organization, partnership, trust, company or corporation as well as an individual.
2. The present tense includes the future tense, the singular number includes the plural, and the plural number includes the singular.
3. The word "shall" is a mandatory requirement, the word "may" is a permissive requirement and the word "should" is a preferred requirement.
4. The words "used" or "occupied" include the words "intended, designed, or arranged to be used or occupied."
5. The word "lot" includes the words "plot" or parcel."

### Accessory Use or Structure:

A use or structure on the same lot with, and of a nature customarily incidental and subordinate to, the principal use or structure.

### Agriculture:

The use of land for farming, dairying, pasturage, agriculture, horticulture, floriculture, viticulture, and animal and poultry husbandry and the necessary uses for packing, treating, or storing the produce, provided, however, that:

1. The operation of any such accessory uses shall be secondary to that of normal agriculture activities, and
2. The above uses shall not include the feeding or sheltering of animals or poultry in penned enclosures within 100 feet of any residential zoning district. Agriculture does not include the feeding of garbage to animals or the operation or maintenance of a commercial stockyard or feed yard.

### Airport:

Any runway, land area or other facility designed or used either publicly or privately by any person for the landing and taking-off of aircraft, including all necessary taxiways, aircraft storage and tie-down areas, hangars, and other necessary buildings and open spaces.

### Alley:

See Thoroughfare.

### Alterations, Structural:

Any change in the supporting members bearing walls, columns, beams, or girders.

### Automotive Repair:

The repair, rebuilding or reconditioning of motor vehicles or parts thereof, including collision service, painting, and steam cleaning of vehicles.



Automotive, Mobile Home, Travel Trailer, and Farm Implement Sales:

The sale or rental of new and used motor vehicles, mobile homes, travel trailers, or farm implements, but not including repair work except incidental warranty repair of same, to be displayed and sold on the premises.

Automotive Wrecking:

The dismantling or wrecking of used motor vehicles, mobile homes, trailers, or the storage, sale or dumping of dismantled, partially dismantled, obsolete or wrecked vehicles or their parts.

Basement:

A story all or partly underground but having at least one-half of its height below the average level of the adjoining ground.

Building:

Any structure designed or intended for the support, enclosure, shelter, or protection of persons, animals, chattels, or property.

Building Accessory:

A subordinate building detached from, but lot as the principal building, the use of and accessory to the of the main building

Building Height:

The vertical distance measured from the average elevation of the proposed finished grade at the front of the building to the highest point of the roof for flat roofs, to the deck line of mansard roofs, and the mean height between eaves and ridge for gable, hip and gambrel roofs.

Building Line:

See Setback Line.

Building, Principal:

A building in which is conducted the main or principal use of the lot on which said building is situated.

Business, Convenience:

Commercial establishments which cater to and can be located in close proximity to or within residential districts without creating undue vehicular congestion, excessive noise, or other objectionable influences. To prevent congestion, convenience uses include, but need not be limited to drugstores, beauty salons, barber shops, carry- outs, dry cleaning and laundry pickup facilities, and grocery stores, if less than 10,000 square feet in floor area. Uses in the classification tend to serve a day-to-day need in the neighborhood.

Business, General:





Commercial uses which generally require locations on or near major thoroughfares and/or their intersections, and which tend, in addition to serving day-to-day needs of the community, also supply the more durable and permanent needs of the whole community. General business uses include, but need not be limited to, such activities as supermarkets; stores that sell hardware, apparel, footwear, appliances, and furniture; department stores; and discount stores.

Business, Highway:

Commercial uses which generally require locations on or near major thoroughfares and/or their intersections, and which tend to serve the motoring public. highway business uses include, but need not be limited to, such activities as filling stations, truck and auto sales and service; restaurants and motels; and commercial recreation.

Business, Office:

Quasi-commercial uses which may often be transitional between retail business and/or manufacturing, and residential uses. Office business generally accommodates such occupations as administrative, executive, professional, accounting, writing, clerical, stenographic, and drafting.

Business, Services:

Any profit-making activity which renders services primarily to other commercial or industrial enterprises, or which services and repairs appliances and machines used in homes or businesses.

Business, Wholesale:

Business establishments that generally sell commodities in large quantities or by the piece to retailers, jobbers, other wholesale establishments, or manufacturing establishments. These commodities are basically for further resale, for use in the fabrication of a product, or for use by a business service.

Cemetery:

Land used or intended to be used for the burial of the human or animal dead and dedicated for cemetery purposes, including crematories, mausoleums, and mortuaries if operated in connection with and within the boundaries of such cemetery.

Channel:

A natural or artificial watercourse of perceptible extent, with bed and banks to confine and conduct continuously or periodically flowing water.

Clinic:

A place used for the care, diagnosis, and treatment of sick, ailing, infirm, or injured persons, and those who are in need of medical and surgical attention, but who are provided with board or room or kept overnight on the premises.

Club:



A building or portion thereof or premises owned or operated by a person for a social literary, political, educational or recreational purpose primarily for the exclusive use of members and their guests.

Commercial Entertainment Facilities:

Any profit-making activity which is generally related to the entertainment field, such as motion picture theatres, carnivals, nightclubs, cocktail lounges, and similar entertainment activities.

Community Oriented Social Services Facility:

A facility which provides resident services to a group of individuals of who one or more are unrelated. These individuals are mentally retarded, handicapped, aged, or disabled, are undergoing rehabilitation, and are provided services to meet their needs. This category includes uses licensed, supervised or under contract by any Federal, State, County or other political subdivision. Community Oriented Residential Social Service Facilities (Residential Homes) include the following listed categories:

1. Residential Facilities are homes or facilities in which a person with a developmental disability resides, except a home subject to Chapter 3721 of the Ohio Revised Code or the home of a relative or legal guardian in which a person with a developmental disability resides. ("Developmental disability" means a disability that originated before the attainment of eighteen years of age and can be expected to continue indefinitely, constitutes a substantial handicap to the person's ability to function normally in society, and is attributable to mental retardation, cerebral palsy, epilepsy, autism, or any other condition found to be closely related to mental retardation because such condition results in similar impairment of general intellectual functioning or adaptive behavior or requires similar treatment and services.)
  - a. *Family Homes* are residential facilities that provide room and board, personal care, rehabilitation services, and supervision in a family setting for not more than eight persons with developmental disabilities.
  - b. *Group Homes* are residential facilities that provide the services of Family Homes for at least nine but no more than sixteen persons with developmental disabilities.
2. *Social Care Homes* are residential homes for children or adolescents who lack social maturity or have emotional problems but who have not been or judged delinquent. Residency may be permanent or transient.
3. *Intermediate Care Homes* are or adolescents who have been residential home in lieu of institution residential homes assigned by a placement in a for children court to a correctional institution.
4. *Halfway Houses* are residential homes for adolescents or adults who have been institutionalized and released or who have had alcohol or drug problems which make operation in society difficult and who require the protection of a group setting.

Comprehensive Development Plan:

A plan, or any portion thereof, adopted by the planning commission and the legislative authority of the Village of Covington, Ohio showing the general location and extent of present and proposed physical facilities including housing, industrial, and commercial uses, major



thoroughfares, parks, schools, and other community facilities. This plan establishes the goals, objectives, and policies of the community.

Conditional Use:

A use permitted within a district other than a principally permitted use, requiring a conditional use permit and approval of the Board of Zoning Appeals. Conditional uses permitted in each district are listed in the official Schedule of District Regulations.

Conditional Use Permit:

A permit issued by the Zoning Inspector upon approval by the Board of Zoning Appeals to allow a use other than a principally permitted use to be established within the district.

Corner Lot:

See Lot Types.

Cul-de-Sac:

See Thoroughfare.

Dead-End Street:

See Thoroughfare.

Density:

A unit of measurement: the number of dwelling units per acre of land.

1. Gross Density - The number of dwelling units per acre or the total land to be developed.
2. Net Density - The number of dwelling units per acre of land when the acreage involved includes only the land devoted to residential uses.

Dwelling:

Any building or structure (except a house trailer or mobile home as defined by the Ohio Revised Code 4501.01) which is wholly or partly used or intended to be used for living or sleeping by one or more human occupants.

Dwelling Unit:

Space, within a dwelling, comprising living, dining, sleeping room or rooms, storage closets, as well as space and equipment for cooking, bathing, and toilet facilities, all used by only one family and its household employees.

Dwelling, Single Family:

A dwelling consisting of a single dwelling unit only separated from other dwelling units by open space.

Dwelling, Two-Family:



A dwelling consisting of two dwelling units which may be either attached side by side or one above the other, and each unit having a separate or combined entrance or entrances.

Dwelling, Multi-Family:

A dwelling consisting of three or more dwelling units including condominiums with varying arrangements or entrances and party walls. Multi-family housing may include public housing and industrialized units.

Dwelling, Industrialized Unit:

An assembly of materials or products comprising all or part of a total structure which, when constructed, is self-sufficient or substantially self-sufficient, and when installed, constitutes a dwelling unit, except for necessary preparations for its placement, and including a modular or sectional unit but not a mobile home.

Dwelling, Rooming House (Boarding House, Lodging House, Dormitory):

A dwelling part thereof, other than a hotel, motel or restaurant where meals and/or lodging are provided for compensation, for three or more unrelated persons where no cooking or dining facilities are provided in the individual rooms.

Easement:

Authorization by a property owner for the use by another, and for a specified purpose, of any designated part of this property.

Essential Services:

The erection, construction, alterations or maintenance by public utilities or municipal or other governmental agencies, or underground gas, electrical, steam or water transmission, or distribution systems, collection, communication, supply or disposal systems, or sites, including poles, wires, mains, drains, sewers, pipes, traffic signals, hydrants, or other similar equipment and accessories in connection therewith which are reasonably necessary for the furnishing of adequate service by such public utilities or municipal or other governmental agencies or for the public health or safety or general welfare, but not including buildings.

Family:

One or more persons occupying a single dwelling unit, provided that unless all members are related by blood, adoptions, or marriage, no such family shall contain over five persons.

Farm Vacation Enterprises (Profit or Non-Profit):

Farms adapted for use as vacation farms, picnicking and sport areas, fishing waters, camping, scenery and nature recreation areas; hunting areas; hunting preserves and water-shed projects.

Flood plains:

That land, including the flood fringe and the floodway, subject to inundation by the regional flood.



Flood, Regional:

Large floods which have previously occurred or which may be expected to occur on a particular stream because of like physical characteristics. The regional flood generally has an average frequency of the one hundred (100) year recurrence interval flood.

Floodway:

That portion of the flood plain, including the channel, which is reasonably required to convey the regional flood waters. Floods of less frequent recurrence are usually contained completely within the floodway.

Floodway Fringe:

That portion of the flood plain, excluding the floodway, where development may be allowed under certain restrictions.

Floor Area of a Residential Building:

The sum of the gross horizontal area of the several floors of a residential building, excluding basement floor areas not devoted to residential use, but including the area of roofed porches and roofed terraces. All dimensions shall be measured between interior faces of walls.

Floor Area of a Non-Residential Building (To be used in calculating parking requirements):

The floor area of the specified use excluding stairs, washrooms, elevator shafts, maintenance shafts and rooms, storage spaces, display windows, and fitting rooms, and similar areas.

Floor Area, Useable:

Measurement of usable floor area shall be the sum of the horizontal areas of the several floors of the building, measured from the interior faces of the exterior walls.

Food Processing:

The preparation, storage, or processing of food products. Examples of these activities include bakeries, dairies, canneries, and other similar businesses.

Garages, Private:

A detached accessory building or portion of a principal building for the parking or temporary storage of automobiles, travel trailers, and/or boats of the occupants of the premises and wherein:

1. Not more than one space is rented for parking to person not resident on the premises;
2. Not more than one commercial vehicle per dwelling unit is parked or stored;
3. The commercial vehicle permitted does not exceed two tons capacity.

Garage, Public:

A principal or accessory building other than a private garage, used for parking or temporary storage of passenger automobiles, and in which no service shall be provided for remuneration.



### Garage, Service Station:

Building and premises where gasoline, oil, grease, batteries, tires, and motor vehicle accessories may be supplied and dispensed at retail, and where in addition, the following services may be rendered and sales made:

1. Sales and service of spark plugs, batteries, and distributors parts;
2. Tire servicing and repair, but not recapping or regrooving;
3. Replacements of mufflers and tail pipes, water hose, fan belts, brake fluid, light bulbs, fuses, floor mats, seat covers, windshield wipers and blades, grease retainers, wheel bearings, mirrors and the like;
4. Radiator cleaning and flushing;
5. Washing, polishing and sale of washing and polishing materials;
6. Greasing and lubrication;
7. Providing and repairing fuel pumps, oil pumps, and lines;
8. Minor servicing and repair of carburetors;
9. Adjusting and repairing brakes;
10. Minor motor adjustment not involving removal of the head of crankcase or racing the motor.
11. Sales of cold drinks, packaged food, tobacco, and similar convenience goods for service station customers, as accessory and incidental to principal operations;
12. Provisions of road maps and other information material to customers, provision of restroom facilities;
13. Warranty maintenance and safety inspections.

Uses permissible at a filling station do not include major mechanical and body work, straightening of body parts, painting, welding, storage of automobiles not in operating condition, or other work involving noise, glare, fumes, smoke, or other characteristics to an extent greater than normally found in filling stations. A filling station is not a repair garage nor a body shop.

### Home Occupation:

An occupation conducted in a dwelling unit, provided that:

1. Not more than one person other than members of the family residing on the premises shall be engaged in such occupation;
2. The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than
3. twenty-five (25) percent of floor area of the dwelling unit shall be used in the conduct of the home occupation;
4. There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one sign, not exceeding two square feet in area, nonilluminated, and mounted
5. flat against the wall of the principal building;
6. No traffic shall be generated by such home occupation in greater volume than would normally be expected in a residential neighborhood, and any need for parking generated by



the conduct of such home occupation shall meet the off-street parking requirements as specified in this ordinance, and shall not be located in a required front yard;

7. No equipment or process shall be used in such home occupation which creates noise, vibrations, glare, fumes, odors, or electrical interference, detectable to the normal senses off the lot, if the occupation is conducted in a single-family residence, or outside the dwelling unit if conducted in other than a single-family residence.
8. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in line voltage off the premises.

Hotel or Motel and Apartment Hotel:

A building in which lodging or boarding and lodging are provided and offered to the public for compensation. As such it is open to the public in contradistinction to a boarding house, rooming house, lodging house, or dormitory which is herein separately defined.

Institution:

Building and/or land designed to aid individuals in need of mental, therapeutic, rehabilitative counseling, or other correctional services.

Junk Building, Junk Shops, Junk Yards:

Any land, property, structure, building, or combination of the same, on which junk is stored or processed.

Kennel:

Any lot or premises on which four (4) or more domesticated animals more than (4) months of age are housed, groomed, bred, boarded, trained, or sold and which offers provisions for minor medical treatment.

Loading Space, Off-Street:

Space logically and conveniently located for bulk pickups and deliveries, scaled to delivery vehicles expected to be used, and accessible to such vehicles when required off-street parking spaces are filled. Required off street-loading space is not to be included as off-street parking space in computation of required off-street parking space. All off-street loading spaces shall be located totally outside of any street or alley right-of-way.

Location Map:

See Vicinity Map.

Lot:

For the purposes of this ordinance, a lot is a parcel of land of sufficient size to meet minimum zoning requirements for use, coverage, and area, and to provide such yards and other open spaces are herein required. Such lot shall have frontage on an improved public street, or on an approved private street, and may consist of:



1. A single lot of record;
2. A portion of a lot of record;
3. A combination of complete lots of record, of complete lots of record and portions of lots of record, or of portions of lots of record.

Lot Coverage:

The ratio of enclosed ground floor area of all building on a lot to the horizontally projected area of the lot, expressed as a percentage.

Lot Frontage:

The front of a lot shall be construed to be the portion nearest the street. For the purpose of determining yard requirements on corner lots and through lots, all sides of a lot adjacent to streets shall be considered frontage, and yards shall be provided as indicated under "Yards" in this section.

Lot, Minimum Area of:

The area of a lot is computed exclusively of any portion of the right-of-way of any public or private street.

Lot Measurement:

A lot shall be measured as follows:

1. Depth: The distance between the mid-points of straight lines connecting the foremost points of the side lot lines in front and rearmost points of the side lot lines in the rear.
2. Width: The distance between straight lines connecting front and rear lot lines at each side of the lot, measured at the building set-back line.

Lot of Record:

A lot which is part of a subdivision recorded in the office of the County Recorder, or a lot or parcel described by metes and bounds, the description of which has been so recorded.

Lot Types:

Terminology used in this ordinance with reference to corner lots, interior lots and through lots is as follows:

1. Corner lot: A lot located at the intersection of two or more streets. A lot abutting on a curved street or streets shall be considered a corner lot if straight lines drawn from the foremost points of the side lot lines to the foremost points of the lot meet at an interior angle of less than one hundred thirty-five (135) degrees.
2. Interior Lot: A lot with only one frontage on a street.
3. Through Lot: A lot other than a corner lot with a frontage on more than one street. Through lots abutting two streets may be referred to as double frontage lots.





4. Reversed Frontage Lot: A lot on which frontage is at right angles to the area. A reversed corner lot may also be a corner lot.

Major Thoroughfare Plan:

The portion of comprehensive plan adopted by the Village Planning Commission indicating the general location recommended for arterial, collector, and local thoroughfares within the appropriate jurisdiction.

Maintenance and Storage Facilities:

Land, buildings, and structures devoted primarily to the maintenance and storage of construction equipment and material.

Manufacturing, Heavy:

Manufacturing, processing, assembling, storing, testing, and similar industrial uses which are generally major operations and extensive in character; require large sites, open storage and service areas, extensive services and facilities ready access to regional transportation; and normally generate some nuisances such as smoke, noise, vibration, dust, glare, air pollution, and water pollution, but not beyond the district boundary.

Manufacturing, Light:

Manufacturing or other industrial uses which are usually controlled operations; relatively clean, quiet, and free of objectionable or hazardous elements such as smoke, noise, odor, or dust; operating and storing within enclosed structures; and generating little industrial traffic and no nuisances.

Manufacturing, Extractive:

Any mining, quarrying, excavating processing, storing, separating, cleaning, or marketing of any mineral natural resources.

Mobile Home:

Any non-self-propelled vehicle so designed, constructed, reconstructed or added to by means of accessories in such manner as will permit the use and occupancy thereof for human habitation, when connected to utilities, whether resting on wheels, jacks, blocks, or other temporary foundation and used or so construed as to permit its being used as a conveyance upon the public streets and highways and exceeding a gross weight of four thousand five hundred (4,500) pounds and an overall length of thirty (30) feet.

Mobile Home Park:

Any site or tract of land under single ownership, upon which three or more mobile homes used for habitation are parked, either free of charge or for revenue purposes; including any roadway, building, structure, vehicle, or enclosed used or intended for use as a part of the facilities of such park.

Non-Conformities:



A building, structure, or use of land existing at the time of enactment of this ordinance, and which does not conform to the regulations of the district or zone in which it is situated.

Nursery, Nursing Home:

A home or facility for the care and treatment of babies, children pensioners, or elderly people.

Nursery, Plant Materials:

Land, building, structure, or combination thereof for the storage, cultivation, transplanting of live trees, shrubs, or plants offered for retail gardening or landscaping.

Open Space:

An area substantially open to the sky which may be on the same lot with a building. The area may include, along with the natural environmental features, water areas, swimming pools, and tennis courts, any other recreational facilities that the planning commission deems permissible. Streets, parking areas, structures for habitation, and the like shall not be included.

Parking Space, Off-Street:

For the purpose of this ordinance, an off-street parking space shall consist of an area adequate for parking an automobile with room for opening doors on both sides, together with properly related access to a public street or alley and maneuvering room, but shall be located totally outside of any street or alley right-of-way.

Performance Bond or Surety Bond:

An agreement by a subdivider or developer with the Village for the amount of the estimated construction cost guaranteeing the completion of physical improvements according to plans and specifications within the time prescribed by the subdivider's agreement.

Personal Services:

Any enterprise conducted for gain which primarily offers services to the general public such as shoe repair, watch repair, barber shops, beauty parlors, and similar activities.

Planned Unit Development:

An area of land in which a variety of housing types and subordinate commercial and industrial facilities are accommodated in a preplanned environment under more flexible standards, such as lot sizes and setbacks, than those restrictions that would normally apply under these regulations. The procedure for approval of such development contains requirements in addition to those of the standard subdivision, such as building design principles, and landscaping plans.

Professional Activities:

The use of offices and related spaces for such professional services are provided by medical practitioners, lawyers, architects, and engineers, and similar professions.

Public Service Facility:



The erection, construction, alteration, operation, or maintenance of buildings, power plants, or substations, water treatment plants and other similar public service structures by a public utility, by a railroad whether publicly or privately owned or by a municipal or other governmental agency, transport, communication, public water and sewage services.

Public Uses:

Public parks, schools, administrative and cultural building and structures, not including public land or buildings devoted solely to the storage and maintenance of equipment and materials and public service facilities.

Public Way:

An alley, avenue, boulevard, bridge, channel, ditch, easement, expressway, freeway, highway, land, parkway right-of-way, road, sidewalk, street, subway, tunnel viaduct, walk, bicycle path, or other ways in which the general public or a public entity have a right, or which are dedicated, whether improved or not.

Quasi-Public Use:

Churches, Sunday schools, parochial schools, colleges, hospitals, and other facilities of an educational, religious, charitable, philanthropic, or non-profit nature.

Recreation Camp:

An area of land on which two or more travel trailers, camper's tents or other similar temporary recreational structures are regularly accommodated with or without charge, including any building, structure, or fixture of equipment that is used or intended to be used in connection with providing such accommodations.

Recreation Facilities:

Public or private facilities that may be classified as eight "extensive" or "intensive" depending upon the scope of services offered and the extent of use. Extensive facilities generally require and utilize considerable areas of land and include, but need not be limited to hunting, fishing, and riding clubs and parks. Intensive facilities generally require less land (used more intensively) and include, but need not be limited to, miniature golf courses, amusement parks, stadiums, and bowling alleys.

Research Activities:

Research, development, and testing relating to such fields as chemical pharmaceutical, medical, electrical, transportation, and engineering. All research, testing, and development shall be carried on within entirely enclosed buildings, and no noise, smoke, glare, vibration, or odor shall be detected outside of said building.

Roadside Stand:

A temporary structure designed or used for the display or sale of agricultural and related products.



Right-of-Way (ROW):

A strip of land taken or dedicated for use as a public way. In addition to the roadway, it normally incorporates the curbs, lawn strips, sidewalks, lighting, and drainage facilities, and may include special features (required by the topography or treatment) such as grade separation, landscaped areas, viaducts, and bridges.

Seat:

For purposes of determining the number of off-street parking spaces for certain uses, the number of seats is the number of seating units installed or indicated for each twenty- four (24) lineal inches of benches, pews, or space for loose chairs.

Setback Line:

A line established by the zoning ordinance, generally parallel with and measured from the lot line, defining the limits of a yard in which no building, other than accessory building, or structure may be located above ground except as may be provided in said code.

Sewers, Central or Group:

An approved sewage disposal system which provides a collection network and disposal system and central sewage treatment facility for a single development, community, or region.

Sewers, On-Site:

A septic tank or similar installation on an individual lot which utilizes an aerobic bacteriological process or equally satisfactory process for the elimination of sewage and provides for the proper and safe disposal of the effluent, subject to the approval of health and sanitation officials having jurisdiction.

Sidewalk:

The portion of the road right-of-way outside the roadway, which is improved for the use of pedestrian traffic.

Sign:

Any device designed to inform or attract the attention of persons not on the premises on which the sign is located.

1. Sign, On Premises: Any sign related to a business or profession conducted, or a commodity or service sold or offered upon the premises where such a sign is located.
2. Sign, Off Premises: Any sign unrelated to a commodity or service sold or offered upon the premises where such sign is located.
3. Sign, Illuminated: Any sign illuminated by electricity, gas, or other artificial light including reflecting or phosphorescent light.



4. Sign, Light Device: Any light, string of lights, or group of lights located or arranged so as to cast illumination on a sign.
5. Sign, Projecting: Any sign which projects from the exterior of a building.

Story:

That part of a building between the surface of a floor and the ceiling immediately above.

Structure:

Anything constructed or erected, the use of which requires location on the ground, or attachment to something having a fixed location on the ground. Among other things, structures include buildings, mobile homes, walls, fences, and billboards.

Supply Yards:

A commercial establishment storing and offering for sale building supplies, steel supplies, coal, heavy equipment, feed and grain, and similar goods.

Swimming Pool:

A pool, pond, lake, or open tank containing at least 1.5 feet of water at any point and maintained by the owner or manager.

1. Private: Exclusively used without paying an additional charge for admission by the residents and guests of a single household, a multifamily development, or a community, the members and guests of a club, or the patrons of a motel or hotel, an accessory use.
2. Community: Operated with a charge for admission, a primary use.

Thoroughfare, Street or Road:

The full width between property lines bounding every public way or whatever nature, with a part thereof to be used for vehicular traffic and designated as follows:

1. Alley: A minor street used primarily for vehicular service access to the back or side of properties abutting on another street.
2. Arterial Street: A general term denoting a highway primarily for through traffic, carrying heavy loads and large volume of traffic, usually on a continuous basis.
3. Collector Street: A thoroughfare, whether within a residential, industrial, commercial, or other type of development, which primarily carries traffic from local streets to arterial streets, including the principal entrance and circulation routes within residential subdivisions.
4. Cul-De-Sac: A local street of relatively short length with one end open to traffic and the other end terminating in a vehicular turnaround.
5. Dead-end Street: A street temporarily having only one (1) outlet for vehicular traffic and intended to be extended or continued in the future.
6. Local Street: A street primarily for providing access to residential or other abutting property.
7. Loop Street: A type of local street with end of which terminates at an intersection with the same arterial or collector street, and whose principal radius points of the one hundred and eighty (180) degree system of turns are not more than one thousand (1000) feet from said arterial or collector street, nor normally more than six hundred (600) feet from each other.



8. **Marginal Access Street:** A local or collector street, parallel and adjacent to an arterial or collector street, providing access to abutting properties and protection from arterial or collector streets. (Also called Frontage Street.)

Through Lot:

See Lot Types.

Transportation, Director of:

The Director of the Ohio Department of Transportation.

Use:

The specific purposes for which land or a building is designated, arranged, intended, or for which it is or may be occupied or maintained.

Variance:

A variance is a modification of the strict terms of the relevant regulations where such modification will not be contrary to the public interest and where owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of the regulations would result in unnecessary and undue hardship.

Veterinary Animal Hospital or Clinic:

A place used for the care, grooming, diagnosis, and treatment of sick, ailing, infirm, or injured animals, and those who are in need of medical or surgical attention, and may include overnight accommodations on the premises for the treatment, observation and/or recuperation. It may also include boarding that is incidental to the primary activity.

Vicinity Map:

A drawing located on the plat which sets forth the by dimensions or other means, the relationship of the proposed subdivision or use to other nearby developments or landmarks and community facilities and services within the general area in order to better locate and orient the area in question.

Walkway:

A public way, four (4) feet or more in width, for pedestrian use only whether along the side of a road or not.

Yard:

A required open space other than a court unoccupied and unobstructed by any structure or portion of a structure from three (3) feet above the general ground level of the graded lot upward; provided, accessories, ornaments, and furniture may be permitted in any yard, subject to height limitations and requirements limiting obstruction of visibility.

1. **Yard Front:** A yard extending between side lot lines, across the front of a lot and from the front lot line to the front of the principal building.



2. Yard, Rear: A yard extending between side lot lines across the rear of the lot and from the rear lot line to the rear of the principal building.
3. Yard, Side: A yard extending from the principal building, to the side lot line on both sides of the principal building the lines establishing the front and rear yards.

Zoning Permit:

A document issued by the zoning authorizing the use of lots, structures, uses of structures, and the characteristics of the uses.



## **Article VI – ENFORCEMENT**

### 601 Zoning Permits Required

No building or other structure shall be erected, moved, added to, structurally altered nor shall any building, structure, or land be established or changed in use without a permit therefore issued by the Zoning Inspector. Zoning permits shall be issued only in conformity with the provisions of this ordinance unless the Zoning Inspector receives a written order from the board of Zoning Appeals deciding an appeal, conditional use or variance or from the Village Council approving a Planned Unit Development District, as provided by this ordinance.

### 602 Contents of Application for Zoning Permits

The application for zoning permit shall be signed by the owner or applicant attesting to the truth and exactness of all information supplied on the application. Each application shall clearly state the permit shall expire and may be revoked if construction has not begun within one hundred twenty (120) days or completed within two (2) years. At a minimum, the application shall contain the following information:

- A. Name, address, and phone number of applicants
- B. Legal description of property
- C. Existing use
- D. Proposed use
- E. Zoning district
- F. Plans in triplicate drawn to scale, showing the actual dimensions and the shape of the lot to be built upon; the exact size and location of existing buildings on the lot, if any; and the location and dimensions of the proposed building(s) or alteration.
- G. Building heights
- H. Number of off-street parking spaces or loading berths.
- I. Number of Dwelling Units
- J. Such other matters as may be necessary to determine conformance with, and provide for the enforcement of this ordinance.

### 603 Approval of Zoning Permit

Within thirty (30) days after the receipt of an application, the Zoning Inspector shall either approve or disapprove the application in conformance with the provisions of the ordinance. All zoning permits shall, however, be conditional upon the commencement of work within one year. One copy of the plans shall be returned to the applicant by the Zoning Inspector, after the Zoning Inspector shall have marked such copy either as approved or disapproved and attested to same by his signature on such copy. On copy of the plans, similarly marked, shall be retained by a placard, to be posted in a conspicuous place on the property in question, attesting to the fact that the use or alteration is in conformance with the provisions of this ordinance.

### 604 Submission to Director of Transportation





Before any zoning permit is issued affecting any land within three hundred {300} feet of the centerline of a proposed new highway or a highway for which changes are proposed as described in the certification to local officials by the Director of Transportation or any land within a radius of five hundred (500) feet from the point of intersection of said centerline with any public road or highway the Zoning Inspector shall give notice, by registered mail to the Director of Transportation that he shall not issue a zoning permit for one hundred twenty (120) days from the date the notice is received by the Director of Transportation. If the Director of Transportation notifies the Zoning Inspector that he will proceed to acquire the land needed, then the Zoning Inspector shall refuse to issue the zoning permit. If public interest of upon the expiration of the one hundred twenty {120} day period of any extension thereof agreed upon by the Director of Transportation and the property owner, the Zoning Inspector shall, if the application is in conformance with all provisions of this ordinance issue the zoning permit.

605 Expiration of Zoning Permit

If the construction described in any zoning permit has not begun within one hundred twenty (120) days from the date of issuance thereof, said permit shall expire; it shall be revoked by the Zoning Inspector; and written notice thereof shall be given to the persons affected. If the construction described in any zoning permit has not been substantially completed within two years of the date of issuance thereof, said permit shall expire and be revoked by the Zoning Inspector and written notice thereof shall be given to the persons affected, together with notice that further construction as described in the cancelled permit shall not proceed unless and until a new zoning permit has been obtained or extension granted.

606 Certificate of Occupancy

It shall be unlawful to use or occupy or permit the use or occupancy of any building or premises, or both, or part thereof hereafter created, erected, changed, converted, or wholly or partly altered or enlarged in its use or structure until a certificate of occupancy shall have been issued thereof by the Zoning Inspector stating that the proposed use of the building or land conforms to the requirements of the ordinance.

606.1 Application for Occupancy Certificates

Every application for a building permit or zoning permit shall be deemed to be an application for an occupancy certificate. Every application for an occupancy certificate for a new use of land when no building permit is required shall be made directly to the Zoning Inspector.

606.2 Issuance of Occupancy Certificates

The occupancy certificate shall be issued or written notice shall be given to the applicant stating the reasons why a certificate cannot be issued, not later than fourteen (14) days after the Zoning Inspector is notified in writing that the building or premises are ready for occupancy.



607 Temporary Certificate of Occupancy

A temporary certificate of occupancy may be issued by the Zoning Inspector for a period not exceeding six (6) months during alterations or partial occupancy of a building pending its completion.

608 Record of Zoning Permits and Certificates of Occupancy

The Zoning Inspector shall maintain a record of all zoning permits and certificates of occupancy and copies shall be furnished upon request to any person.

609 Failure to Obtain a Zoning Permit or Certificate of Occupancy

Failure to obtain a zoning permit or certificate of occupancy shall be a violation of this ordinance and punishable under section 612 of this ordinance.

610 Construction and Use to Be as Provided in Applications, Plans, Permits, and Certificates

Zoning permits or certificates of occupancy issued on the basis of plans and applications approved by the Zoning Inspector authorize only the use, and arrangement, set forth in such approved plans and applications or amendments thereto, and no other use, arrangement or construction. Use, arrangement, or construction contrary to that authorized shall be deemed a violation of this ordinance, and punishable as provided in section 612 of this ordinance.

611 Complaints Regarding Violations

Whenever a violation of this ordinance occurs, or is alleged to have occurred, any person may file a written complaint. Such complaint stating fully the causes and basis thereof shall be filed with the Zoning Inspector. The Zoning Inspector shall record properly such complaint, immediately investigate, and take action thereon as provided by the ordinance.

612 Penalties for Violation

Violation of the provisions of this ordinance or failure to comply with any of its requirements, including violations of conditions and safeguards established in various sections of this ordinance, shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than one hundred (100) dollars or imprisoned for not more than thirty (30) days, or both, and in addition shall pay all costs and expenses involved in the case. Each day such violation continues after receipt of a violation notice, shall be considered a separate offense.

613 Schedule of Fees, Charges, and Expenses

Per the approved Fee Schedule Ordinance.



## **Article VII – PROVISIONS FOR OFFICIAL ZONING MAPS**

### 701 Official Zoning Maps

The district established in Article 8 of this ordinance as shown on the Official Zoning map which, together with all explanatory matter thereon, are hereby adopted as part of this ordinance.

### 702 Identification of the Official Zoning Maps

The Official Zoning Map shall be identified by the signature of the Mayor, attested by the Village Clerk, and bearing the seal of the Village.

### 703 Interpretation of District Boundaries

Where uncertainty exists with respect to the boundaries of any of the zoning districts as shown on the official Zoning map, the following rules shall apply:

1. Where district boundaries are indicated as approximately following the center lines of thoroughfares or highways, street lines, or highway right-of-way lines, such center lines, street lines, or highway right-of-way lines shall be construed to be such boundaries;
2. Where district boundaries are so indicated that they approximately follow the lot lines, such lot lines shall be construed to be said boundaries;
3. Where district boundaries are so indicated that they are approximately parallel to the center lines or street lines of streets, or the center lines or right-of-way lines of highways, such district boundaries shall be construed as being parallel thereto and at such distance therefrom as indicated on the Official Zoning Map. If no distance is given, such dimensions shall be determined by the use of the scale shown on the Official Zoning Map.
4. Where the boundary of a district follows a railroad line, such boundary shall be deemed to be located in the middle of the main tracks of said railroad line;
5. Where the boundary of a district follows a stream, lake, or other body of water, said boundary line shall be deemed to be at the limit of the jurisdiction of the village unless otherwise indicated.

### 704 Zoning of Annexed Land

On land hereafter annexed to, or consolidated with, the Village of Covington, no building or structure shall be erected, enlarged or moved and no change in the use of land or existing buildings or structures shall be made until an ordinance designating the zoning district classification of such annexed land is duly adopted by Village Council. Within 30 days of the annexation, the Zoning Board shall file an application for an amendment to establish the zoning district classification of such land. Action shall be taken by the Village Council regarding the classification of annexed land within 60 days of its receipt of the amendment from the Zoning Board.



## Article VIII – PROVISIONS FOR ZONING DISTRICTS

### 801 Establishment of Zoning Districts

For the purpose of promoting the public health, safety, convenience, comfort prosperity, and general welfare Village, the following districts are hereby established:

|     |  |
|-----|--|
| R-1 | Urban Residential District               |
| R-2 | Urban Residential District               |
| R-3 | Urban Residential District               |
| OR  | Office Residential                       |
| OS  | Office Service District                  |
| NB  | Neighborhood Business District           |
| HS  | Highway Service Commercial District      |
| CBD | Central Business District                |
| I-1 | Light Industrial – Commercial District   |
| PR  | Planned Residential District             |
| PMH | Planned Mobile Home Residential District |
| PC  | Planned Commercial District              |
| PI  | Planned Industrial District              |
| CD  | Conservation District                    |
| FP  | Flood Plain District                     |

### 802 Compliance with Regulations

The regulations for each district set forth by this ordinance shall be minimum regulations and shall apply uniformly to each class or kind of structure or land, except as hereinafter provided:

1. No building, structure, or land shall be used or occupied and no building or structure or part thereof shall be erected, constructed, reconstructed, moved, or structurally altered except in conformity with all of the regulations herein specified for the district in which it is located:
2. No building or other structure shall be erected or altered:
  - a) to provide for greater height or bulk
  - b) to accommodate or house a greater number of families



- c) to occupy a greater percentage of lot area
  - d) to have narrower or smaller rear yards, front yards, side yards, or other open spaces than herein required, or in any other manner by contrary to the provisions of this ordinance;
3. No yard or lot existing at the time of passage of this ordinance shall be reduced in dimension or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this ordinance shall meet at least the minimum requirements set forth herein.

803 Essential Services Exempted

The erection, construction, alteration, or maintenance by public utilities or municipal departments or commissions, or overhead, surface or underground gas, electrical, steam, or water, distribution or transmission systems, collection, communication, supply or disposal systems, including mains, drains, sewers, pipes, conduits, tunnels, wires, cables, fire alarm boxes, police call boxes, traffic signals, hydrants, towers, poles, electrical substations, gas regulator stations and other reasonable necessary for the furnishing of adequate service by such public utility or municipal department or commission or for the public health, safety, or general welfare, shall be exempt from the regulations of this ordinance. Provided, however, that the installation shall conform to Federal Communications Commission and Federal Aviation Agency rules and regulations, and those of other authorities having jurisdiction



## Article IX – DISTRICT REQUIREMENTS

### 901 R-1 Suburban Residential District

#### 901.01 Purpose

This district is intended to provide areas suitable for single-family residential development at a low density.

#### 901.02 Uses

##### A. Permitted Uses

1. Single-Family Dwelling
2. Family Homes.
3. Accessory Buildings incidental to the principal use which do not include any activity conducted as a business.

##### B. Conditionally Permitted Uses

1. Governmentally owned and/or operated park, playground, and golf course.
2. Cemetery.
3. Church and other buildings for the purpose of religious worship.
4. Cultural institutions, including public libraries and public art galleries, public museums.
5. Educational institutions.
6. Hospitals and sanitoriums.
7. Community based residential social service facilities, not including family homes.
8. Home occupation.

#### 901.03 Lot Requirements within Village Corporation

- A. Minimum Lot Area – 10,000 square feet
- B. Minimum Lot width – 85 feet

#### 901.04 Yard Requirements

- A. Minimum Front Yard Depth – 35 feet
- B. Minimum Rear Yard Depth – 40 feet
- C. Minimum Side Yard Width on Each Side – 10 feet

#### 901.05 Structural Requirements

- A. Maximum Building Height – 35 feet

#### 901.06 Parking Requirements

- A. See Article X for off-street parking requirements.

#### 901.07 Signs

- A. See Article XI for size and location of permitted signs.



902 R-2 Urban Residential District

902.01 Purpose

This zone is intended to accommodate single family dwellings in neighborhoods which are characterized by smaller lots. This district also provides for the construction of new two-family residences as conditional uses within areas where a mixture of single and two families is desirable.

902.02 Uses

A. Permitted Uses

1. Single-Family Dwelling
2. Family Homes.
3. Accessory Buildings incidental to the principal use which do not include any activity conducted as a business.

B. Conditionally Permitted Uses

1. Two-Family dwellings conditioned by certification by the developer that a desirable blending of both single- and two-family structures will be achieved, retaining the low-density single-family profile of the district.
2. Governmentally owned and/or operated park, playground, and golf course.
3. Cemetery.
4. Church and other buildings for the purpose of religious worship.
5. Cultural institutions, including public libraries and public art galleries, public museums.
6. Educational institutions.
7. Hospitals and sanitoriums.
8. Community based residential social service facilities, not including family homes.
9. Home occupation.

902.03 Lot Requirements

A. Single Family

1. Minimum Lot Area – 8,500 square feet
2. Minimum Lot Width – 70 feet

B. Two Family

1. Minimum Lot Area – 10,000 square feet
2. Minimum Lot Width – 80 feet

902.04 Yard Requirements

A. Single Family

1. Minimum Front Yard Depth – 25 feet
2. Minimum Rear Yard Depth – 40 feet
3. Minimum Side Yard Width on Each Side – 8 feet



- B. Two Family
  - 1. Minimum Front Yard Depth – 25 feet
  - 2. Minimum Rear Yard Depth – 40 feet
  - 3. Minimum Side Yard Width on Each Side – 10 feet

902.05 Structural Requirements

- A. Single Family – Maximum Building Height – 35 feet
- B. Two Family – Maximum Building Height – 35 feet

902.06 Parking Requirements

- A. See Article X for off-street parking requirements.

902.07 Signs

- A. See Article XI for size and location of permitted signs.





903 R-3 Urban Residential District

903.01 Purpose

This zone is intended to accommodate a variety of housing types suited to the various lifestyles of individuals and families - particularly those residing within neighborhoods relatively near the central area of the Village.

Zoning provisions within this district recognize the establishment of single-family homes upon small residential lots. Also recognized is the existence of larger homes which have been or can be converted from single family to two family, or in some case multi-family, to allow the owner to extend the economic life of these structures as well as justify the expenditure for rehabilitation and modernization. Medium density garden type apartment development is also accommodated within this zone.

903.02 Uses

A. Permitted Uses

1. Two-Family Dwelling
2. Multi-Family Dwelling
3. Family Homes.
4. Accessory Buildings incidental to the principal use which do not include any activity conducted as a business.

B. Conditionally Permitted Uses

1. Any use allowed as a conditional use in the R-2 District with the exception of two-family dwellings which are permitted within this District.
2. Single Family.
3. Town houses.
4. Residential Conversions.
5. Rooming house and boarding house accommodations.

903.03 Lot Requirements

A. Single Family

1. Minimum Lot Area – 7,500 square feet
2. Minimum Lot Width – 60 feet

B. Two Family

1. Minimum Lot Area – 8,000 square feet
2. Minimum Lot Width – 70 feet

C. Multi-Family

1. Minimum Lot Area – 36,000 square feet
2. Minimum Lot Width – 90 feet

903.04 Yard Requirements



- A. Single Family
  - 1. Minimum Front Yard Depth – 25 feet
  - 2. Minimum Rear Yard Depth – 30 feet
  - 3. Minimum Side Yard Width on Each Side – 10 feet
- B. Two Family
  - 1. Minimum Front Yard Depth – 25 feet
  - 2. Minimum Rear Yard Depth – 30 feet
  - 3. Minimum Side Yard Width on Each Side – 10 feet
- C. Multi-Family
  - 1. Minimum Front Yard Depth – 25 feet
  - 2. Minimum Rear Yard Depth – 40 feet
  - 3. Minimum Side Yard Width on Each Side – 10 feet

903.05 Structural Requirements

- A. Single Family – Maximum Building Height – 35 feet
- B. Two Family – Maximum Building Height – 35 feet
- C. Multi-Family – Maximum Building Height – 35 feet

903.06 Parking Requirements

- A. See Article X for off-street parking requirements.

903.07 Signs

- A. See Article XI for size and location of permitted signs.



904 OR Office Residential District

904.01 Purpose

This district provides for multi- family residences, offices, and service facilities in suitable locations in which they can support community needs without producing incompatible effects on adjacent uses. Such a district is particularly appropriate adjacent to arterial streets, as well as between commercial areas and residential neighborhoods.

904.02 Uses

A. Permitted Uses

1. All permitted and special uses as provided within the R-3 Residential District.
2. Professional offices of doctors, dentists, chiropractors, lawyers, engineers and similar type professions limited to three (3) such principal professionals and supporting personnel per site.
3. Real Estate, insurance, and similar type offices provided no retail trade with the general public is carried on, and that no stock of goods is maintained for sale to customers.
4. Barber and beauty shop (one chair operation only)
5. Accessory buildings incidental to the principal use.

B. Conditionally Permitted Uses

The following conditional uses are subject to review in accordance with Article XII.

1. Medical and dental clinics, professional offices as previously identified containing more than three (3) such professionals per site.
2. Antique, boutique, craft and similar type retail specialty shops of less than 500 square feet of gross sales area.

904.03 Lot Requirements

- A. Minimum Lot Area – 7,500 square feet
- B. Minimum Lot Width – 60 feet

904.04 Yard Requirements

- A. Minimum Front Yard Depth – 25 feet
- B. Minimum Rear Yard Depth – 8 feet
- C. Minimum Side Yard Width on Each Side:
  1. Professional Offices (3 or less professionals) – 8 feet
  2. Professional Offices (3 or more professionals) – 10 feet

904.05 Structural Requirements

- A. Maximum Building Height – 35 feet
- B. Structure Size – Office Uses – Not to exceed 2,000 square feet



904.06 Parking Requirements

A. See Article X for off-street parking requirements.

904.07 Signs

A. See Article XI for size and location of permitted signs.



905 OS Office Service District

905.01 Purpose

This district provides for the location of office, banks, institutional, governmental, and personal services in suitable locations in which they can support community needs as well as serve as transitional areas between residential and commercial district or between major thoroughfares and residential districts.

905.02 Uses

A. Permitted Uses

1. All permitted and special uses as provided within the Office Residential District.
2. Banks and financial institutions (except drive-in type)
3. Medical Research Facilities
4. Radio and television broadcasting studios
5. Veterinarian offices provided that:
  - a. Offices shall be housed in a completely enclosed and soundproof building, and
  - b. Services will be on a strictly “outpatient basis” with no raising, breeding and boarding of dogs, or other small animals, except for the confinement of small animals under treatment in facilities within the office.
6. Accessory buildings incidental to the principal use.

B. Conditionally Permitted Uses

1. Retail and service uses such as restaurants, drug stores, barber beauty shops, tobacconists, gift shops, but only when located entirely within a building or structure containing primarily a use or uses permitted in this district.
2. Nursing homes.
3. Testing laboratories which are compatible with the other permitted uses.

905.03 Lot Requirements

- A. Minimum Lot Area – 10,000 square feet
- B. Minimum Lot Width – 80 feet

905.04 Yard Requirements

- A. Minimum Front Yard Depth – 25 feet
- B. Minimum Rear Yard Depth – 35 feet
- C. Minimum Side Yard Width on Each Side – 10 feet

905.05 Structural Requirements

- A. Maximum Building Height – 40 feet



905.06 Parking and Loading Requirements

A. See Article X for off-street parking requirements.

905.07 Signs

A. See Article XI for size and location of permitted signs.



906 NB Neighborhood Business District

906.01 Purpose

The purpose of this zone is to encourage grouping of small individual establishments that will retail convenience goods and provide personal services responding to the daily staple needs for a neighborhood area. It is intended that the size of the commercial grouping be directly related to the purchasing power needed to support the types of uses permitted. Since the commercial establishments permitted in the Neighborhood Business District will be closely associated with residential, religious, recreational, and educational land uses at the neighborhood level, more restrictive requirements for light, air, and open space are necessitated than in other commercial zoning districts.

906.02 Uses

A. Permitted Uses

1. Drug Store
2. Small food stores such as bake shops (retail only), candy and ice cream stores, grocery and delicatessen stores, carry out beverage snack shops, and pizzerias.
3. Book and stationery store
4. Hardware and paint store
5. Liquor Store
6. Barber shop
7. Beauty shop
8. Florist shop
9. Shoe repair shop
10. Pick-up station for dry cleaning, and laundry, dry cleaning and laundromats of the self-service type.
11. Doctor's and Dentists' office
12. Real Estate and Insurance Agency
13. Accessory Buildings incidental to the principal use which do not include any activity conducted as business.

B. Conditionally Permitted Uses

1. General Merchandise or variety store
2. Branch banks
3. Supermarkets
4. Preparation and processing of food and drink products to be retailed on the premises
5. Automobile service stations
6. Church and other buildings for the purpose of religious worship
7. Retail sales for home improvements

906.03 Lot Requirements



- A. Minimum Lot Area – 10,000 square feet
  - B. Minimum Lot Width – None
- 906.04 Yard Requirements
- A. Minimum Front Yard Depth – 25 feet
  - B. Minimum Rear Yard Depth – 40 feet
  - C. Minimum Side Yard Width on Each Side – 10 feet
- 906.05 Structural Requirements
- A. Maximum Building Height – 35 feet
- 906.06 Parking and Loading Requirements
- A. See Article X for off-street parking and loading requirements.
- 906.07 Signs
- A. See Article XI for size and location of permitted signs.
- 906.08 Supplementary Requirements
- A. Site Plan Approval Required  
To minimize traffic congestion on major roads and to protect the surrounding residential areas from any adverse activities that may be associated with a commercial grouping, a site plan, showing the site layout, including the locations and dimensions of vehicular circulation patterns to and from the site, store, locations and dimensions, off-street parking spaces, landscaped yards, and the location, type and lighting of signs shall be submitted to and approved by the Zoning Board.





907 HS Highway Service District

907.01 Purpose

The purpose of this district is to provide for commercial establishments offering accommodations, supplies, and services to local as well as through automobile and truck traffic. Development within the Highway Service District should be controlled to assure that the operational characteristics are not in immediate and direct conflict with the function of adjacent land use areas or the street system. Establishments within this district can and should be a visual asset to the community because of their size and prominent location. Parking, storage, and accessory operations are to be screened. The relationship among establishments within this district is to be compatible with each having adequate space for the operation performed.

907.02 Uses

A. Permitted Uses

1. Auto and truck rental
2. New and used car and truck sales
3. Gasoline service station
4. Auto wash\*
5. Trailer sale and rental
6. Motel\*
7. Restaurant
8. Drive-in restaurant\*
9. Bowling Lanes
10. Church and other buildings for the purpose of religious worship
11. Accessory Buildings incidental to the principal use which do not include any activity conducted as business.

\*See Section 911 for additional development standards.

B. Conditionally Permitted Uses

1. Governmentally or privately owned and/or operated parks, playground, amusement and recreation facilities, golf courses.
2. Farm equipment sales and services
3. Automobile and truck repair garages
4. Drive-in theatre
5. Mobile home sales.

907.03 Lot Requirements

- A. Minimum Lot Area – 20,000 square feet
- B. Minimum Lot Width – 150 feet

907.04 Yard Requirements

- A. Minimum Front Yard Depth – 80 feet



- B. Minimum Rear Yard Depth – 50 feet
- C. Minimum Side Yard Width on Each Side – 30 feet

907.05 Structural Requirements

- A. Maximum Building Height – 35 feet

907.06 Parking and Loading Requirements

- A. See Article X for off-street parking and loading requirements.

907.07 Signs

- A. See Article XII for size and location of permitted signs.

907.08 Supplementary Requirements

- A. Site Plan Approval Required

A site plan shall be submitted to the Zoning board for approval. The site plan shall indicate that the following regulations have been met to minimize traffic congestion:

1. Each Lot shall provide a ten (10) foot wide planting strip along the right-of-way line.
  2. No more than two driveway approaches and each driveway shall not exceed thirty (30) feet in width.
  3. Service roads for two or more uses shall be encouraged in order to reduce the number of access points along a major street.
- B. Data Required for Zone Change Requests
- A request to rezone land to highway service commercial must be substantiated with evidence that:
1. Such use will not conflict with the intended function of a major street to carry traffic, and
  2. That the capacity of the streets will not be materially reduced by the additional commercial facilities.



908 HS Highway Service District

908.01 Purpose

The purpose of this zone is to provide for a variety of retail, service, and administrative establishments which are required to serve the village trading area population. This district is also intended to accommodate retail trade establishments in the community which cannot be practically provided for in a neighborhood commercial district development as well as those drawing from a relatively large trading area and requiring a highly accessible location.

908.02 Uses

A. Permitted Uses

1. Department store
2. Establishments engaged in the retail trade of:
  - a. Prescription Drugs
  - b. Book and Stationery Store
  - c. Apparel Store
  - d. Florist Shop
  - e. Antique Store
  - f. Sporting Goods Store
  - g. Jewelry Store
  - h. Optical Goods Store
  - i. Furniture, home furnishings, office equipment and office supplies store.
  - j. Beverages
  - k. Restaurant
3. Establishments engaged primarily in the fields of finance, insurance, and real estate:
  - a. Bank
  - b. Credit Agency other than a bank
  - c. Investment firm
  - d. Real Estate and insurance Company
4. Establishments engaged in providing a variety of services to individuals and business establishments, such as:
  - a. Personal Services such as barber and beauty shops, shoe repair shops, laundries, and dry cleaning
  - b. Miscellaneous business services such as advertising, news syndicates and employment agencies
  - c. Medical and other health services
  - d. Engineering and architectural services
  - e. Legal services
  - f. Accounting, auditing, and bookkeeping services
  - g. Nonprofit, professional, charitable and labor organizations
  - h. Dance studio and school



- i. Bowling alley
- 5. Accessory Buildings incidental to the principal use.

\*See Section 911 for additional development standards.

B. Conditionally Permitted Uses

- 1. Cultural institutions, including public libraries, public art galleries, public museums.
- 2. Church and other buildings for the purpose of religious worship.
- 3. Food stores
- 4. Garden Supply Store
- 5. Hardware store
- 6. Motion picture and theatrical playhouse
- 7. Off-Street parking lot
- 8. General Contractor Offices

908.03 Lot Requirements

- A. Minimum Lot Area – None
- B. Minimum Lot Width – None

908.04 Yard Requirements

- A. No minimum yards are required except in cases in which the proposed development directly abuts a residentially zoned area without street separation; a side or rear yard shall be provided adjacent to the Residential District which shall meet the side or rear yard requirements of the adjacent Residential District.

908.05 Structural Requirements

- A. Maximum Building Height – 80 feet
- B. Floor Area Ratio – 4.0

908.06 Parking and Loading Requirements

- A. See Article X for off-street parking and loading requirements.

908.07 Signs

- A. See Article XI for size and location of permitted signs.



909 I-1 Light Industrial-Commercial District

909.01 Purpose

- A. Certain commercial uses engaged in the storage, distribution, and handling of certain products, goods, and materials which are believed out of scale or incompatible with retail commercial area and;
- B. Industrial operations engaged in the fabrication, repair, or storage of manufactured goods of such nature that no objectionable by-products of the activity (such as odors, smoke, dust, refuse, electromagnetic interference, noise in excess of the customary to loading, unloading, and handling of goods and materials) are noticed beyond the site on which the facility is located.

909.02 Uses

A. Permitted Uses

1. Administrative, executive, financial, accounting, clerical and drafting offices.
2. Any use whose principal function is basic research, design and/or pilot or experimental product development or technical training.
3. Medical, dental, optical manufacturing.
4. Automobile and truck service and repair.
5. Warehousing, industrially related wholesale establishments excluding those specifically listed as Conditional Uses.
6. Printing, publishing, binding and typesetting plants.
7. The manufacture, compounding, processing, packaging, or treatment of such products as, but not limited to bakery goods, boxes and paperboard containers, business machinery, candy, clocks and toys, cosmetics, electrical and electronic products, hardware and cutlery, tool, die gauge, machine shops, and pharmaceuticals.
8. The manufacture, compounding, assembling, or treatment of articles or merchandise from previously prepared materials such as, but not limited to, bone, canvas, cellophane, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastics, precious or semiprecious metals or stone, sheet metal (excluding large stampings such as automobile fenders or bodies) shell, textiles, tobacco, wax, wire, wood (excluding saw and planning mills), and yards.
9. The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay, and kilns fire only by electricity or gas.
10. The manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs.
11. The manufacture and repair of electronic and neon signs.
12. Light sheet metal products including heating and ventilating equipment, cornices or eaves.



13. Accessory buildings incidental to the principal use.

\*See Section 911 for additional development standards.

B. Conditionally Permitted Uses

1. Electroplating
2. Graphic products manufacture
3. Laundries
4. Automobile service stations
5. Car washes
6. Garages for storage, repair, and servicing of motor vehicles, including body repair, painting, and engine rebuilding
7. Fast food and drive-in restaurants
8. Cocktail lounges
9. Radio, television, or other transmission towers and related station facilities
10. Yards of general contractors engaged in building or heavy construction, building materials storage and sales
11. Machinery and heavy equipment rental, sales and storage
12. Building materials storage and sales
13. Feed mills, grain storage and/or processing facilities
14. Truck and motor freight terminals and hauling services
15. Other manufacturing, processing or storage uses determined by the Zoning Board to be of the same general character as the permitted uses previously listed and found not to be obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, vibration, smoke dust, or glare or heat. In this regard, the Zoning Board may seek expert advise of what conditions should be imposed on a particular operation to carry out the purposes of this zone; the cost of such expert assistance shall be borne by the applicant.

909.03 Lot Requirements

- A. Minimum Lot Area – None
- B. Minimum Lot Width – 100 feet

909.04 Yard Requirements

- A. Minimum Front Yard – 50 feet
- B. Minimum Rear Yard Depth – (2) (3)
- C. Minimum Side yard width on each side – (2) (3)

- (1) Conditional Uses shall comply with all pertinent development standards contained in Article XII.
- (2) Each side and rear yard shall be equal to the height of the principal building. If adjacent lots are industrially developed to the lot line, no side yard need be provided. Where a side or rear yard abut onto residential



district, the yard shall in no case be less than fifty (50) feet and a landscaped screening as specified in Section 911.06 shall be provided. An opaque fence may be substituted for such plantings if approved by the Zoning Board. If the use is to be serviced from the rear, the yard shall be at least fifty (50) feet deep.

- (3) Each side and rear yard for conditional uses shall be equal to two (2) times the height of the principal building. If adjacent lots are industrially developed to the lot line, no side yard need be provided. Where a side or rear yard abuts onto a residential district, said yard shall in no case be less than one hundred (100) feet and a landscaped screening as specified in Section 911.06 shall be provided. An opaque fence may be substituted for such plantings if approved by the Zoning Board. If the use is to be serviced from the rear, the yard shall be at least fifty (50) feet deep.

909.05 Structural Requirements

- A. Maximum Building Height – 45 feet

909.06 Parking and Loading Requirements

- A. See Article X for off-street parking and loading requirements.

909.07 Signs

- A. See Article XI for size and location of permitted signs.

909.08 Supplementary Requirements

A. Site Plan Approval Required

To minimize traffic congestion on major roads and to protect the surrounding residential areas from any adverse activities that may be associated with a commercial grouping, a site plan, showing the site layout, including the locations and dimensions of vehicular circulation patterns to and from the site, store, locations and dimensions, off-street parking spaces, landscaped yards, and the location, type and lighting of signs shall be submitted to and approved by the Zoning Board.



910 I-1 Light Industrial-Commercial District

910.01 Purpose

- A. To take advantage of advances in technology, architectural design, and functional land use design.
- B. To recognize the problems of population density, distribution, and circulation and allow a deviation from rigid established patterns of land uses, but controlled by defined policies and objectives.
- C. To produce a comprehensive development equal to or better than that resulting from traditional lot by lot land use development.
- D. To permit flexibility of design in the placement, height, and uses of buildings and open spaces, circulation facilities and off-street parking areas, and to more efficiently utilize potentials of site, characterized by special features of geography, topography size or shape.

910.02 General Standards for Planned Development (See 910.10 – 910.40) for specific standards for respective planned development districts.

The Covington Zoning Board shall not approve a request for a Planned Development unless it shall, in each specific case, make specific findings of fact directly based upon the particular evidence presented to it, which support conclusions that:

- A. The Planned Development can be substantially completed within the period of time specified in the schedule of development submitted by the developer.
- B. The site will be accessible from public roads that are adequate to carry the traffic that will be imposed upon them by the proposed development and the streets and driveways on the site of the proposed development will be adequate to serve the residents or occupants of proposed development.
- C. The development will not impose an undue burden on public services and facilities, such as utilities, fire, and police protection.
- D. The Development Plan contains such proposed covenants, easements, and other provisions relating to the proposed development standards, as reasonable as are required for the public health, safety and welfare.
- E. The location and arrangement of structures, parking areas, walks, lighting, and appurtenant facilities shall be compatible with the surround land uses, and any part of a Planned Development not used for structures, parking and loading area, or accessways, shall be landscaped or otherwise improved.
- F. Natural features such as water courses, trees and rock outcrops will be preserved, to the degree possible, so that they can be incorporated





into the layout to enhance the overall design of the Planned Development.

- G. The layout must be designed to take advantage of the existing land contours in order to provide satisfactory road gradients and suitable building lots and to facilitate the provision of proposed services.
- H. In any development which is primarily designed for or occupied by dwellings, all electric and telephone facilities, street light wiring, and other wiring conduits and similar facilities shall be placed underground by the developer, unless waived by the Planning Commission because of technical reasons.

#### 910.03 Procedure for Approval

- A. Pre-application Conference. Prior to filing a formal application for approval of a Planned Development, the developer shall request a pre-application conference with the Covington Zoning Board.

The purpose of the conference is to allow the developer to present a general concept of his proposed development prior to the preparation of detailed plans. For this purpose, the presentation shall include, but not be limited to, the following:

1. Written "letter of intent" from the developer establishing his intentions as to development of the land.
2. Topographic survey and location map.
3. Sketch plans and ideas regarding land use, dwelling type and density, street and lot arrangement, and tentative lot sizes.
4. Tentative proposals regarding water supply, sewage disposal, surface drainage, and street improvements.

The Zoning Board shall advise the developer of the Zoning Requirements and Village plans which might affect the proposed development as well as the procedural steps for approval.

- B. Preliminary Plan. The Preliminary plans of the Planned Development shall be filed with the Zoning Inspector, who shall in turn forward copies to the Zoning Board for consideration.

The required procedure for consideration and approval of the preliminary plan shall be:

1. Submission of the following:  
Written application for approval of a Planned Development shall be made on forms and in the manner prescribed by the Village.



The application shall be accompanied by fee consistent with Section 613.

2. The Zoning Board shall study material received and confer with other agencies of government as appropriate in the case to determine general acceptability of the proposal as submitted. In the course of such preliminary consideration, the Zoning Board may request the applicant shall supply additional material needed to make specific determinations.
3. Following such study, the Zoning Board or its staff shall hold a conference or conferences with the applicant to discuss desirable changes in the first or succeeding drafts of the preliminary development plan and report.
4. Recommendations of the Zoning Board to the applicant shall be in writing, and following any such conference, agreements between the applicant and the Zoning Board as to changes in the preliminary plan and report or other matters to be recorded and acknowledged by the Zoning Board and the applicant. On items on which no agreement is reached, or there is specific disagreement, this fact shall be recorded, and the applicant may place in the record his reasons for any disagreement.
5. When preliminary development plan and report has been approved in principle (as a whole or with reservations specifically indicated) or when the applicant indicates in writing that no further negotiations with the Zoning Board are desired before proceeding, the Zoning Board shall schedule the proposed plan for a public hearing, following which it shall make its recommendations to Council. Such recommendations shall indicate approval, approval with specific reservations, or disapproval with reasons. With such recommendations, the Zoning Board shall transmit within 60 days the latest draft of the preliminary plan and report submitted by the applicant, a record of agreements reached, and matters on which there was no specific agreement, including any reasons recorded by the applicant for any such disagreement.
6. Council shall schedule a public hearing for the preliminary plan and respective planned development zone designation after receiving the proposal from the Zoning Board. Within 60 days, the Council shall approve the proposal, approve subject to conditions, or deny the proposal. If approved, the area of land marked shall be redesignated PR (Planned Residential District), PMH (Planned Mobile Home Residential District), PC (Planned Commercial District), or PI (Planned Industrial District), and shall be used only in accordance with the uses and densities shown on the Planned Development Preliminary Plan.



- C. Final Plan. The final Planned Development plan shall conform substantially to the preliminary plan. If desired by the developer, it may be submitted in stages with each stage reflecting a portion of the approved preliminary plan which is proposed to be recorded and developed; provided, however, that such portion conforms to all requirements of these regulations. The required procedure for approval for a final plan shall be:
1. The final plan and supporting data shall be filed with the Zoning Inspector who in turn forwards copies to the Planning Commission for certification that the final plan is the conformity with these regulations and in agreement with the approved preliminary plan.
  2. After review of the final plan and supporting data, the Planning Commission shall approve or disapprove the plan within 60 days after submitted by the developer. Disapproval of the final plan shall include a clear statement of the reasons therefor.
  3. The Zoning Board shall then forward the final plan together with their recommendations to the Council. The Council shall review the recommendations of the Zoning Board at the next regular meeting of the Council, and shall approve, approve subject to conditions, or deny the final application.

D. Recording of Final Development Plan

After approval by the Council of the final plan, the Zoning Inspector shall see that all requirements of 910.52 have been complied with before the Final Development Plan is presented to the Miami County Recorder for recording.

The purpose of such recording is to designate with particularity the land subdivided into conventional lots as well as the dimension of other lands, not so treated into common open areas and building areas, and to designate each building or structure, as well as the use of the land in general.

No Final Development Plan within the corporate limits of Covington shall be so recorded unless it shall have the approval of Council inscribed thereon.

E. Zoning Permit

No Zoning Permit shall be issued by the building inspector until the final development plan has been approved and duly recorded and the Zoning Board has approved the detailed plans (described in Section 910.52C).



F. The building official shall issue no certificate of occupancy until all utilities have been accepted by the Village in accordance with the Final Development Plan.

910.04 Changes in the Planned Development

A planned development shall be developed only according to the approved and recorded final plan and all supporting data. The recorded final plan and supporting data together with all recorded amendments shall be binding on the applicants, their successors, guarantees and assigns and shall limit and control the use of premises (including the internal use of buildings and structures) and location of structures in the Planned Development as set forth therein.

- A. Major Changes. Changes which alter the concept of intent of the Planned Development including increases in the number of units per acre, change in location or amount of nonresidential land uses, more than 15 percent modification in proportion of housing types, significant redesign or roadways, utilities or drainage, may be approved only by submission of a new preliminary plan and supporting data, and following the "preliminary approval" steps and subsequent amendment of the final Planned Development Plan.
- B. Minor Changes. The Zoning Inspector, upon notifying the Zoning Board, may jointly approve minor changes in the Planned Development which do not change the concept or intent of the development, without going through the "preliminary approval" steps. Minor changes are defined as any change not defined as a major change.

910.05 Schedule of Construction

The Zoning Board shall consider the planned development subject to revocation if construction falls more than one (1) year behind the schedule files with the final plan.

910.06 Effect of Denial of a Planned Development

No application for a planned development, which has been denied wholly or in part by the Zoning Board and Council shall be resubmitted for a period of one year from the date of said order of denial, except on the grounds of new evidence or proof of change of conditions found to be valid by the Zoning Board and Council.

910.07 Revocation

In any case where a planned development has not been established (substantially under way) within one year from the date of granting thereof, then, without further action by the Zoning Board, the planned development authorization thereof shall be null and void.



910.08 Penalty

Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with, or who resists the enforcement of any of the provisions of the article shall be deemed guilty of a misdemeanor and, on conviction thereof, shall be fined as specified in Section 612 of this Ordinance.

910.09 LEFT EMPTY

910.10 Planned Residential Development

A. Policies Underlying Use of Zone

This district is intended to provide a good deal of flexibility in the arrangement and design of residential dwellings, based upon a unified development plan conceived and carried out for an entire area. Within this district, appropriate and reasonable population density is maintained while a variety of dwelling unit types is permitted. Natural features such as topography, trees and drainage ways are encouraged to remain in their natural state to the degree possible. Such developments are generally characterized by a significant proportion of usable open space, unified design concept with particular attention devoted to the periphery of the development, with the objective being the compatibility of the development with its surroundings.

B. Permitted Uses

Those uses included as permitted and accessory uses in R-1 through R-3 Residential Districts developed in a unified manner in accordance with the approved development plan.

Convenience establishments as accessory uses which have been established as necessary for the proper development of the community and to be so located, designated and operated to serve primarily the needs of the persons within the Planned Development if specifically approved as part of the Planned Development Plan. Uses shall be generally limited to those uses permitted in the CB District, with no direct access or advertising signs for such uses to be visible from the exterior of the development.

Such convenience establishments and their parking areas shall not occupy more than five (5) percent of the total area of development.



No separate building or structure designed or intended to be used, in whole or part, for business purposes within a Residential Planned Development shall be constructed prior to the construction of not less than thirty percent (30%) of the dwelling units proposed in the development plan.

C. Area Requirements

The minimum land area required for a Planned Residential Development shall be five (5) acres. This area requirement may be varied at the discretion of the Zoning Board and Village Council if it can be demonstrated that a variance is necessary to achieve an improved site design and that surrounding neighborhoods and public facilities will not be adversely affected.

D. Density Requirements

Any combination or cluster of housing units is permitted, provided that the average lot area per family or dwelling unit contained in the site, exclusive of the area of street right-of-way, parking areas and commercial area, will not be less than eighty percent (80%) of the lot area per family required in the district in which the site is located. This density requirement may be varied at the discretion of the Zoning Board and Village Council if it can be demonstrated that a variance is necessary to achieve an improved site design and that surrounding neighborhoods and public facilities will not be adversely affected.

E. Site Design

All housing shall be sited to preserve privacy and to ensure natural light.

Lot width may be varied to permit a variety of structural designs. It is also recommended that setbacks be varied.

Every housing unit should be situated to abut upon common open space or similar areas. A clustering of dwellings is encouraged.

F. Structure Spacing

A minimum of fifteen (15) feet shall be maintained between principal structures.

G. Length

There shall be no continuous structure or town house, attached dwellings or apartments containing more than twelve (12) units side by side.

H. Height



The height of any residential structure within a planned unit development shall not exceed thirty-five (35) feet, unless it can be demonstrated that an additional height is required with provision of suitable open space to protect adjacent structures from reduction of light and air.

I. Setback and Screening

A set back of fifty (50) feet shall be provided along the entire perimeter of the development and retained in natural woods, or suitable landscaped with grass and/or ground cover, shrubs and trees. Projects located adjacent to Commercial or Industrially zoned areas shall provide suitable protection to the residential development as adjudged by the Zoning Board and the Village council. Screening facilities shall not obscure traffic visibility within fifty (50) feet of an intersection.

J. Common Open Space

A minimum of twenty-five percent (25%) of the land in any planned residential development shall be reserved for permanent common open space and recreational facilities for the residents or users of the area being developed.

K. Parking Requirements

See Article X for required spaces and design criteria.

L. Signs

See Article XI for size and location of permitted signs.

910.20 Planned Mobile Home Residential Development

A. Policies Underlying Use of Zone

This district is intended to permit the development of Mobile Home Parks in association with other residential development types while maintaining a reasonable population density and by providing for the unique requirements for this type of development. The provisions of this district are established to assure that the site design and arrangement in relation to other areas together with the provisions of associated facilities result in an attractive, orderly and efficient residential environment of sustained desirability in harmony with adjacent areas.

B. Permitted Uses

Mobile Home Parks:

1. Mobile Homes (no self-propelled vehicles)
2. Modular or Sectional Homes

C. Accessory Uses



1. Coin operated laundry, laundry and dry-cleaning pick-up stations for use of tenants only. No external sign of any nature whatsoever shall be permitted.
2. Other accessory uses, buildings or structures customarily incidental to the aforesaid use.
3. On-site Mobile Home Sales. The sales of mobile homes within a mobile home park or subdivision shall be a conditional use having a one (1) year duration. Said use shall be reviewed at the end of the first year for possible extension for an additional year, in total representing a maximum two (2) year duration.

Such sales areas shall be well screened from the residential section of the park or subdivision and shall be located at the periphery of the site. All signs used for advertising shall be unobtrusive to the surrounding property.

4. Neighborhood commercial facilities. in mobile home parks of fifty (50) acres or more, neighborhood commercial facilities such as markets, barbers, beauty shops, doctor's offices, etc. may be planned in conjunction with a mobile home park but may not be physically occupied until the park is seventy-five (75) percent occupied by residents.

D. Minimum Floor Area

Individual mobile homes located within the PMH district shall have a minimum floor area of six hundred (600) square feet.

E. Area Requirements

Each mobile home park shall have a minimum gross site area of 10 acres.

F. Density Requirements

Gross density for a mobile home park shall not exceed six (6) dwelling units per acre.

G. Utilities

1. Public Utilities – Each mobile home park shall be served by public water and sewer systems.
2. Underground utilities – in each mobile home park, all wires, cables, and lines providing telecommunication, including cable television, and electric utility services and connections of such utility systems to buildings and light poles in such parks, shall be located underground.
3. Mobile home parks shall meet the requirements of the Ohio Sanitary Code adopted by the Public Health Council under the authority of Ohio Revised Code Section 3733.20.





H. Streets and Pedestrian Ways

1. Access – Each mobile home park shall have direct access to a principal county, township city, or state highway or arterial street or road.
2. Streets
  - a. Streets should be adapted to the topography and should have suitable alignment and gradient for traffic safety, satisfactory surface and ground water drainage, and proper functioning of sanitary and storm sewer systems.
  - b. Flexible Pavement - The required base should be a minimum of eight (8) inches thick and composed of crushed stone, gravel, or other appropriate durable material compacted to the practical maximum density. The wearing surface should be bituminous concrete a minimum of one and one half (1 1/2) inches thick compacted to the maximum practical density.
  - c. Rigid Pavement - Where Portland cement concrete is used, it should not be less than five (5) inches thick on a prepared subgrade constructed in accordance with accepted practices, with expansion joints where driveways and walks abut each other or the curb.
  - d. The minimum pavement width of interior one-way streets with parking permitted on one side shall be twenty (20) feet.

The minimum pavement width of two-way streets with parking permitted on one side shall be thirty (30) feet. The minimum width of two-way streets without parking permitted shall be twenty (20) feet.

3. Walks - All mobile home parks shall be provided with safe, convenient, all season sidewalks with a minimum width of three (3) feet, six (6) inches for the intended use of pedestrian circulation between individual mobile homes.
- I. Landscaping – In all mobile home parks, the following landscape provisions shall apply:
1. Along each property line, and within the fifty (50) foot setback area, there shall be provided screen fencing, landscape planting or a landscaped berm or a combination thereof which shall be so designed or planted as to be twenty-five (25) percent or more opaque when viewed horizontally between two (2) feet and eight (8) feet above average ground level.
  2. Trees of at least one (1) inch caliber shall be installed on both sides of all streets within the mobile home park at a spacing of fifty (50) feet between trees.



J. Setback requirements – the following setback requirements for all mobile homes located in a mobile home park shall apply:

1. From all perimeter lot lines – 50 feet
2. From any mobile home located in the mobile home park – 15 feet
3. From any community building – 50 feet
4. From any public or private street located within the park – 15 feet

K. Required Open Space - A minimum of ten (10) percent of the gross site area shall be set aside and reserved for usable open space. Said open space shall be in one or more parcels, not less than one (1) acre each. The minimum dimensions of said open space shall be two hundred (200) feet in any direction. For the purposes of the section, "Usable Open Space" shall be construed to mean parks, common open areas, and areas containing a combination of community service buildings (clubhouses, swimming pools, etc.) and outdoor recreation areas.

L. Parking Requirements

Two paved, off-street parking spaces having a minimum area of two hundred (200) square feet shall be provided for each mobile home site. Said parking space shall be located whether on the mobile home site, behind the front setback area, or in a common parking area within the mobile home park.

M. Signs

Signs within the mobile home development shall be limited to a name plate attached to each mobile home, which is no larger than one (1) square foot, directional signs indicating the location of utility buildings, including management office, parking areas and common recreation areas, and traffic control signs.

N. Miscellaneous Requirements

1. Lighting – Appropriate lighting shall be provided along all interior roadways and walkways. All lights shall be so positioned and shaded to avoid a glare on adjoining properties.
2. Drainage - Each mobile home space shall be so constructed to provide adequate storm water drainage from ramps, patios, and all wall foundations of the mobile home to the roadway.
3. Fuel Supply - Where fuel is stored in outdoor storage tanks, they shall be supported by a concrete base and screened from view of surrounding mobile home spaces and the street.
4. Enclosed Undercarriage. All mobile homes located in the mobile home park shall be enclosed from the bottom of the structure to the ground.



5. Refuse Containers. All refuse containers shall be screened from view of surrounding mobile home spaces and the street.

910.30 Planned Commercial Development

A. Policies Underlying Use of Zone

Commercial District Planning shall be the Zoning Board and Zoning Inspector's responsibility. This district is provided in recognition that many commercial establishments seek to develop within unified commercial areas, usually under single ownership and control, and typically called "shopping centers". Within the premises of the zone, such centers would have all necessary services and facilities comprehensively provided in accordance with an approved development plan. Provisions of this zone are formulated to achieve harmoniously designed structures upon a well landscaped site, achieving a high degree of pedestrian/vehicular separation, all of which would be compatible with surrounding land uses.

B. Permitted Uses

Those uses included as permitted and accessory uses in OR, CB, HS, and CBD Business Districts.

C. Arrangements of Commercial Uses

Commercial buildings and establishments shall be planned as groups having common parking areas and common ingress and egress points in order to reduce the number of potential accident locations at intersections with thoroughfares.

The plan of the project shall provide for the integrated and harmonious design of buildings, and for adequate and properly arranged facilities for internal traffic circulation, landscaping, and such other features and facilities as may be necessary to make the project attractive and efficient from the standpoint of the adjoining and surrounding existing or potential developments.

D. Area Requirements

The minimum land area for a Planned Commercial Development shall be two (2) acres.

E. Structure Spacing

A minimum of twenty (20) feet shall be required between adjacent principal buildings.

F. Setback and Screening

A setback of fifty (50) feet shall be provided along the entire perimeter of the development, except where it adjoins a Business or Industrial District in which case setback and screening requirements shall be at the



discretion of the Zoning Board. Where situated adjacent to a residentially zoned area, a minimum of twenty (20) feet along the exterior property line shall be planted with an evergreen hedge or dense planting of evergreen shrubs not less than four (4) feet in height at the time of planting. Screening facilities shall not obscure traffic visibility within fifty (50) feet of an intersection.

Vehicular access through such landscaped strip when adjacent to residential areas shall be permitted only for convenience of residents of adjoining residential areas, and not for use by the general public.

G. Parking Requirements

See Article X.

H. Loading and Unloading Areas

See Article X.

I. Signs

See Article XI for size and location of permitted signs.

910.40 Planned Industrial Development

A. Policies Underlying Use of Zone

The provisions of this district are provided in recognition that many industrial establishments seek to develop within unified industrial areas having all necessary services and facilities comprehensively provided in accordance with a predetermined development plan. As in the Planned Commercial Zone, provisions of this zone are formulated to encourage a high degree of coordinated development upon well landscaped premises. Particular attention is devoted to design of the periphery of the development with the objective of compatibility with surrounding land uses.

B. Permitted Uses

Those uses included as permitted and accessory uses in I-1 Light Industrial Commercial District.

C. Arrangements of Industrial Uses

A planned industrial area shall provide for the harmony of buildings and a compact grouping in order to economize in the provision of such utility services as are required. Thoroughfares shall be kept to a minimum throughout a planned industrial area in order to reduce through traffic.

Industrial uses and parcels shall be developed to the degree possible



utilizing landscaping and existing woodlands as buffers to screen lighting, parking areas, loading areas or docks and/or outdoor storage of raw material or products.

D. Area Requirements

The minimum land area for a Planned Industrial Development shall be ten (10) acres.

E. Structure Spacing

A minimum of fifty (50) feet shall be required between adjacent principal buildings.

F. Setback and Screening

A setback of one-hundred (100) feet shall be provided along the entire perimeter of the development, except where it adjoins a Business or Industrial District in which case setback and screening requirements shall be at the discretion of the Zoning Board. Where situated adjacent to a residentially zoned area, a minimum of thirty (30) feet along the exterior property line shall be planted with an evergreen hedge or dense planting of evergreen shrubs not less than four (4) feet in height at the time of planting. Such landscaping shall be fifty (50) percent or more opaque when viewed horizontally between two (2) feet and eight (8) feet above average ground level. A suitably designed fence or wall may be substituted for such screen plantings at the discretion of the Zoning Board, if in certain cases natural plantings are deemed infeasible. Screening facilities shall not obscure traffic visibility within fifty (50) feet of an intersection.

G. Parking Requirements

See Article X.

H. Loading and Unloading Areas

See Article X.

I. Signs

See Article XI.

910.50 Submission Requirements for Planned Development Proposals

910.51 Preliminary Plan Stage

A. Application

An application for preliminary planned unit development shall be filed with the Chairman of the Zoning Board by at least one owner or leasee of property for which the planned unit development is proposed. At a



minimum, the application shall contain the following information filed in triplicate:

1. Name, address, and phone number of registered surveyor, registered engineer and/or urban planner assisting in the preparation of the preliminary development plan.
2. Legal description of property.
3. Description of existing use.
4. Zoning District(s).

B. Material to be Submitted with Applications:

1. Identification of all property owners within the proposed district, evidence of unified control of the entire area of the district, tentative agreement of all owners to proceed with development according to plans, and timing schedule approved if the proposed amendment is passed, and to bind their successors in title to abide by any final commitments made, and evidence of financial capability to complete the development according to plan or to provide adequate sureties for completing.
2. A map or maps indicating the relation of the proposed district to the surrounding area. As appropriate to the development proposed, such map or maps shall demonstrate access to major streets, and show the approximate location and sizes of existing public sewers, water lines, and storm drainage systems and other utilities systems and installations which will be expected to serve the development. In the case of planned development, to contain housing, location of schools and nearby commercial facilities shall be indicated.
3. Topographic data map drawn to a scale of one-hundred (100) feet to one (1) inch by a registered surveyor and/or engineer showing:
  - a. Boundary Lines – bearings and distances.
  - b. Easements – location, width, and purpose.
  - c. Wooded areas, streams, lakes, marshes, and any other physical conditions affecting the site,
  - d. Ground elevations on the tract – for land that slopes less than one-half (1/2) percent, show one (1) foot contours; for land that slopes more than one-half (1/2) percent, show two (2) foot contours.
  - e. If deemed necessary, subsurface conditions on the tract, including the location and results of tests made to ascertain the conditions of subsurface soil, rock, and ground water, and the existing depth of ground water.

C. A preliminary development plan and report, with maps at a scale of one-hundred (100) feet or less to the inch, including as appropriate to the following information, presented in generalized form:

1. Proposed land uses and appropriate height, bulk and location of principal structures sufficient to permit an understanding of the style of



the development. Proposals containing residential units shall specify the number of housing units by size and type proposed within the initial phase of the proposal or within the overall development if the development is not to be staged.

2. Proposed automotive and pedestrian circulation patterns, including streets by type (major, collector, or minor) width, public or private, and pedestrian ways. Existing or plotted streets proposed to be vacated.
3. Major off-street parking areas.
4. Proposed parks, playgrounds, school sites, pedestrian parkways and other major open spaces as well as the general form of organization proposed to own and maintain any common open space.
5. General location of utilities installations and easements.
6. If development is to be in stages, indications as to order and timing of development, and demonstration that each stage, when completed, would complement any completed earlier, and would form a reasonably independent unit even though succeeding stages were delayed.
7. Proposals for expediting provision of public facilities, utilities or services where lacking or unlikely to be available when needed for the planned development, or for providing suitable private facilities, utilities or services. A report shall be provided, if appropriate in a particular development, containing proposals for improvement and continuing maintenance and management of any private streets.
8. The substance of covenants, grants and easements or other restrictions proposed to be imposed upon the use of the land, buildings, and structures including proposed easements or grants for public utilities.

#### 910.52 Final Plan Stage

- A. Final Development plans and reports shall include:
  1. A map or maps in the form required by the Subdivision Regulations for final plots of subdivisions, with such modifications and additions as required concerning such items as building sites when used as a substitute for lots, common open space not dedicated for public use, and other matters as appropriate to planned developments generally or to the specific planned development.
  2. Similar modifications of standards contained in the Subdivision Regulations or in other regulations or policies applying generally may be reflected in such maps and report if the Zoning Board shall find and shall certify, after consultations with other agencies of government as appropriate in the specific case, that the public purposes of such regulations or policies are as well or better served by specific proposals of the formal plan and reports.



3. A general site and land use plan for the planned development as a whole, indicating subareas for phased development, if any, and showing location and use of structures and portions of structures in relation to building site lines, building sites reserved for future use and uses for which sites are reserved, automotive and pedestrian circulatory networks, principal parking areas, open space not in building sites and use for which it is intended, and such other matters as are required to establish a clear pattern of the relationships to exist between structures, uses, circulation and land.
- B. Agreements, contracts, deed restrictions, and sureties:  
The applicant shall guarantee the installation of the public improvements specified in the Final Development Plan through one of the following methods:
1. Filing a performance and labor and material payment bond in the amount of one-hundred and ten (110) percent of the estimated construction cost as determined by the Village.
  2. Depositing or placing in escrow or certified check, cash, or other acceptable pledge, in the amount of one-hundred and ten (110) percent of the construction cost as approved by the Village.
- C. Detailed Plans: Before any zoning permit may be issued in the planned development, detailed plans for individual buildings or groups of buildings shall be submitted to the Zoning Board for approval. Such plans shall be in accord with the final development plan and report as approved by the Zoning Board, and shall be in sufficient detail to permit determinations as to compliance with the requirements of this ordinance with respect to the particular planned development district and uses involved. The plans shall include:
1. Site plans for the building site or sites, indicating relationship to adjoining areas.
  2. Floor plans of the buildings involved, indicating horizontal dimensions, uses of space, and floor areas.
  3. Elevations of the buildings involved, indicating height and, if required in determinations for the particular building or use, location and dimensions of all windows and other glassed areas.





911 CD Conservation District

911.01 Purpose

This zone is established for the following purposes: 1) to protect undeveloped land located outside the present limits of urban services from indiscriminate development until urban services can be extended, enabling growth to be preplanned in a coordinated and efficient manner, 2) to extend protection from urban encroachment to active agricultural enterprises and areas particularly suitable for open space and recreational use until required for urban expansion needs or public acquisition in the case of those areas possessing distinctive geologic and/or scenic values.

911.02 Uses

A. Permitted Uses

1. Agriculture (excluding animal sales lots and feed lots).
2. Residences of farm workers incidental and necessary to agricultural operations conducted on the same parcel of land on which said residences are located.
3. One family dwelling.
4. Hunting preserve.
5. Wildlife refuge and game preserve.
6. Accessory buildings incidental to the principal use which do not include any activity conducted as a business.

B. Conditionally Permitted Uses

1. Home Occupation
2. Mobile home substituted for a permitted dwelling. The permit shall be renewable yearly.
3. Cemetary
4. Church and other buildings for the purpose of religious worship
5. Governmentally owned and/or operated building or facility.
6. Sanitary landfill site.
7. Soil removal, sand and gravel extraction operation.
8. Kennel.
9. Outdoor advertising billboard.
10. Governmentally owned and/or operated park, playground.
11. Recreational uses other than those governmentally owned and/or operated such as: swimming pools, outdoor rifle and skeet shooting range, and riding academy.

911.03 Lot Requirements

- A. Minimum Lot Area – 20 acres
- B. Minimum Lot Width – 300 feet

911.04 Yard Requirements



- A. Minimum Front Yard – 65 feet
- B. Minimum Rear Yard Depth – 60 feet
- C. Minimum Side yard width on each side – 50 feet

911.05 Structural Requirements

- A. Maximum Building Height – 35 feet

911.06 Parking and Loading Requirements

- A. See Article X for off-street parking and loading requirements.

911.07 Signs

- A. See Article XI for size and location of permitted signs.



912 F Flood Plain District

912.01 Purpose

The purpose of the flood plain district is to guide development in the flood prone areas of any water course that are consistent with the requirements for the conveyance of flood flows, and to minimize the expense and inconvenience to the individual property owners and the general public through flooding. Uses permitted in this district are generally associated with open space, recreational, and agricultural land uses and shall not hinder the movement of floodwater.

912.02 Uses

A. Permitted Uses

1. Agriculture (excluding animal sales lots and feed lots).
2. Farm buildings necessary to a principal agricultural use but not including dwellings of a permanent or temporary nature.
3. Hunting preserve.
4. Wildlife refuge and game preserve.
5. Private airport landing strip.

B. Conditionally Permitted Uses

1. Governmentally owned and/or operated building or facility.
2. Recreational uses other than those governmentally owned and/or operated such as: swimming pools, outdoor rifle and skeet shooting range, and riding academy.
3. Transient amusement activities such as a circus show, fair, and carnival rides, provided appropriate permits are issued.
4. Soil removal, sand and gravel extraction operations.
5. Parking: Auto (open lots only) excluding storage or salvage.

912.03 Lot Requirements

- A. Minimum Lot Area – 5 acres
- B. Minimum Lot Width – 300 feet

912.04 Yard Requirements

- A. Minimum Front Yard – 50 feet
- B. Minimum Rear Yard Depth – 50 feet
- C. Minimum Side yard width on each side – 25 feet

912.05 Structural Requirements

- A. Maximum Building Height – 40 feet

912.06 Parking and Loading Requirements



A. See Article X for off-street parking and loading requirements.

912.07 Signs

A. See Article XI for size and location of permitted signs.

912.08 Supplementary Requirements

A. Uses in a flood plain district shall have the site plan approved by the Zoning Board. The Zoning Board may approve the site plan provided that the following requirements are met:

1. The location of the proposed use shall not place any material, matter, or structure which may impede, retard, or change the direction of the flow of the waters, and the proposed use will not catch, collect, or add to the debris carried by such water to the damage or detriment of public or private property adjacent to the river, stream, or channel.
2. All buildings to be erected in the flood plain district shall be elevated so that the first floor shall be above the highest expected flood water level\*. No basement or other floor shall be constructed below or at a lower elevation than the first floor.



913 Supplemental Yard and Height Regulations

In addition to all yard regulations specified in Sections 901 – 909 and in other sections of this ordinance, the provisions of Sections 913.01 – 913.13, inclusive, shall be used for interpretations and clarification.

913.01 Setback Requirements for Corner Buildings

On a corner lot, the principal building and accessory structures shall be required to have same setback distance from all street right-of-way lines as required for the front yard in the district in which such structures are located.

913.02 Visibility at Intersections

On a corner lot in any district, nothing shall be erected, placed, planted or allowed to grow in such manner as to materially impede vision above a height of two and a half (2 ½) feet above the center line grades of the intersecting streets in the area bounded by the right-of-way lines of such corner lots and a line joining points along such street lines fifty (50) feet from the point of intersection.

913.03 Supplemental Height and Yard Specifications

In any front yard, no fence or wall shall be permitted which materially impedes vision across such yard above the height of three and a half (3 ½) feet, and no landscaping or other vegetation shall be permitted which materially impedes vision across such yard above a height of two and a half (2 ½) feet.

In any side or rear yard, no fence or wall shall exceed eight (8) feet in height from ground level.

In any side or rear yard, all fences, wall, landscaping or screening such as rocks, hedges, or bushes shall be adjacent to and inside the property line.

The area outside the fence, wall, landscaping or screening shall be maintained the same as the inside by property owner.

See Lot Frontage under Article V for the definition of front, side, and rear yards.

913.04 Parking and Storage of Certain Vehicles

Automotive vehicles, recreational vehicles, or trailers of any kind or type without current license plates shall not be parked or stored on any residentially zoned property other than in completely enclosed buildings. One trailer of any type may be stored in the rear yard if they have current license and are maintained to a level that they can be legally operated on the roadways of the state of Ohio.



- 913.05 Yard Requirements for Multi-Family Dwellings  
Multi-family dwellings shall be considered as one (1) building for the purpose of determining front, side and rear yard requirements. The entire group as a unit shall require one (1) front, one (1) rear and two (2) side yards as specified for dwelling in the appropriate district. Each individual building shall meet all yard requirements for the appropriate district as though it were on an individual lot.
- 913.06 Side and Rear Yard Requirements for Non-residential Uses Abutting Residential Districts  
Nonresidential buildings or uses shall not be located nor conducted closer than forty (40) feet to any lot line of a residential district, except that the minimum yard requirements may be reduced to fifty (50) percent of the requirement if acceptable landscaping or screening approved by the Zoning Inspector is provided. Such screening shall be a masonry or solid fence between four (4) and (8) feet in height maintained in good condition and free of all advertising or other signs. Landscaping provided in lieu of such wall or fence shall consist of a strip of land not less than four (4) feet in height at the time of planting. Either type of screening shall not obscure traffic visibility within (50) feet of an intersection.
- 913.07 Side and Rear Yard Requirements for Accessory Uses  
A. Permit Required  
All accessory structures require a zoning permit. Total square footage of all accessory structures shall not be more than 40% of the square footage of the primary structure.  
  
Except as provided in 913.01, accessory structures fewer than 200 square feet are required to have a side and rear yard setback of no less than 3 feet inside of the property line and shall be outside of any existing utility easement. Accessory structures over 200 square feet are required to have the same setbacks as the primary structure. Accessory structures shall not be located in front of the primary structure.
- 913.08 Requirements for Swimming Pools  
A. Permit Required  
All in-ground swimming pools require a zoning permit. Swimming pools that are disassembled and removed at least annually are considered a temporary pool and a zoning permit is not required. Above ground swimming pools not considered a temporary pool as defined in this section and are larger in diameter than 12 feet or that have a surface area of greater than 100 square feet require a zoning permit.  
B. Required Setbacks  
Except as provided in 913.01, swimming pools are required to have a side and rear yard setback of no less than 10 feet inside of the property



line and shall be outside of any existing utility easement. Pools shall not be located in front of the primary structure.

C. Protection from Electrical Hazards

Swimming pools shall not be located beneath or within 20 feet horizontally of any overhead power lines. Swimming pool equipment shall be powered from an approved ground fault circuit interrupter.

D. Fencing Requirements

All Swimming pools not considered a temporary pool are required to have a fence of at least 5 feet in height installed around the pool perimeter. A yard fence of a least 5 feet in height is also acceptable. If either fence, required in this section, is equipped with a gate it shall be self-latching and lockable.

E. Owner to Provide for Drainage

Water discharged from any pool shall not be discharged onto adjacent lots or be allowed to discharge into the sanitary sewer system. If an off lot discharge is required it shall be routed to an available storm sewer approved and inspected by the village.

913.09 Architectural Projections

Open structures such as porches, canopies, balconies, platforms, carports, covered patios, and similar architectural projections shall not project into the required minimum front, side or rear yard.

913.10 Exceptions to Height Regulations

The height limitations contained in Article XI District Requirements do not apply to spires, belfries, cupolas, antennas, water tanks, ventilators, chimneys or other appurtenances usually required to be placed above the roof level and not intended for human occupancy except where the height of such structures will constitute a hazard for the safe landing and take-off of an aircraft at an established airport.

913.11 Supplementary Yard Requirements

A. Front Yard Modifications

In any R-District in which the average existing front yard setback on two (2) or more lots located within one hundred (100) feet and in the same block as the lot in question is either less or greater than the minimum front yard requirement specified in the appropriate section of Article IX of this Zoning Ordinance, the front yard requirements shall be modified as follows:

1. The modified front yard shall not be less than the average setback of the existing front yards of the two (2) lots immediately adjacent the lot



in question, or if a corner lot, then the same as the setback on the immediately adjacent lots.





914 Special Provisions for Commercial and Industrial Uses

No land or building in any district shall be used or occupied in any manner creating dangerous, injurious, noxious or otherwise objectionable conditions which could adversely affect the surrounding areas or adjoining premises, except that any use permitted by this ordinance may be undertaken and maintained if acceptable measures and safeguards to reduce dangerous and objectionable conditions to acceptable limits as established by the performance requirements in Sections 914.01-914.10, inclusive.

914.01 Fire Hazards

Any activity involving the use or storage of flammable or explosive materials shall be protected by adequate firefighting and fire prevention equipment and by such safety devices as are normally used in the handling of any such material. Such hazards shall be kept removed from adjacent activities to a distance which is compatible with the potential danger involved.

914.02 Radioactivity or Electric Disturbance

No activity shall emit dangerous radioactivity at any point, or electric disturbance adversely affecting the operation of any equipment at any point other than that of the creator of such disturbance.

914.03 Noise

Objectionable noise as determined by the Zoning Inspector which is due to volume, frequency, or beat shall be muffled or otherwise controlled. Air raid sirens and related apparatus used solely for public purposes are exempt from this requirement.

914.04 Vibration

No vibration shall be permitted which is discernible with instruments on any adjoining lot or property.

914.05 Air Pollution

Air pollution shall be subject to the requirements and regulations established by the Director of the Ohio Environmental Protection Agency.

914.06 Glare

No direct or reflected glare shall be permitted which is visible from any property outside a manufacturing district or from any street.

914.07 Erosion

No erosion, by either wind or water, shall be permitted which will carry objectionable substances onto neighboring properties.

914.08 Water Pollution



Water pollution shall be subject to the requirements and regulations established by the Director of the Ohio Environmental Protection Agency.

914.09 Enforcement Provisions

The Zoning Inspector, prior to the issuance of a zoning permit, may require the submission of statements and plans indicating the manner in which dangerous and objectionable elements involved in processing and in equipment operations are to be eliminated or reduced to acceptable limits and tolerances.

914.10 Measurement Procedures

Methods and procedures for the determination of the existence of any dangerous and objectionable elements shall conform to applicable standard measurement procedures published by the American Standards Association, Inc., New York, the Manufacturing Chemists' Associations, Inc., Washington, D.C., the United States Bureau of Mines, and the Ohio Environmental Protection Agency.



- A. Curbs and Gutters: The developer or lot owner shall construct curbs and gutters that are nearly as possible consistent with what is in the neighborhood, and be of an accepted design as shown in "Exhibit A". All curbs and gutters shall be constructed of Portland cement, and in accordance with the Village Engineer, the Village Building Inspector, or their representative.
- B. Curb Radii: The minimum curb radius at intersections shall be as follows:

| <b>Type of Street Intersection</b> | <b>Min. Curb Radius (feet)</b> |
|------------------------------------|--------------------------------|
| Local – Local                      | 20                             |
| Local – Collector                  | 25                             |
| Collector – Collector              | 30                             |
| Collector – Arterial               | 35                             |
| Arterial - Arterial                | 50                             |

\* In the case of local or collector streets located in commercial or industrial areas, the minimum curb radii shall be increased to fifty (50) feet.

- C. Sidewalks  
Sidewalks shall be required on both sides of all local and collector streets in all areas zoned for two and multi-family development and single-family development requiring on half (1/2) acre lots or less. The Zoning Board or Council shall determine the need for sidewalks (on one or both sides of the streets in all areas zoned to permit single family development or greater than a minimum of one half (1/2) acre lots or any other zoning (i.e. commercial, industrial, or conservation and on all frontage and arterial roads). Sidewalks shall be constructed of Portland cement concrete in accordance with the specifications provided by the Village Representative and be at least four (4) inches thick. All sidewalks shall be constructed with a minimum of four (4) feet. This width may be required to be increased as required by the Village.
- D. Replacement of Existing Sidewalks  
Replacement of existing sidewalks are to be consistent with what was removed and of the same height of neighboring sidewalks. Sidewalks shall comply with the current Covington Construction Standards and Drawings.
- E. Wheelchair Ramps  
Whenever any new sidewalk is constructed or any old sidewalk is constructed or any old sidewalk is replaced, wheelchair ramps are to be installed at each intersection and/or crosswalk.
- F. Construction Requirements  
All parking facilities shall be hard-surfaced and being of asphalt or Portland cement concrete. The surface shall be graded and drained so as to dispose of surface water, which might accumulate within or upon such area, and shall be completely constructed prior to a Certificate of Occupancy being issued. No



surface water from such parking area shall be permitted to drain into adjoining private property. Each parking facility shall comply with the current Covington Construction Standards and Drawings and shall also meet any other engineering standards deemed necessary by the Zoning Inspector or his/her Representative.



## **Article X – PARKING AND LOADING REGULATIONS**

### 1001 Scope and Application

#### 1001.01 Scope of Regulations

The off-street parking and loading requirements of this ordinance shall apply as follows:

- a. For all buildings and structures erected and all uses of land established after the effective date of this ordinance, accessory parking and loading facilities shall be provided as required by the regulations of the district in which such buildings or uses are located. However, where a building permit has been issued prior to the effective date of this ordinance and provided that construction begins within six (6) months of such effective date and diligently pursued to completion, parking and loading facilities in said building permit may be provided in lieu of any different amounts required by this ordinance.
- b. When the intensity of use of any building, structure, or premises shall be increased through the addition of dwelling units, gross floor area, seating capacity, or other units of measurements specified herein for required parking or loading facilities, parking and loading facilities as required herein shall be provided for such increase in intensity of use and for at least fifty percent (50%) of any existing deficiency in parking or loading facilities.
- c. Whenever the existing use of a building structure shall hereafter be changed to a new use, parking or loading facilities shall be provided as required for such new use. However, if the said building or structure was erected prior to the effective date of this ordinance, additional parking or loading facilities, are mandatory only in the amount by which the requirements for the new use would

#### 1001.02 Existing Parking and Loading Facilities

- a. Off-street parking and loading facilities in existence on the effective date of this ordinance and located on the same lot as the building or use served shall not hereafter be reduced below, or if already less than, shall not be further reduced below, the requirements for a similar new building or use under the provisions of this ordinance.
- b. Any area once designated as required off- street parking or loading shall never be changed to any other use unless and until equal facilities are provided elsewhere.

### 1002 Off-Street Parking

#### 1002.01 Location



The off-street parking required by this article shall be provided in accordance with the following requirements:

- a. One- and Two-Family Dwellings. The off- street parking facilities required for one- and two-family dwellings should be located on the same lot or plot of ground as the building they are intended to serve, but shall not be considered a parking lot under the provisions of this article.
- b. Multiple Family. The off-street parking facilities for multi-family dwellings shall consist of parking lot as defined elsewhere in this article. In no event shall any uncovered parking space in a Multi-family district be located nearer than ten (10) feet to any main building.
- c. Mobile Home Parks. The off-street parking required may be located on each site or in parking lots conveniently located and readily accessible to each site.
- d. Other Land Uses. The off-street parking required may be located on each site or in parking lots conveniently located and readily accessible to each site. Such off-lot spaces shall be located only in districts in which similar off-street parking is permitted.
- e. Control of Off-Site Parking Facilities. In cases where parking facilities are permitted on land other than the zoning lot on which the building or use served is located, such facilities shall be in the same possession as the zoning lot occupied by the building or use to which the parking facilities are accessory. Such possession may be either by deed or lease shall be filed with the Covington Village Clerk, Miami County, Ohio. The deed or lease shall require such owner or his or her heirs and assigns to maintain the required number of parking facilities of the duration of the use served or of the deed or lease, whichever such terminate sooner.

All parking facilities required for single- and two-family dwellings, unless specifically provided for otherwise by the Zoning Board, shall be surfaced, with a dust-free and durable material, and shall be graded and drained to dispose of surface water.

#### 1002.02 Parking Lot Plans

Plans for the development of any parking lot must be submitted to the Zoning Inspector, prepared at a scale of not less than fifty (50) feet equals one (1) inch and indication existing and proposed grades, drainage, pipe sizes, dimensions of parking spaces, type of curbing, drive and aisle dimensions, lighting, adjacent main buildings, sidewalks, landscaping, surfacing and base materials to be used. The plans of the proposed parking lot layout shall be prepared in a presentable form by person or persons competent in such work and shall reflect conformance with the following provisions:



- a. **Parking Space Dimensions:**  
Plans for the layout of off-street parking facilities should be in accordance with the minimum standards contained in Table 1-1. The minimum parking space dimensions for a layout not provided for in this table shall be 9.5 feet in width, 20 feet in length, and 189 square feet in area.
- b. **Required Yards:**  
Off-street parking spaces, open to the sky, may be located in any yard if the parking facility is located within a Commercial or Industrial Zone, except that when a required nonresidential parking lot or parking area is situated on a parcel which adjoins a residential district or a residential use, abutting directly or across a roadway, the respective side or rear yard setback shall be a minimum of twenty (20) feet, of which the ten (10) feet nearest the respective property line is developed as a greenbelt. Within Residential Districts, it shall be unlawful to use the space between the front setback line and the sidewalk for the parking of trailers, mobile homes, motor homes and recreational vehicles.

1002.03      Screening and Landscaping

All open vehicle parking areas containing more than three (3) parking spaces shall be effectively screened on each side adjoining or fronting on property situated in a Residence District or any institutional premises by a wall, fence or densely planted coniferous hedge or planting not less than four (4) feet or more than eight (8) feet in height.

All parts of open off-street parking areas which are unusable, either for parking or for traffic, as well all required yard areas shall be landscaped with grass, coniferous shrubs, evergreen material and/or ornamental trees. All such landscaping and planting shall be maintained in a healthy, growing condition neat and orderly in appearance.

1002.04      Access

All off-street parking facilities shall be designed with appropriate means of vehicular access to a street or alley in a manner which will least interfere with traffic movement. Access to parking areas in Commercial Districts (with the exception of shopping centers in these districts) shall be provided from a service drive where required. Access to such parking areas by curb cuts or driveways across the front lot line should be avoided wherever possible.

Ingress and egress to a parking lot lying in an area zoned for other than single family residential use shall not be across land zoned for single family residential use.



Each entrance and exit to and from any off- street parking lot located in an area zoned for other than single-family residential use shall be at least twenty-five (25) feet distant from adjacent property located in any single-family residential district.

1002.05 Lighting

All illumination for or on all such parking lots shall be deflected away from adjacent residential areas and shall be installed in such a manner as to allow the reduction of the amount of light in other than normal parking hours each day. The source of illumination in all parking lots abutting a residential area shall not be more than sixteen (16) feet above the parking lot surface.

1002.06 Wheel Stops

All parking lots shall be provided with wheel stops or bumper guards so located as to prevent any vehicle from projecting over the lot or setback lines.

1002.07 Cleaning and Maintenance

The parking facility shall be kept free from refuse and debris and in good structural condition through periodic maintenance by the owner or his agent, who shall also be responsible for snow removal.

1002.08 Parking Space Requirements

A. Computation

When determination of the number of off-street parking spaces required by this ordinance results in a requirement of fractional space, any fraction of less than one half ( 1/2) may be disregarded, while a fraction of one half (1/2) or more shall be counted as one (1) parking space. Parking spaces required on an employee basis shall be based on the maximum number of employees on duty or residing, or both, on the premises at any one time.

B. Collection Provision

Off street parking facilities for separate uses may be provided collectively if the total number of spaces so provided is not less than the sum of the separate requirements governing location of accessory parking spaces in relation to the use served are adhered to. Further, no parking space or portion thereof shall serve as a required space for more than one (1) use unless otherwise authorized by the Zoning board.

Parking spaces already provided to meet off-street parking requirements for places of public assembly, commercial or industrial establishments, lying within five hundred (500) feet of a church measured along lines of public access; and that are not





normally used between the hours of 6 a.m. and 6 p.m. on Sundays; and that are made available to their respective church for parking use, may be used to meet not more than seventy-five percent (75%) of the off-street parking requirements of such church.

C. Utilization

Except as may otherwise be provided for the parking of trucks in the granting of conditional uses, required accessory off-street parking facilities provided for uses listed in Table 1-2 shall be solely for the parking of passenger automobiles of patrons, occupants, or employees of such uses.

D. Parking Restrictions

Off-street parking of vehicles shall be further restricted by the following requirements:

1. **Parking Duration.** Except when land is used as storage space in connection with the business of repair or service garage, a twenty-four (24) hour time limit for parking in nonresidential off-street parking areas shall prevail, it being the purpose and intention for the foregoing that the requirement of maintaining vehicle storage or parking space is to provide for the public safety in keeping parked cars off the street, but such requirements is not designed to or intended to provide, and it shall be unlawful to permit, the storage or prolonged parking on any such parking area in any such District wrecked or junked cars, or for creating a junk yard or a nuisance in such areas.
2. **Restriction on Parking on Private Property.** It shall be unlawful for any person, firm or corporation to park any motor vehicle on any private property, or use of said private property as parking space, without the express or implied consent, authorization, or ratification of holder, owner, occupant, lessee, agent, or trustee of such property. Complaint for the violation of this section shall be made by the owner, holder, occupant, lessee, agent or trustee of such property.
3. **After the effective date of this ordinance,** it shall be unlawful for the owner, tenant or lessee of any lot, parcel or tract of land in a Residential District or in the Residential area of any other District, to permit or allow the open storage or parking, either day or night, thereon of trucks, semi-trucks and trailers, mobile homes (exclusive of recreational vehicles), bulldozers, earth carriers, drag lines, cranes, steam shovels and/or any other equipment or machinery. It is provided, however, that the



owner, tenant or lessee of a farm may openly store the machinery and equipment used on his farm; and it is further provided that equipment necessary to be parked overnight on a lot, parcel or tract of land during construction work thereon shall be excepted from this restriction.

4. Specific Requirements. All off-street parking spaces hereinafter required by this ordinance shall be designed in accordance with one of the formulas set forth in Table 1-1.

Off-street parking spaces shall be provided in accordance with the space requirements for respective types of spaces for accessory uses not specifically enumerated within a parking class shall be assumed to be included in the principal (permitted or conditional) use requirement. If, classification of any use, for any reason, the classification of any use, for the purpose of determining the amount of off-street parking, or the number of spaces to be provided by such use is not readily determinable hereunder, the parking class of such use shall be fixed by the Zoning Inspector.

**Table 1-1**

| Parking Pattern     | Maneuvering Lane Width |         | Parking Space Width (1) | Parking Space Length (2) | Total Width of Tow Tiers + maneuvering lane |         |
|---------------------|------------------------|---------|-------------------------|--------------------------|---|---------|
|                     | One-Way                | Two-Way |                         |                          | One-Way                                     | Two-Way |
| 0 Degree (parallel) | 11 ft.                 | 18 ft.  | 8.5 ft.                 | 25 ft.                   | 28 ft.                                      | 35 ft.  |
| 30-53 Degrees       | 12 ft.                 | 20 ft.  | 9 ft.                   | 21 ft.                   | 54 ft.                                      | 62 ft.  |
| 54-74 Degrees       | 13 ft.                 | 24 ft.  | 9 ft.                   | 21 ft.                   | 55 ft.                                      | 66 ft.  |
| 75-90 Degrees       | 15 ft.                 | 26 ft.  | 9.5 ft.                 | 20 ft.                   | 55 ft.                                      | 66 ft.  |

(1) Measured perpendicular to the longitudinal space centerline

(2) Measured along the longitudinal space centerline

**Table 1-2**

| Use                          | Required # of Parking Spaces | Per Each Unit of Measure as Follows:                    |
|------------------------------|------------------------------|---|
| Animal Hospitals and Kennels | 1                            | Per each 400 square feet UFA per each two (2) employees |



|  |   |  |
|--|---|--|
| Auto salesrooms, wholesale stores, machinery sales and other similar uses  | 1 | Per each 1,000 square feet UFA, plus one (1) per employee  |
| Banks (other than drive-in banks), post offices  | 1 | Per each 200 square feet UFA, plus one (1) per employee  |
| Barber Shops   | 2 | Per each barber  |
| Beauty Shops   | 3 | Per each beauty operator   |
| Bowling Alleys   | 6 | Per bowling lane, plus amount required for accessory uses  |
| Business and professional offices  | 1 | Per each 300 square feet GFA   |
| Carry out, drive-in restaurant   | 1 | Per each 200 square feet GFA, plus per each two (2) employees, with a minimum total of 8 parking spaces  |
| Churches   | 1 | Per each three (3) seats based on maximum seating capacity in the main place of assembly herein  |
| Child care center, day nurseries, or nursery schools   | 1 | Per each 400 square feet of UFA, plus per each employee  |
| Dance halls, exhibition halls, pool halls, billiard parlors, and assembly halls  | 1 | Per each two (2) persons allowed within the maximum occupancy load as established by local, county, or state fire health or building codes                                       |
| Drive-In Bank  | 4 | Per each teller window   |
| Drive-In Restaurant  | 1 | Per each 50 square feet GFA, plus per each three (3) employees with a minimum total of 40 parking spaces   |
| Drive-In Restaurant – Fast Food  | 1 | Per each 125 square feet GFA, plus per each two (2) employees with a minimum total of 25 parking spaces  |
| Drive-In Theater   | 1 | Per each outdoor speaker facility, plus per each two (2) employees   |
| Establishments (other than drive-in restaurants) in which is conducted the sale and consumption on the premises of food, beverages or refreshments | 1 | Per each three (3) persons allowed within the maximum occupancy load as established by local, state, or county fire, health or building codes, plus per each three (3) employees |
| Elementary and junior high schools, trade schools  | 1 | Per each teacher, plus per each employee or administrator, plus requirements of the auditorium or assembly hall therein  |
| Filling stations, automobile service stations  | 2 | Per each service stall, plus per each employee, plus per each service vehicle  |
| Furniture, appliances, and household, equipment, repair hardware stores, and other similar uses  | 1 | Per each 800 square feet of useable floor area, shops, plus per each two (2) employees   |



|  |   |  |
|--|---|--|
| Golf Courses open to the general public                              | 5 | Per each hole, plus one (1) per each employee, plus amount required for accessory uses   |
| High Schools   | 1 | Per each teacher, plus one per each ten (10) students, plus one (1) per each employee or administrator, plus requirements of the auditorium or assembly hall therein                         |
| Housing Units – One, two, multi-family housing units, rooming houses | 2 | Per each housing unit. One (1) per each two roomers or boarders based on the designed capacity of the building plans two spaces for a resident manager or resident owner.                    |
| Housing for the elderly  | 5 | Per each dwelling unit plus one (1) per each employee  |
| Hospitals  | 1 | Per each two (2) beds, plus one (1) per staff doctor plus one (1) per each two (2) employees   |
| Industrial or manufacturing establishments, research establishments  | 1 | Per each 1.5 employees computed on the basis of the greatest number of persons employed at any one time, day or night.   |
| Laundromats, coin operated drying cleaning establishment             | 1 | Per each washing to dry cleaning machine   |
| Libraries and museums  | 1 | Per each 400 square feet UFA   |
| Medical clinic and dental clinic                                     | 1 | Per each staff or visiting doctor, plus one (1) per each employee  |
| Miniature or Par “3” golf course                                     | 2 | Per each hole, plus one (1) per each employee  |
| Mobile Home Site   | 2 | Per each mobile home site  |
| Mortuary establishments, funeral homes, undertaking parlors          | 1 | Per each fifty (5) square feet of parlor area  |
| Motels, hotels, tourist homes  | 1 | Per each guest bedroom plus one (1) per each employee plus amount required for accessory uses  |
| Motor vehicle wash establishments (self service)                     | 4 | Per each wash stall  |
| Motor vehicle wash establishments (other than self-service)          | 4 | Per each unit which represents the establishment’s maximum capacity as computed by dividing the linear dimension of the mechanical wash/dry operations by 20’ plus one (2) per each employee |
| Open air business (not otherwise provided for herein)                | 1 | Per 800 square feet of lot area used for said business   |
| Personal Service Establishment (not otherwise provided for herein)   | 1 | Per each 300 square feet UFA, plus one (1) per each two (2) employees  |



|  |   |   |
|--|---|---|
| Private clubs and lounges  | 1 | Per each three (3) individual members allowed within the maximum occupancy load as established by local, county, state, fire health, and building codes   |
| Private tennis club, swim club, golf club, or other similar uses                     | 1 | Per each two (2) members of individuals, plus amount required for accessory uses  |
| Retail stores, except as otherwise specified herein                                  | 1 | Per each 200 square feet of GFA, plus one (1) per each three (3) employees  |
| Roadside Stands  | 5 | Per each installment  |
| Sanitariums, convalescent homes, homes for the aged, nursing homes, children's homes | 1 | Per each four (4) beds, plus one (1) per each staff doctor, plus one (1) per each two (2) employees   |
| Service garages, auto repair shops collision or bump shops, and other similar uses   | 1 | Per each 800 square feet UFA, plus one (1) per each two (2) employees computed on the basis of maximum number of employees on duty at any one time, plus one (1) per each stall or service area |
| Stadiums and sports arenas   | 1 | Per each four (4) seats or eight feet of bench  |
| Theaters, auditoriums  | 2 | Per each five (5) seats based on the maximum seating capacity in the main place of assembly therein, plus one (1) per each two (2) employees  |
| Warehouses and storage buildings   | 1 | Per each 2,000 square feet GFA  |

UFA – Useable Floor Area

GFA – Gross Floor Area

### 1003 Off-Street Loading

#### 1003.01 General Requirements

On the same premises with every building or part thereof, erected and occupied for manufacturing, storage, warehouse, goods display, department store, restaurant, wholesale, market, hotel, hospital, laundry, dry cleaning, or other uses similarly involved the receipt or distribution of vehicles, material or merchandise, there shall be provided and maintained on the lot adequate space for standing, loading and unloading services in order to avoid undue interference with street or parking areas.

- A. Such loading and unloading space, unless completely and adequately provided for within a building, shall be a minimum area of ten (10) feet



by fifty (50) feet, with fourteen (14) foot height clearance, and shall be provided according to Table 1-3.

- B. Access to truck loading and unloading space shall be provided directly from a public street or alley or from any right-of-way that will not interfere with public convenience and that will permit the orderly and safe movement of trucks.
- C. All loading areas in view of any residential district shall be screened from such view in a manner satisfactory to the Zoning Board.
- D. Off-street loading space areas shall not be construed as, or counted towards, the supplying area required as off-street parking space area.

**Table 1-3**

| Gross Floor Area in Square Feet | Loading and Unloading Spaces Required in Terms of Square Feet of Gross Floor Area |
|---------------------------------|---|
| 0 - 2,000                       | None  |
| 2,001 – 20,000                  | One (1) space (10 feet x 50 feet)   |
| 20,001 – 100,000                | One (1) space plus one space for each 20,000 s.f. in excess of 20,000 s.f.        |
| 100,001 – 500,000               | Five (5) spaces plus one space for each 40,000 s.f. in excess of 100,000 s.f.     |
| 500,001+                        | Fifteen (15) spaces plus one space for each 80,000 s.f. in excess of 500,000 s.f. |



## **Article XI – SIGN REGULATIONS**

### 1101 Purpose

The purpose of this Article is to promote and protect the public health, welfare, and safety by regulating existing and proposed outdoor advertising, outdoor advertising signs, and outdoor signs of all types. It is intended to protect the physical appearance of the Village, and preserve the scenic and natural beauty of designated areas. It is further intended to reduce sign of advertising distraction and obstructions that may contribute to traffic accidents, reduce hazards that may be caused by signs overhanging or projecting over public rights-of-way, provide more open space, curb the deterioration of the natural environment, and enhance Village development.

### 1102 Governmental Signs Excluded

For the purpose of this ordinance "sign" does not include signs erected and maintained pursuant to or in the discharge of any governmental function, or that required by any law, or ordinance, or governmental regulation.

### 1103 General Requirements for all Signs and Districts

1103.01 The regulations contained in this section shall apply to all signs and all use districts.

- A. In no event shall an illuminated sign or lighting device be placed or directed so as to permit the beams and illumination there from to be directed or beamed upon a public thoroughfare, highway, sidewalk, or adjacent premises so as to cause glare or reflection that may constitute a traffic hazard or nuisance.
- B. No sign shall employ any parts or elements which revolve, rotate, whirl, spin or otherwise make use of motion to attract attention. Subsections A and B of this section shall not apply to any sign performing a public service function indicating time, temperature, stock market quotations or similar service.
- C. All wiring, fittings, and materials used in construction, and operation of electrically illuminated signs shall be in accordance with the provisions of the local electric code in effect, if any.
- D. No projecting sign shall be erected or maintained from the front or face of a building a distance of more than two (2) feet, including those projecting from the face of any theater, hotel, or motel marquee.
- E. No sign shall be placed on the roof on any building, except those signs whose supporting structure is screened so the sign appears to be a continuation of the face of the building.
- F. No portable or temporary sign shall be placed on the front or face of a building or on any premises, except as provided in Section 1115 herein.
- G. No sign or part thereof shall contain or consist of banners, posters, pennants, ribbons, streamers, spinners, or other similar moving devices.



Such devices, as well as strings of lights shall not be used for the purpose of advertising or attracting attention when not part of a sign.

- H. No sign erected or maintained in the window of a building, visible from any public or private street or highway, shall occupy more than twenty (20) percent of the window surface.
- I. No sign of any classification shall be installed, erected or attached in any form, shape, or manner to a fire escape or any door or window giving access to any fire escape.
- J. All signs hung and erected shall be plainly marked with the name of the person, firm, or corporation responsible for maintaining the sign.
- K. Should any sign be or become unsafe or be in danger of falling, the owner thereof or the person maintaining the same, shall upon receipt of written notice from the Zoning Inspector proceed at once to put such a sign in a safe and secure condition or remove the sign.
- L. No sign shall be placed in any public right-of-way except publicly owned signs, such as traffic control signs and directional signs. Signs directing and guiding traffic and parking on private property but bearing no advertising matter shall be permitted on any property.

#### 1103.02 Animated or Changeable Copy Signs

##### Definitions and Exhibits

For the purpose of Article XI of this code, the following definitions shall apply, unless the context clearly indicates or requires a different meaning.

##### E. Animated Sign

A sign employing motion or the illusion of motion, whose message or content changes more frequently than every 20 seconds, are differentiated from changeable copy signs as defined and regulated by this code, including the following types:

##### 1. Electronically Activated (Animated)

Animated signs producing the illusion of movement by means of electronic, electrical or electro-mechanical input and/or illumination capable of simulating movement through employment of the characteristics of one or both of the classifications noted below:

##### a. Flashing

Animated signs or animated portions of signs whose illumination is characterized by a cycle of illumination and non-illumination.

##### b. Patterned Illusionary Movement

Animated signs or animated portions of signs whose illumination is characterized by simulated movement through alternate or sequential activation of various illuminated elements for the





purpose of producing light patterns designed to appear in some form of motion.

2. Environmentally Activated

Animated signs or devices motivated by wind, thermal changes or other natural environmental input. This classification includes spinners, pinwheels, pennant strings, and/or other devices or displays that respond to naturally occurring external motivation.

3. Mechanically Activated

Animated signs characterized by motion and/or rotation activated by a mechanical means.

B. Changeable Copy Signs

A sign with changeable copy, whose message or content changes not more frequently than every 20 seconds, including the following types:

1. Electronically Activated (Changeable Copy)

A changeable copy sign whose message copy or content can be changed by means of remote electronically energized on-off switching combinations of alphabetic or pictographic components arranged on a display surface. Illumination may be integral to the components, such as characterized by lamps or other light emitting devices; or it may be from an external light source designed to reflect off the changeable component display.

2. Manually Activated Sign

A changeable copy sign whose message or copy or content can be changed manually.

1103.03 Prohibited Signs

The following signs shall be prohibited in all districts unless specifically authorized by the provisions stated in Article XI.

A. Animated Sign

B. Flashing Sign

1104 Measurement of Sign Area

The surface area of a sign shall be computed as including the entire area within a regular, geometric form or combinations of regular, geometric forms comprising all of the display area of the sign and including all of the elements of the matter displayed.

1105 Signs Permitted in All Districts Not Requiring a Permit

1105.01 Signs advertising the sale, lease, or rental of the premises upon which the sign is located, shall not exceed twelve (12) square feet in area, except in all



residential districts where the area of the sign shall not be more than six (6) square feet.

1105.02 Professional name plate not to exceed four (4) square feet in area.

1105.03 Signs denoting the name and address of the occupants of the premises, not to exceed two (2) square feet in area.

1106 Signs Permitted in Any District Requiring a Permit

1106.01 Signs or bulletin boards customarily incidental to places of worship, libraries, museums, social clubs, or societies, which signs or bulletin boards shall not exceed fifteen (15) square feet in area and which shall be located on the premises of such institution.

1106.02 Any sign advertising a commercial enterprise, including real estate developers or sub dividers, in a district zoned residential shall not exceed twelve (12) square feet in area and shall advertise only the names of the owners, trade names, products sold and/or the business or activity conducted on the premises where such sign is located.

1107 Signs Permitted in the Agricultural, Flood Plain, Office Residential, and Residential Districts

Only those signs described in Sections 1105 and 1106 shall be permitted within these districts.

1108 Signs Permitted in Commercial Districts (OS, NB, HS, CBD, and PC)

1108.01 Each business permitted within the above listed commercial districts shall be permitted flat or wall on-premises signs. Projection of wall signs shall not exceed two feet measured from the face of the main building. The area of all permanent on-premises signs for any single business enterprise may have an area equivalent to one square foot of sign area for each lineal foot of building width, or part of a building occupied by such enterprise but shall not exceed one hundred (100) square feet

1108.02 Service Stations, drive-in type uses, as well as any use within the HS District shall be permitted, in addition to the above permitted signs, on free standing on-premise sign advertising the establishment, provided such sign shall not have an area of more than fifty (50) square feet per face. Only one such sign shall be permitted per street upon which the establishment fronts. No such sign shall be located in any required front, side, or rear yard space and in any case shall be located not closer than ten (10) feet to any street right- of-way. The sign shall not be over thirty (30) feet in height.

1108.03 Within the PC District, in addition to those signs permitted under provision .01, an additional sign to identify the shopping center may be permitted. Such sign



shall not exceed fifteen (15) square feet per face and shall not be over thirty (30) feet in height.

1108.04 Changeable Copy signs permitted in these districts are limited to one single face sign flush mounted to the exterior of the building or displayed through the window. Changeable copy signs in these districts are limited to fifteen (15) square feet of display per face and shall not exceed sixteen (16) feet in height above ground level.

1109 Signs Permitted in Industrial Districts I-1 and PI Zones

1109.01 Within the I-1 and PI Districts, all signs shall be permitted as regulated within Section 1108.01 and .02. However, as an alternative to sign area based upon building frontage, such sign area may also be based upon the following: One half square foot for each lineal foot of lot frontage, whichever results in the larger sign area.

1109.02 Within the PI District, in addition to those signs permitted under provision .01, an additional sign to identify the industrial development may be permitted. Such sign shall not exceed fifteen (15) square feet per face and shall not be over thirty (30) feet in height.

1109.03 Changeable Copy signs permitted in this district are limited to one sign with 2 faces with twenty (20) square feet of display area per face. Overall height of a changeable copy shall not exceed ten (10) feet above ground level in these districts.

1110 Sign Setback Requirements

Except as modified in Sections 1111-1114; On premises signs where permitted shall be set back from the established right-of-way line of any thoroughfare at least ten (10) feet. No off-premises sign shall be erected in front of the required setback line for the appropriate zoning district.

1111 Increased Setback

For every square foot by which any on-premises sign exceeds fifty (50) square feet, the setback is increased by one half (1/2) foot but the setback need not exceed one hundred (100) feet.

1112 Setbacks for Off-Premises Signs

If a setback line is not established for the appropriate zoning district, off-premises signs shall be set back a minimum of twenty (20) feet from the right-of-way line. In addition, regulation of signs along interstate and primary highways shall conform to the requirements Ohio revised Code Chapter 5-16 and the regulation adopted pursuant thereto.

1113 Setbacks for Public and Quasi-Public Signs



Real estate signs and bulletin boards for a church, school or any other public, religious or educational institution may be erected not less than ten (10) feet from the established right-of-way line of any street or highway provided such sign or bulletin board does not obstruct traffic visibility at street or highway intersections. This section does not allow signs prohibited in section 1103.03.

1114 Special Yard Provisions

On premises signs where permitted shall be erected or placed in conformity with the side and rear yard requirements of the district in which located, except that in any residential district, on-premises signs shall not be erected or placed twelve (12) feet of a side or rear lot line. If the requirements for a single side yard in the appropriate zoning district is more than twelve (12) feet, the latter shall apply.

1115 Temporary Signs

Temporary signs not exceeding fifty (50) square feet in area, announcing special public or institutional events, the erection of a building, the architect, the builders, or contractors may be erected for a period of sixty (60) days plus the construction period. Such temporary signs shall conform to the general requirements listed in Section 1103, the setback requirements in Sections 1110- 1113 and, in addition, such other standards deemed necessary to accomplish the intent of the Article as stated in Section 1101.

1116 Wall Signs Pertaining to Non-conforming Uses

On premises wall signs pertaining to a nonconforming use shall be permitted on the same premises of such use shall be permitted, provided the area of such sign does not exceed twelve (12) square feet.

1117 Political Signs

No political sign shall be posted in any place or in any manner that is destructive to public property upon posting or removal. No political sign shall be posted in a public right- of-way nor shall any such sign be posted on a utility pole. No political sign shall be posted more than sixty (60) days before an election. All candidates for public office, their campaign committees, or other persons, responsible for the posting on public property of campaign material shall remove such material within two weeks following election day.

1118 Corporation Limit Signs

Signs established by the Village of Covington designating its boundaries and providing information which may be useful to persons traveling into the community. Corporation limit signs may include the signs of non-profit churches, civic organizations and the like, provided such signs are established in accord with regulations established by the Covington Village Council.

1119 Supplementary Regulations



- 1119.01 No sign shall be erected closer than fifty (50) feet to any intersection, with exception of those signs' incidental to the legal process and necessary to the public welfare or those business signs attached to a building or structure.
- 1119.02 All signs and billboards erected within two hundred (200) feet of any intersection must be erected so as not to obstruct traffic sight lines at street intersection or railroad grade crossings.
- 1119.03 Service station and restaurant signs located within 660 feet of a freeway and orientated to traffic utilizing such freeway, shall be permitted a maximum height of 50 feet as measured from the center line elevation of the freeway to which they are orientated and subject to sign area restrictions as specified under Fee Standing Sign provisions.

#### 1120 Sign Permit Application and Fees

No sign regulated by this ordinance may be erected, painted, installed, or otherwise established in the Village of Covington without a permit, therefore, which permit shall be obtained through the office of the Zoning Officer. All sign permits with the exception of political advertising permits, shall bear a fee set forth in section 613 of the zoning code. No fee shall be charged for a political advertising permit. No permit shall be required for real estate signs of ten (10) square feet or less, or for domestic advertising signs.

#### 1121 Enforcement Responsibility

Enforcement of this ordinance shall be the responsibility of the Zoning Officer, Village Administrator, and such other appropriate personnel as may be designated by the Village Mayor.

#### 1122 Removal of Unlawful Signs

Any sign which violates the provisions of this ordinance is a public and private nuisance, and the building and zoning inspector shall give ten (10) days' notice by personal service or by registered or certified mail, to the owner or lessee of the land on which such sign is located, to remove such sign.

If any such sign has not been removed on or before expiration of 10 days following the receipt of the said notice by the owner or lessee of the land upon which the sign is located, the zoning officer or any of his duly authorized agents may enter upon the premises and remove, obliterate or abate the sign. The cost of such removal, obliteration or abatement shall be then certified to the Village Solicitor for collection by civil action against the owner and/or lessee of the land upon which the sign is located.

Notice to the owner or lessee shall not be required prior to the removal of an unlawful sign which, in the opinion of the zoning officer, creates an immediate or potential danger to persons or property due to structural deficiencies or inadequate maintenance; nor shall notice be required of the building and zoning inspector, creates an immediate or potential danger to persons or property because of its location.



## **Article XII – PROCEDURE AND REQUIREMENTS FOR APPROVAL OF CONDITIONAL USE PERMITS**

Conditional uses shall conform to the procedures and requires of Section 1201-1203, inclusive of this Ordinance.

### 1201 General

It is recognized that an increasing number of new kinds of uses are appearing daily, and that many of these uses possess characteristics of such unique and special nature relative to location, design, size, method of operation, circulation, and public facilities that each specific use must be considered individually. these specific uses as they are conditionally permitted under the provisions of Article IX, shall follow the procedures and requirements set forth in Section 1202-1203, inclusive.

### 1202 Procedure for Making Application

#### 1202.01 Contents of Application for Conditional Use Permit

An application shall be submitted to the Board of Zoning Appeals and it shall contain the following data:

- A. Name, address, and phone number of applicants;
- B. Legal description of property
- C. Description of existing use.
- D. Zoning District
- E. Description of proposed conditional use.
- F. A plan of the proposed site for the conditional use showing the location of all buildings, parking and loading areas, traffic access and traffic circulation, open space, landscaping, refuse and service areas, utilities, signs, yards, and such other information as the Board may require to determine if the proposed conditional use meets the intent and requirements of this ordinance.
- G. A narrative statement evaluating the effects on adjoining property; the effect of such elements as noise, glare, odor, fumes and vibration on adjoining property; and discussion of the general compatibility with adjacent and other properties in the district; and the relationship of the proposed use to the Zoning District Map;
- H. The fee payment for Conditional Zoning Permits.

#### 1202.02 Review by Board of Zoning Appeals

The Village Board of Zoning Appeals shall review the proposed development as presented on the submitted plans and specifications in terms of the standards established in this ordinance. Such review shall be completed and a public hearing held according to the procedures specified in Sections 1406 through 1408 within a 60 day period following the submission of such application.



1202.03 Action by the Board of Zoning Appeals

Within thirty ( 30) days after the public hearing required in Section 1202.02, the Board shall either approve, approve with supplementary conditions as specified in Section 1505, or disapprove the application as presented. If the application is approved or approved with modifications, the Board shall direct the Zoning Inspector to issue a conditional use permit listing the specific conditions specified by the Board for approval.

If the application is disapproved by the Board, the applicant may seek relief through the Court of Common Pleas. Appeals from the Board decisions shall be made in the manner specified in Section 1608.

1202.04 Issuance and Revocation of Conditional Use Permit

Only upon conclusions of hearing procedures relative to a particular application may the Board of Appeals issue a conditional Use Permit. The breach of any condition, safeguard, or requirement shall automatically invalidate the permit granted, and shall constitute a violation of this Zoning Resolution. Such violation shall be punishable as specified in Section 612.

1202.05 Expiration of Conditional Use Permit

A conditional use permit shall be deemed to authorize only one particular conditional use and said permit shall automatically expire if, for any reason, the conditional use shall cease for more than two (2) years.

1202.06 Reapplication

No application for a Conditional use Permit which has been denied wholly or in part by the Board of Zoning Appeals shall be resubmitted until the expiration of one (1) year or more from the date of such denial, except on grounds of newly discovered evidence or proof of changed conditions which would be sufficient to justify reconsideration by the Board of Zoning Appeals.

1203 Standards and Requirements for Conditional Uses

The Board of Zoning Appeals shall establish beyond reasonable doubt that both the general standards and the specific requirements pertinent to each conditional use indicated herein shall be satisfied by the establishment and operation of the proposed conditional use. The Board of Zoning Appeals may also impose such additional conditions, guarantees, and safeguards as it deems necessary for the general welfare, for the protection of individual property rights, and for ensuring that the intent and objectives of this ordinance will be observed.

1203.01 General Requirements

The Board of Zoning Appeals shall review the particular facts and circumstance of each proposed use in terms of the following standards and shall find adequate evidence that such use on the proposed location:



- A. Is in fact a conditional use as established under the provisions of Article IX for the zoning district involved.
- B. Will be harmonious with and in accordance with the general objectives, or with any specific objective of the Village comprehensive plan and/or the zoning ordinance,
- C. Will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the area.
- D. Will not be hazardous or disturbing to existing or future neighboring uses,
- E. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer, and schools; or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately and such services.
- F. Will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.
- G. Will not involve uses, activities, processes, materials, equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
- H. Will have vehicular approaches to the property which shall be so designed as not to create an interference with traffic on surrounding public thoroughfares.
- I. Will not result in the destruction, damage of a natural, scenic, or feature of major importance.

1203.02 Specific Guidelines for Conditional Uses and Selected Permitted Uses

Following is a list of guidelines for conditional and permitted uses as specified in the respective district regulations contained within Article IX of this ordinance as well as any additional requirements cited within the respective Zoning District:

- A. Churches
  - 1. Minimum lot width shall be 150 feet.
  - 2. Minimum lot area shall be two acres.





3. For every foot of height by which the building, exclusive of spire, exceeds the maximum height limitation for the District, an additional (to the minimum) foot of front, side or rear yard setback shall be provided.
  4. The lot location shall be such that at least one property line abuts a collector street, secondary thoroughfare, or major thoroughfare.
- B. Drive-In, Fast Food, and Carry-Out Restaurants
1. All points of entrance or exit should be located no closer than one hundred (100) feet from the intersection of two arterial thoroughfares, or not closer than fifty (50) feet from the intersection of an arterial street and a local or collector street.
  2. No lighting shall constitute a nuisance and shall in no way impair safe movement of traffic on any street or highway, and no lighting shall shine directly on adjacent properties.
  3. Each business shall be limited to two (2) driveways. The maximum width of which shall not exceed 30 feet and which shall be defined by concrete or rolled curbing. Driveways opening on traffic lanes leading to the intersection of surface streets at which the business is situated shall be located as to provide not less than 40 feet spacing between the intersection formed by the adjacent street right-of-way lines and the nearest side of such driveway. Driveways opening on traffic lanes leading away from the intersection shall be located so as to provide not less than 20 feet spacing between the intersection formed by the adjacent street right-of-way lines and nearest side of such driveways, measured along the right-of-way lines and nearest side of such driveways, measured along the right-of-way line. in the event the lineal frontage of the site exceeds three hundred (300) feet, three (3) driveways shall be permitted with one (1) additional drive permitted per 100 lineal feet thereafter.
  4. Wherever feasible, the applicant is encouraged to design and construct a common service drive to accommodate individual access drives within the development. When located upon an arterial thoroughfare, the Board of Appeals may require such service drives be incorporated within the plan, and be constructed or performance bonds in lieu of such construction be presented to the Village of Covington prior to the issuance of a building permit for the proposed structures.
  5. All permitted installations shall be kept in a neat and orderly condition so as to prevent injury to any single property, any individual, or to the community in general.
  6. A setback of fifty (50) feet shall be provided along the entire perimeter of the development, except where it adjoins a Business or Industrial District in which case setback and screening requirements shall be at the discretion of the Board of Appeals. Where situated adjacent to a residentially zoned area, a minimum of twenty (20) feet along the exterior property line shall be planted with an evergreen hedge or planting of evergreen shrubs not less than four (4) feet in height at the



time of planting. Open storage, service, and loading areas shall be screened by walls, fences, or other enclosures at least six (6) feet but not more than eight (8) feet in height. These walls, fences, or enclosures shall have an opaqueness of seventy-five (75) percent or more. Screening facilities shall not obscure traffic visibility within fifty (50) feet of an intersection. Said sight-proof screening provisions shall appear on the site plan submitted for a building permit, and shall be physically constructed when the business is occupied. These screening requirements may be waived if the business is effectively screened by natural topography. The Board of Appeals shall determine by whatever means it deems necessary to make such determination, and grant such relief from this standard in writing to the proposed user of the land.

7. Parking may be located in the front yard in the case of fast-foods or carry-out restaurant only.

C. Drive-In Theater

1. The lot location shall be such that at least one property line abuts a major thoroughfare and shall be at least one thousand (1,000) feet from any residentially zoned District.
2. The premises shall be enclosed with a solid screen fence seven (7) feet in height.
3. All points of entrance or exit shall be located no closer than (250) feet to any intersection (as measured to the nearest intersection right-of-way line).
4. The interior of the premises shall be designed with respect to lighting, drainage, and like, to the satisfaction of the Planning Commission.
5. Space shall be provided, on premises, for a reasonable amount of waiting vehicles to stand at the entrance to the facility.
6. The theater screen shall not face, directly, or obliquely by less than 75 degrees, a major thoroughfare.
7. Acceleration and deceleration land shall be provided at points of public ingress and egress to the site.

D. Hotel, Motel, and Motor Court

1. Public access to the principal business shall be located so as not to conflict with access to adjacent uses or not adversely affect traffic flow on adjacent streets. Only one (1) exit to the major thoroughfare shall be permitted.
2. Where the front yard is used to provide access, a 25-foot-wide greenbelt shall be provided along the front property line, except for drive openings.
3. Each unit of commercial occupancy shall contain a minimum of two hundred and fifty (250) square feet of gross floor area.

E. Bowling Alley, Indoor Skating and Similar Uses

1. Public access to the site shall be located at least seventy-five (75) feet from any intersection (as measured from the nearest right-of-way line to the edge of said access).



2. The main and accessory buildings shall be located a minimum of one hundred (100) feet from any residential use.
- F. Mortuary
1. Minimum lot area shall be one acre.
  2. A well designed and landscaped off-street vehicle assembly area shall be provided to be used in support of funeral procession activity. This area shall be in addition to required off-street parking area or its related maneuvering space.
  3. A caretaker's residence may be provided within the main building.
- G. Child Care Centers, Nursery School, Day Nurseries
1. No dormitory facilities permitted.
  2. For each child cared for, there shall be provided, equipped and maintained, on the premises, a minimum of one hundred and fifty ( 150) square feet of usable outdoor play area (minimum total area of five thousand (5,000) square feet per facility).
  3. The outdoor play area shall be fenced in or screened by a heavily planted greenbelt from any abutting residential uses.
- H. Convalescent Homes (Other than those Facilities regulated by Provisions under R.)
1. Minimum lot size shall be three (3) acres.
  2. The lot location shall be such that at least one property line abuts a collector street, secondary thoroughfare or major thoroughfare. The ingress and egress for off-street parking areas for guests and patients shall be directly from said thoroughfare.
  3. The main and accessory buildings shall be set back at least seventy-five (75) feet from all property lines.
  4. The facility shall be designed to provide a minimum of fifteen hundred (1,500) square feet of open space for every bed used or intended to be used. this open space shall include landscaping and may include off-street parking areas, driveways, required yard setbacks and accessory uses.
- I. Kennels for Dogs
1. All dog kennels shall be operated in conformance with all applicable County and State regulations, permits being valid no longer than one year.
  2. For dog kennels, the minimum lot size shall be two (2) acres for the first four (4) dogs and an additional one-third (1/3) acre for each one (1) additional dog.
  3. Buildings wherein dogs are kept, dog runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to any adjacent occupied dwelling or any adjacent occupied dwelling or any adjacent building used by the public, and shall not be located in any required front, rear or side yard setback area.



4. All such facilities shall be subject to such other requirements deemed necessary to insure against the occurrence of any possible nuisance (i.e. fencing, sound proofing, sanitary requirements).
- J. Animal Hospitals
1. Minimum main and accessory building setback shall be seventy-five (75) feet from the front property line and fifty (50) feet from all other property lines.
  2. All principal use activities shall be conducted within a totally enclosed main building.
- K. Vehicle Wash Establishment
1. Minimum lot size shall be 10,000 square feet.
  2. All washing activities must be carried on within a building.
  3. Vacuuming activities may be carried out only in the rear yard and at least fifty (50) feet distance from any adjoining residential use.
  4. The entrances and exits of the facility shall be from within the lot and not directly to or from an adjoining street or alley. An alley shall not be used as maneuvering or parking space for vehicles being serviced by the subject facility.
- L. Private Clubs and Lodges
1. The lot shall be located so as to abut a collector street, secondary thoroughfare or major thoroughfare with at least one property line.
  2. Retail sales to guests only may be permitted, but there shall be no externally visible evidence of a commercial activity, however incidental, nor any access to any space used for commercial activity from other than within the building.
- M. Home Occupation
1. The use shall be secondary in importance to the use of the dwelling for dwelling purposes.
  2. The use shall be conducted by the occupant with no employees.
  3. The use shall be carried on entirely within the dwelling and not in an accessory building.
  4. The home occupation shall not occupy more than twenty (20) percent of the floor area of the dwelling unit.
  5. The use shall not constitute primary or incidental storage facilities for a business, industrial, or agricultural activity conducted elsewhere.
  6. No activity, materials, goods, or equipment indicative of the proposed use shall be visible from any public way or adjacent property.
  7. For purposes of identification of a home occupation, there shall be no more than one (1) non-illuminated sign not to exceed two (2) square feet in area and attached flat against a building wall.
  8. The proposed use shall not generate noise, odor, dust, smoke, electromagnetic interference, or vehicular or pedestrian traffic in an amount which would tend to depreciate the residential character of the neighborhood in which the proposed use is located.
- N. Commercial Television, Radio, Public Utility and Microwave Towers



1. Said use shall be located centrally on a continuous parcel having a dimension at least equal to the height of the tower measured from the base of said tower to all points on each property line.
  2. Unless specifically waived by the Board of Appeals, an open air fence between four and six feet in height shall be constructed on the boundary property lines.
- O. Development of natural resources and extraction of raw materials such as rock, gravel and sand, all provided that the following minimum conditions shall be complied with:
1. There shall be filed with the Zoning Inspector a location map which clearly shows areas to be mined and the location of adjacent properties, roads, and natural features.
  2. Dimensional requirements for quarries shall be as specified below:

| Required Minimum Distance from Adjacent Property that is zoned:           | Residential or Office or Business | Industrial |
|---|-----------------------------------|------------|
| To any building   | 200 Feet                          | 100 Feet   |
| To any crushing of rock, or processing of stone, gravel or other material | 300 Feet                          | 200 Feet   |
| To any blasting   | 500 Feet                          | 400 Feet   |

3. No excavation shall approach nearer than 300 feet to any residential district; 100 feet to a major traffic street; or nearer than 60 feet to any other street.
4. Information shall be submitted on the anticipated depth of excavations and on depth and probable effect upon the existing water table and coordinated with the Ohio Division of Water.
5. A permit for any quarrying may be issued for any period of from one to five years, at the discretion of the Board of Appeals, but the same shall not be issued until after the applicant shall have filled with the Village Clerk a bond with surety satisfactory to both the Village and the attorney for the Village as to form, sufficiency and execution. such bond shall be in the amount of thousand dollars per acre for each acre of land to be used for the operations set forth in the application and shall guarantee that the applicant will conform with the terms of the permit for the operations and with all other provision of this Article applying to such operations.
6. If all operations undertaken pursuant to any permit issued hereunder have been conducted in full compliance with the terms of such permit and all provisions of this article, the time limit of such permit may be extended by the Zoning Inspector for successive further periods each equal to the period for which the permit was originally issued, but not beyond any final limit shall be subject to



the filing of a new application to the Board of Appeals and the issuance of a new permit, as in the first instance.

7. Specific Requirements. When any open excavation will have a depth of ten feet or more, a substantial fence shall be erected at least fifty feet outside the edge of the excavation, which fence shall be at least six feet in height, with suitable gates effectively controlling access to the area in which such excavation is located.
8. All means of access to the property from any street shall be so located and designed as to avoid the creating of dangerous or otherwise undesirable traffic conditions and so as to avoid the routing of vehicles to an from the property over streets that primarily serve abutting residential development.
9. Side slope of the excavation shall be no steeper than two horizontals to one vertical, and a vegetative cover of such slopes shall consist of a short perennial drought resistant grass which will permit the establishment of a good sod cover.
10. All operations shall be conducted in a safe manner, with respect to likelihood of hazard to persons, physical damage to adjacent land or improvements and damage to any street by reason of slides, sinking or collapse.
11. All equipment and machinery shall be operated and maintained in such manner as to minimize dust, noise, and vibration. Access roads shall be maintained in dust free condition by surfacing or other treatment as may be specified by the Village Engineer.
12. The quarry and all its buildings, pits and processing equipment shall be effectively screened from the view of any adjoining property in a Residential District with a fence or durable masonry wall six feet in height or natural planting of comparable opacity at least six feet in height.
13. All work conducted in connection with such operations shall be done between the hours of 7:30 a.m. and 5:00 p.m.
14. Filing with the Village Clerk of a restrictive covenant providing that no foreign matter, such as rubbish, car bodies, refuse, etc., shall be deposited within the excavation area. Such covenant shall be approved as to the form by the attorney for the Village, binding upon the applicants, their heirs, successors or assigns.
15. There shall be filed with the Board of Appeals a detailed plan for the restoration of the area to be mined which shall include the anticipated future use of the restored land, the proposed final topography indicated by contour lines of no greater interval than five feet, the type and number per acre of trees or shrubs or grass to be planted, and the location of future roads, drives, drainage courses, or other improvements contemplated.
16. The following requirements shall be met in the Restoration Plan:



- a. All excavation shall be made either to a water producing depth, such depth to be not less than five (5) feet below the low water mark, or shall be graded or back filled with non-noxious, non-flammable and non-combustible solids, to secure:
    1. That the excavated areas shall not collect and permit to remain therein stagnant water or,
    2. That the surface of such areas which is not permanently submerged is graded or back filled as necessary so as to reduce the peaks and depressions thereof, so as to produce a gently running surface that will minimize erosion due to rainfall and which will be in substantial conformity to the adjoining land area. The banks of all excavations not back filled shall be sloped which shall not be less than three (3) feet horizontal to one (1) foot vertical and said bank shall be seeded.
  - b. All banks and extracted areas shall be surfaced with at least six (6) inches of suitable soil, except exposed rock surfaces, and shall be planted or seeded with trees, shrubs, legumes of grasses and maintained until the soil is stabilized and approved by the Village Zoning Inspector.
  - c. All equipment and structures shall be removed within three (3) months of the completion of the extraction of materials.
17. There shall be filed with the Village Clerk a bond, payable to the Village and conditioned on the faithful performance of all requirements contained in the approved restoration plan. The rate of the required bond shall be fixed by the ordinance of the Village Council. The bond shall be released upon written certification of the Zoning Inspector that the restoration is complete and in compliance with the restoration plan.

P. Sanitary Landfills

1. All sanitary landfill sites shall be subject to approval by the County Health Department.
2. A topographic map showing the design of the stationary landfill site at a scale of not over 200 feet to the inch and with five (5) foot contour intervals shall be submitted with application.
3. The applicant shall submit information describing the geological characteristics of the site.
4. The site shall be limited to areas where water pollution not occur. The Board of Appeals may impose any conditions it deems necessary to prevent water pollution.
5. The site shall be accessible from at least two directions.
6. The site shall be so located as to minimize the effect of winds carrying objectionable odors to urbanized or urbanizing areas.



7. The sanitary landfill site shall be designed by a qualified expert and submitted to the County Health Department for approval.
8. Suitable shelter for landfill equipment shall be provided.
9. Suitable shelter and sanitary facilities shall be provided for personnel.
10. Suitable measures shall be taken to control fires.
11. An attendant shall be on duty, during the time the sanitary landfill is open, to supervise the unloading of refuse.
12. Blowing paper shall be controlled by providing a portable fence near the working areas. the fence and area shall be policed regularly.
13. Sewage solids or liquids and other hazardous materials shall not be disposed on the site.
14. There shall be no open storage or burning of refuse or garbage.
15. No bulky items such as car refrigerators, and large tires disposed on the site.
16. Refuse shall be spread and compacted in shallow layers not exceeding a depth of two (2) feet of compacted material.
17. A compacted layer of at least six (6) inches of suitable cover material shall be placed on all exposed refuse by the end of each work day.
18. In all but the final layer of a landfill, a layer of suitable cover material compacted to a minimum depth of one (1) foot shall be placed daily on all surfaces of the fill except those where operations will continue on the following work day.
19. A layer of suitable cover material compacted to a minimum thickness of two (2) feet shall be placed over the entire surface of each portion of the final layer not later than one (1) week following the placement of refuse within that portion.
20. Conditions unfavorable for the production of insects and rodents shall be maintained by carrying out routine landfill operations promptly in a systematic manner.
21. Suitable measures shall be taken whenever dust is a problem.
22. The entire site, including the fill surface, shall be graded and provided with drainage facilities to minimize runoff onto and into the fill, to prevent erosion or washing of the fill, to drain off rain water falling on the fill, and to prevent the collection of standing water.
23. An inspection of the entire site shall be made by a representative of the County Health Department before the earthmoving equipment is removed from the site. Any necessary corrective work shall be performed before the landfill project is accepted as completed. Arrangements shall be made for the repair of all cracked, eroded, and uneven areas in the final cover during the year following completion of the fill.
24. Domestic animals shall be excluded from the site.





Q. Automobile Service Stations, Repair Garages, Filling Stations

1. The use of the site shall be restricted to those functions related to the servicing and maintenance of automotive vehicles. The use of the site for nonautomotive service and maintenance functions such as used car sales, trailer rental and the like shall be prohibited except where specifically provided for and approved as part of the Building Permit. The Board of Appeals shall have the authority to permit such uses for existing service stations only where the use can be adequately accommodated and the public interest served.
2. Outdoor display of merchandise on the site shall be restricted to the following:
  - a. Small supplies at the pump island of lubricating oils, additives, antifreeze, windshield wiper blades and similar items.
  - b. Tire displays and vending machines if located within or immediately adjacent to the perimeter of the service station building.
  - c. All other merchandise shall be located completely within the enclosed service station building.
3. All hydraulic hoists, oil pits and all lubricants, greasing, automobile washing and repair equipment shall be enclosed entirely within a building.
4. Minimum lot area shall be 15,000 square feet for an automobile service station or public garage and 12,000 square feet for a filling station.
5. Minimum lot width shall be one hundred twenty (120) feet for a public garage or automobile service station and one hundred (100) feet for a filling station.
6. An automobile service station shall be located not less than 40 feet from any right-of-way line and not less than 25 feet from any side or rear lot line abutting residentially used property.
7. Ingress and egress drives shall not be more than 30 feet as measured at the property line.
8. No more than one (1) curb opening shall be permitted for every 50 feet of frontage (or major fraction thereof) along any street, with a maximum of two per frontage.
9. Driveways opening on traffic lanes leading to the intersection at which the business is situated shall be located as to provide not less than 40 feet spacing between the intersection formed by the adjacent street right-of-way lines and the nearest side of such driveway. Driveways opening on traffic lanes leading away from the intersection shall be located so as to provide not less than 20 feet spacing between the intersection formed by adjacent street right-of-way lines and the nearest side of such driveways, measured along the right-of-way line.
10. Exterior lighting shall be directed inward and away from abutting properties.



11. External areas for storage of rubbish and other discarded materials shall be completely screened by the use of a properly maintained rigid fence.
12. All parking and loading areas abutting residentially zoned land shall be completely screened with sight-proof screening with eight of the following:
  - a. A solid masonry wall or solid fence not less than four feet nor more than six feet in height.
  - b. Densely planted evergreen hedge or evergreen shrubs not less than four feet in height at the time of planting to be located on a strip of land, not less than twenty feet in width. Such grass strips and shrubs shall be maintained in good condition.

This standard is not mandatory when the business is separated from the residential property by a public street. Said sight-proofing screening provisions shall appear on the site plan submitted for a building permit, and shall be physically constructed when the business is occupied. These screening requirements may be waived if the business is effectively screened by natural topography. The Board of Appeals shall determine by whatever means it deems necessary to make such determination, and grant such relief from this standard in writing to the proposed user of the land.

13. A raised curb six inches high and six inches wide shall be constructed along all street frontages, except within driveway openings, and shall form an island having a minimum width of two feet. Such areas shall be landscaped by use of either of two (2) foot berm or landscape material two feet in height at installation with proper setback for safety. All such landscaped areas shall be adequately protected by a raised curb of not more than six (6) inches in height, or a bumper guard.

#### R. Community Based Residential Social Service Facilities

##### 1. Submission Requirements

The operator or agency applying for a conditional use permit to operate a Community Based residential Social Service Facility shall submit the following information to aid the Board of Appeals in their review of the requested facility:

- a. Information sufficient to establish the need for the facility in the proposed location, in relationship to the specific clientele served.
- b. Identification of similar facilities presently existing with the County and its municipalities.
- c. A license or evidence of ability to obtain a license, if such is required, from the pertinent governmental unit prior to operation.



Prior to the issuance of a final certificate of occupancy, the operator or agency shall provide evidence that a valid license has been issued or is obtainable for the proposed special use on the subject property. If licensing is not available, a verified affidavit so stating shall be presented.

- d. A copy of the sponsoring agency's operational and occupancy standards.
- e. A detailed plan for services and programs.

2. Facility Requirements

- a. Every room occupied for sleeping purposes within the home shall contain a minimum of eighty (80) square foot of habitable room area for one occupant, and when occupied by more than one shall contain at least sixty (60) square foot of habitable room area for each occupant.
- b. Suitable space shall be provided for indoor and/or outdoor recreational activities for the clientele served, based upon generally accepted recreational standards or those specified by the licensing authority.
- c. No exterior alterations of the structure shall be made which depart from the residential character of the building. All new structures prepared shall be of compatible residential design with the surrounding neighborhood, to the degree possible.
- d. Off-street parking requirements: 1 space per every 3-person residing in a family or community based residential social service facility except for facilities prohibiting ownership or operation of automobiles by occupants of such facilities. In any case, suitably screened off-street parking shall be provided on a one-to-one ratio to the number of autos operated out of the facility. Within neighborhoods in which on-street parking is accepted practice, on-street space directly abutting the subject lot may substitute for a proportion of the required off-street spaces if approved by the Board of Appeals.
- e. Resident density shall not exceed that density permitted within the respective zoning district in which the facility is proposed.

3. Findings by the Board of Appeals

In its review of each proposed facility, the Board of Appeals shall make specific findings of fact relative to the following criteria. The proposed facility:

- a. Is in fact a community based residential social service facility licensed by the appropriate authority to provide such service within the State of Ohio (and the Village of Covington, Miami County). If such licensing is not available, a verified affidavit so stating has been presented to document this statement.
- b. Is in fact a needed facility in the location proposed, based upon the evidence acceptable to the Board of Appeals.



- c. Will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing of officially planned uses in the general vicinity and that such use will not change the essential character of the same area. In this regard, it does not contribute to a concentration of such facilities in the respective area.
- d. Will not be hazardous or disturbing to existing or officially planned future neighboring uses from the standpoint of noise, lights, congestion or traffic generation which would be incompatible with the neighboring environment.
- e. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer, and schools; or the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such service.
- f. Will not involve uses, activities and conditions of operation that will be detrimental to any persons, property, or the general welfare.
- g. Will have vehicular approaches to the property which shall be so designed as not to create an interference with traffic on surrounding public thoroughfares.



## **Article XIII – Nonconforming Buildings, Structures, and Uses**

### 1301 Purpose

This ordinance established separate districts, each of which is an appropriate area for the location of the uses which are permitted in that district. Within such established districts as well as those which may be established by future amendments, there are and will be lots, uses and land, structure and uses of structures and land in combination which were lawful before this ordinance was passed or amended, but which would be prohibited, regulated, or restricted under the terms of this ordinance or future amendments. Since such no-conformities are deemed incompatible with the districts in which they are located, it is the intent of this article to specify those circumstances and conditions under which such non-conformities shall be permitted to continue, but not to encourage their survival. Rather it is the intent of this ordinance to encourage either for the conversion of non-conforming uses as soon as reasonably possible or for their eventual and equitable elimination.

### 1302 Restrictions on Non-conforming Building, Structure and Uses

#### 1302.01 General

Any non-conforming building, structure or use which existed lawfully at the time of the adoption of this ordinance and which remains non-conforming, as well as any which shall become non-conforming upon any subsequent amendments thereto, may be continued but shall not be enlarged upon, expanded or extended, nor be used as grounds for adding other structures or uses prohibited elsewhere in the same district. No additional signs intended to be seen from off the premises shall be utilized in conjunction with non-conforming uses of land or structures shall be permitted upon passage of this ordinance.

#### 1302.02 Single Non-Conforming Lots of Record

In any district in which single-family dwellings are permitted, a single-family dwelling and customary accessory buildings may be erected on any single lot of record at the effective date of adoption or amendment of this ordinance, notwithstanding limitation imposed by other provisions of this ordinance. Such lots must be in separate ownership and not of continuous frontage with other lots in the same ownership. This provision shall apply even though such lot fails to meet the requirements for area or width, or both, that are generally applicable in the district, provided that yard dimensions and requirements other than those applying to area or width, or both, of the lot shall conform to the regulations for the district in which such lot is located. Variances of requirements listed in Articles 9 and 10 of this ordinance other than lot area or lot width shall be obtained only through action of the Board of Zoning Appeals as provided in Sections 1504 through 1509.

#### 1302.03 Non-Conforming Lots of Record in Combination



If two or more lots or a combination of lots and portions of lots with continuous frontage in single ownership are of record at the time of passage or amendment of this ordinance and if all or part of the lots with no buildings do not meet the requirements established for lot width and area, the lands involved shall be considered to be an undivided parcel for the purposes of this ordinance and no portion of said parcel shall be used or sold in a manner which diminishes compliance with lot widths and area requirements established by this ordinance, nor shall any division of any parcel be made which creates a lot with a width or area below the requirements stated in this ordinance.

#### 1302.04 Non-Conforming Uses of Land

Where, at the time of adoption of this ordinance, lawful uses of land exist which would not be permitted by the regulations imposed by this ordinance the uses may be continued so long as they remain otherwise lawful, provided:

- A. No such non-conforming use shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of this ordinance.
- B. No such non-conforming uses shall be moved in whole or in part to any portion of the lot or parcel other than that occupied by such uses at the effective date of adoption or amendment of this ordinance.
- C. If any such non-conforming uses of land are discontinued or abandoned for more than six (6) months (except when government action impeded access to the premises), any subsequent use of such land shall conform to the regulations specified by this ordinance for the district in which such land is located.
- D. No additional structure not conforming to the requirements of this ordinance shall be erected in connection with such non-conforming use of land.

#### 1302.05 Non-Conforming Structures

Where a lawful structure exists at the effective date of adoption or amendment of this ordinance that could not be built under the terms of this ordinance by reason of restriction on area, lot coverage, height, yards, its location on the lot, bulk, or other requirements concerning the structure, such structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

- A. No such non-conforming structure may be enlarged or altered in a way which increases its non-conformity, but any structure or portion thereof may be altered to decrease its non-conformity.
- B. Should such non-conforming structure or non-conforming portion of structure be destroyed by any means, it shall not be reconstructed except in conformity with the provisions of the ordinance.



- C. Should such structure be moved for any reason for any distance whatever, it shall thereafter conform to the regulations for the district in which it is located after it is moved.

1302.06 Non-Conforming uses of Structures or of Structure and Land in Combination

If a lawful use involved individual structures, or of a structure and land in combination, exists at the effective date of adoption or amendment of this ordinance, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:

- A. No existing structure devoted to a use not permitted by this ordinance in the district in which it is located shall be enlarged, extended, constructed, reconstructed, moved, or structurally altered except in changing the use of the structure to a use permitted in the district in which it is located.
- B. Any non-conforming use may be extended throughout any parts of a building which were manifestly arranged or designed for such use at the time of adoption or amendment of this ordinance, but no such use shall be extended to occupy any land outside such building.
- C. If no structural alterations are made, any non-conforming use of a structure or structure and land may, upon appeal to the Board of Appeals, be changed to another non-conforming use provided that the Board of Appeals shall find that the proposed use is equally appropriate or more appropriate to the district than the existing non-conforming use. In permitting such change, the Board of Zoning Appeals may require appropriate conditions and safeguards in accord with other provisions of this ordinance.
- D. Any structure, or structure and land in combination, in or on which a non-conforming use is superseded by a permitted use, shall thereafter conform to the regulations for the district, and the non-conforming use may not thereafter be resumed.
- E. When a non-conforming use of a structure, or structure and land in combination is discontinued or abandoned for more than two (2) years (except when government action impedes access to the premises), the structure or structure and land in combination, shall not thereafter be used except in conformity with the regulations of the district in which it is located.
- F. Where non-conforming use status applies to a structure and land in combination, removal or destruction of the structure shall eliminate the non-conforming status of the land.

1302.07 Relocation of Building or Structure

No building or structure shall be moved in whole or in part to any other location on the same or any other lot unless every portion of such building or structure which is moved, and the use thereof, is made to conform to all of the regulations of the district in which it is to be located.

1302.08 Displacement



No non-conforming use shall displace a conforming use.

1302.09 Change in Use

A non-conforming use may be changed to another non-conforming use provided that the Board of Appeals determines that the proposed non-conforming use is less in conflict with the character and intent of the zoning district than the existing non-conforming use.

1302.10 Non-Conforming Conditional Uses

Uses existing prior to the enactment of this ordinance which are listed as conditional uses in the district in which they are located will be considered as non-conforming uses until a conditional zoning certificate has been applied for and issued for said use.

1302.11 Repairs and Maintenance

On any non-conforming structure or portion of a structure containing a non-conforming use, work may be done on ordinary repairs, or on a repair or replacement of non-bearing walls, fixtures, wiring, or plumbing provided that the cubic content existing when it became non-conforming shall not be increased. Nothing in this section shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official.

1302.12 Restoration

Whenever a building, the use of which does not conform to the provisions of this ordinance is damaged by fire, explosion, or act of God to extent of sixty (60) percent or more of its assessed value, it shall not be restored except in conformity with the district regulations of the district in which it is located.

1302.13 Discontinuance and Abandonment

Whenever a non-conforming use has been discontinued for a period of six (6) months or more, such discontinuance shall be considered legal abandonment of the non-conforming use. At the end of that six-month period, the non-conforming use shall not be re-established, and any further use shall be in conformity with the provisions of this ordinance.

1302.14 Elimination of Non-Conforming Signs

Any sign which is non-conforming as to type, location, zoning district, size, setback, or for any other reason (except those signs that are adjunct to the use of any valid non-conforming building or structure, in which case they shall be regulated by the provisions applicable to such structure (shall be altered, moved, converted, or removed) within five (5) years of the date of adoption of this ordinance.





1303 Avoidance of Undue Hardships

To avoid undue hardship, nothing in this ordinance shall be deemed to require a change in the plans, construction, or designated use of any building on which actual construction was lawfully begun prior to the effective date of adoption or amendment of this ordinance and upon which actual building construction has been carried on diligently. Actual construction is hereby defined to include the placing of construction materials in permanent position and fastened in a permanent manner. Where demolition or removal of existing building has been substantially begun preparatory to rebuilding, such demolition or removal shall be deemed to be actual construction, provided that the work shall be carried out diligently within a period of 90 days.



## **Article XIV – Amendment**

### 1401 General

Whenever the public necessity, convenience, general welfare of good zoning practices require, Village Council may by ordinance after receipt or recommendation thereon from the Zoning Board, and subject to procedures provided by law amend, supplement, change or repeal the regulations restrictions, and boundaries or classifications or property.

### 1402 Initiation of Zoning Amendments

Amendments of this ordinance may be initiated in one of the following ways:

1. By adoption of a motion by the Zoning Board;
2. By adoption of a resolution by Village Council;
3. By the filing of an application by at least one (1) owner or lessee of property within the area proposed to be changed or affected by said amendment.

### 1403 Contents of Application

Applications for amendments to the Official Zoning Map adopted as part of this ordinance by Section 301 shall contain at least the following information:

1. Name, address, and phone number of applicant;
2. Present use;
3. Present zoning district;
4. Proposes use;
5. Proposed zoning district;
6. A vicinity map at a scale approved by the Zoning Inspector showing property line, thoroughfares, existing and proposed zoning and such other items as the Zoning Inspector may require;
7. A list of all property owners and their mailing addresses who are within, or within two-hundred (200) feet from the parcel(s) proposed to be rezoned and others that may have a substantial interest in the case except that addresses need not be included where more than ten (10) parcels are to be rezoned;
8. Response to all pertinent questions contained within the application form (see Appendix for example);
9. A fee as established by Village Council according to Section 613.

Applications for amendments proposing to amend, supplement, change, or repeal portions of this ordinance, other than the Official Zoning Map shall include, in addition to the proposed amending ordinance, approved as to form by the Village Legal Advisor, items (1), (2), (8) and (9) listed above.

### 1404 Transmittal to Zoning Board

Immediately after the adoption of a resolution by the Village Council or the filing of an application by at least one (1) owner or lessee or property, said resolution of application shall be transmitted to the Zoning Board.



1405 Submission to Director of Transportation

Before any zoning amendment is approved affecting any land within three hundred (300) feet of the centerline of a proposed new highway or highway for which changes are proposed as described in the certification to local officials by the Director of Transportation, or within a radius of five hundred (500) feet from the point of intersection of said center line with any public road or highway, the Zoning Board shall give notice, by registered or certified mail to the Director of Transportation. The Board may proceed as required by law; however, the Village Council shall not approve the amendment for one hundred twenty (120) days from the date the notice is received by the Director of Transportation. If the Director of Transportation notifies the Village that he shall proceed to acquire land needed, then the Village shall refuse to approve the rezoning. If the Director of Transportation notifies the Village that acquisition at this time is not in the public interest or upon the expiration of the one hundred twenty (120) day period or any extension thereof agreed upon by the Director of Transportation and the property owner, the Village Council shall proceed as required by law.

1406 Recommendation by Zoning Board

Within thirty-five (35) days from the receipt of the proposed amendment, the Zoning Board shall transmit its recommendation to the Village Council. The Zoning Board may recommend that the amendment be granted as requested, or it may recommend a modification of the amendment request, or it may recommend that the amendment be denied.

1407 Public Hearing by Village Council

Upon receipt of the recommendation from the Zoning Board, Village Council shall schedule a public hearing. Said hearing shall be not more than forty (40) days from the receipt of the recommendation from the Zoning Board.

1408 Notice of Public Hearing in Newspaper

Notice of the public hearing required in Section 1407 shall be given by Village Council by at least one (1) publication in one (1) or more newspapers of general circulation in the Village. Said notice shall be published at least thirty (30) days before the date of the required hearing. The published notice shall set for the time and place of the public hearing a summary of the proposed amendment.

1409 Notice to Property Owners by Village Council

If the proposed amendment intends to rezone or redistrict ten or less parcels of land, as listed on the tax duplicate, written notice of the hearing shall be mailed by the Clerk of Council, by first class aml, return receipt requested, at least twenty (20) days before the day of the public hearing to all owners of property within, contiguous to, and directly across the street from such area proposed to be rezoned or redistricted to the address of such owners appearing on the County Auditor’s current tax list or lists that may be specified by Village Council. The failure to deliver the notification, as provided in this section shall not



invalidate any such amendment. The notice shall contain the same information as required of notices published in newspapers as specified in Section 1408.

1410 Action by Village Council

Within thirty (30) days after the public hearing required by Section 1407, the Village Council shall either adopt or deny the recommendation of the Zoning Board or adopt some modification thereof. In the event that Village Council denies or modifies the recommendation of the Zoning Board, it must do so by not less than three-fourth (3/4) of the full membership of the Village Council.

1411 Effective Date and Referendum

Such amendment adopted by Village Council shall become effective thirty (30) days after the date of such adoption unless within thirty (30) days after the passage of the ordinance there is presented to the Village Clerk a petition, signed by a number of qualified voters residing in the Village equal to not less than ten (10) percent of the total vote cast in such area at the last preceding general election at which a Governor was elected, requesting the Village council to submit the zoning amendment to the electors of the Village for approval or rejection at the next general election.

No amendment for which such referendum vote has been requested shall be put into effect unless a majority of the vote cast on the issue is in favor of the amendment. Upon certification by the Board of Elections that the amendment has been approved by the voters, it shall take immediate effect.

1412 Annexation

All land annexed to the Village subsequent to the adoption of this ordinance shall remain subject to the previous county or township zoning district until such time as the Official Zoning Map is amended according to the provisions of the Article.



## **Article XV – PROCEDURE AND REQUIREMENTS FOR APPEALS AND VARIANCES**

### 1501 General

Appeals and variances shall conform to the procedures and requirements of Sections 1502-1509, inclusive of this ordinance. As specified in Section 1607, the Board of Zoning Appeals has appellate jurisdiction relative to appeals and variances.

### 1502 Appeals

Appeals to the Board of Zoning Appeals concerning interpretation or administration of this ordinance may be taken by any person aggrieved or by any officer of the legislative authority of the Village affected by any decision of the Zoning Inspector. Such appeal shall be taken within twenty (20) days after the decision by filing, with the Zoning Inspector and with the Board of Zoning Appeals, a notice of appeal specifying the grounds upon which the appeal is being taken. The Zoning Inspector shall transmit to the Board of Zoning Appeals all the papers constituting the record upon which the action appealed from was taken.

### 1503 Stay of Proceedings

An appeal stays all proceedings in furtherance of the action appealed from, unless the Zoning Inspector from whom the appeal is taken certifies to the Board of Zoning Appeals after the notice of appeal is filed with him, that by reason of facts stated in the application, a stay would, in his opinion, cause imminent peril to life and property. In such case, proceedings shall not be stayed other than by a restraining order which may be granted by the Board of Zoning Appeals or by a court or record on application, on notice to the Zoning Inspector from whom the appeal is taken on due cause shown.

### 1504 Variances

The Board of Zoning Appeals may authorize upon appeal in specific cases such variance from the terms of this ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this ordinance would result in unnecessary hardship. No non-conforming use of neighboring lands, structures, or buildings in other districts shall be considered grounds for issuance of a variance. Variances shall not be granted on the grounds of convenience or profit, but only where strict application of the provisions of this ordinance would result in unnecessary hardship.

#### 1504.01 Application and Standards for Variances

The Zoning Board of Appeals shall not vary the regulations of this ordinance, as authorized in Section 1504 unless and until a written application for a variance is submitted to the Zoning Inspector and the Board of Zoning Appeals containing:

- A. Name, address, and phone number of applicants;
- B. Legal description of property;



- C. Description of nature or variance requested;
- D. Narrative statements which demonstrate to the satisfaction of the Board of Zoning Appeals that the variance conforms to the following standards:
  1. Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience if the strict letter of the regulations were to be carried out;
  2. The conditions upon which an application for a variance is based are unique to the property for which the variance is sought, and are not applicable, generally, to other property within the same zoning classification;
  3. The purpose of the variance is not based exclusively upon a desire to increase financial gain;
  4. The alleged difficulty or hardship is caused by this ordinance and has not been created by any persons presently having an interest in the property;
  5. The granting of the variance will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property or improvements in the neighborhood in which the property is located;
  6. The proposed variance will not impair on adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood.
  7. The Zoning Board of Appeals may impose such conditions and restrictions upon the premises benefited by a variance as may be necessary to comply with the standards established in this section and the objectives of this ordinance.

1504.02 Authorized Variances

Variances from the regulations of this ordinance shall not be granted unless the Board makes specific findings of fact based directly on the particular evidence presented to it, which supports conclusions that the standards and conditions imposed in Section 1504.01, above have been met by the applicant. Variances may be granted as guided by the following:

- A. To permit any yard or setback less than a yard or setback required by the applicable regulations.
- B. To permit the use of a lot of lots for a use otherwise prohibited solely because of the insufficient area or width of the lot or lots, but generally the respective areas and width of the lot or lots should not be less than 80 percent of the required area and width;



- C. To permit the same off-street parking facility to quality as required facilities for two or more uses, provided that substantial use of such facility by each user does not take place at approximately the same hours of the same days of the week;
- D. To reduce the applicable off-street parking or loading facilities required by generally not more than one parking space or loading space, or 25 percent of the required facilities, whichever is greater;
- E. To allow for the deferment of required parking facilities for a reasonable period of time, such period of time to be specified in the variance;
- F. To increase the maximum distance that required parking spaces are permitted to be located from the use served but generally not more than 40 percent;
- G. To increase the maximum allowable size or area of signs on a lot but generally by no more and 25 percent;
- H. To increase the maximum gross floor area of any use so limited by the applicable regulations but generally not more than 25 percent;
- I. To modify the supplemental yard and height regulations found in Section 911.

No order of the Zoning Board of Appeals granting a variance shall be valid for a period longer than 12 months from the date of such order unless the building permit or zoning approval is obtained within such period and the erection or alteration of a building is started or the use is commenced within such period.

1505 Supplementary Conditions and Safeguards

Under no circumstances shall the Board of Zoning Appeals grant an appeal or variance to allow a use not permissible under the terms of this ordinance in the district involved, or any use expressly or by implication prohibited by the terms of this ordinance in said district. In granting any appeal or variance, the Board of Zoning Appeals may prescribe appropriate conditions and safeguards in conformity with this ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the appeal or variance is granted, shall be deemed a violation of this ordinance and punishable under Section 612 of this ordinance.

1506 Public Hearing by the Board of Zoning Appeals

The Board of Zoning Appeals shall hold a public hearing within twenty (20) days after the receipt of an application for an appeal or variance from the Zoning Inspector or an applicant.

1507 Notice of Public Hearing in Newspaper

Before holding the public hearing required in Section 1506, notice of such hearing shall be given in one or more newspapers of general circulation of the Village at least ten (10) days before the date of said hearing. The notice shall set forth the time and place of the public hearing, and the nature of the proposed appeal or variance.



1508 Notice to Parties in Interest

Before holding the public hearing required in Section 1506, written notice of such hearing shall be mailed by the Chairman of the Board of Zoning Appeals, by first class mail, at least ten (10) days before the day of the hearing to all parties of interest. The notice shall contain the same information as required of notices published in newspapers as specified in Section 1507.

1509 Action by Board of Zoning Appeals

Within thirty (30) days after the public hearing required in Section 1506, the Board of Zoning Appeals shall either approve, approve with supplementary conditions as specified in Section 1505, or disapprove the request for appeal or variance. The Board of Zoning Appeals shall further make a finding that the reasons set forth in the application justify the granting of the variance that will make possible a reasonable use of the land, building, or structure. Appeals from Board decisions shall be made in the manner specified in Section 1608.





## **Article XVI – ADMINISTRATION**

### 1601 Office of Zoning Inspector Created

A Zoning Inspector designated by the Mayor shall administer and enforce this ordinance. He may be provided with the assistance of such other person as the Mayor may direct.

### 1602 Duties of the Zoning Inspector

Upon finding that any of the provisions of this ordinance are being violated he shall notify in writing the person responsible for such violation(s), ordering the action necessary to correct such violation;

Order discontinuance of illegal uses of land, buildings, or structures;

Order removal of illegal buildings or structures or illegal additions or structural alterations;

Order discontinuance of any illegal work being done;

Take any action authorized by this ordinance to ensure compliance with or to prevent violation(s) of this ordinance. This may include the issuance of and action on zoning and certificate of occupancy permits and such similar administrative duties as are permissible under the law.

The Zoning Inspector may issue a permit on any lands that are within the corporation limits of the Village of Covington, Ohio prior to June 1, 1991 and the property owner to be in compliance with this ordinance if the Zoning Inspector finds that the permit being applied for conforms with Section 913.02, Visibility of Intersections, and is like other existing structures as far as type of structure and setback.

If the Zoning Inspector finds that the permit being applied for conforms with Section 913.02, Visibility at Intersections, and is not like any other existing structure in type or setback in a 150 foot radius from the parcel, the Zoning Inspector may recommend a variance be granted by the Appeals Board so the property owner should be in compliance with this ordinance if notarized and witnessed letters of agreement from all property owners within a 150 foot radius from the parcel are received with the permit application; In addition, if the Zoning Inspector deems the application being applied for adversely effects the safety and welfare of the citizens of Covington, Ohio, the Zoning Inspector will also be required to obtain a letter of authority from the Police Chief, Fire Chief, and Street Department Superintendent of the Village of Covington, Ohio before a permit may be issued. This clarification will assist the Zoning Inspector in carrying out any section in the Zoning Ordinances where it may appear to be unclear, yet Section 1602 is not meant to and shall not affect the Zoning Appeal process as set forth in the Zoning Ordinance.

### 1603 Proceedings of Zoning Board

The Board shall adopt rules necessary to the conduct of its affairs in keeping with the provisions of this ordinance. Meetings shall be held at the call of the chairman and at such other times as the Board may determine. All meetings shall be open to the public. The



Board shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions all of which shall be a public record and be immediately filed in the office of the Board.

1604 Responsibilities of Zoning Board

Review conditional use permits as specified in the Official Schedule of District Regulations and under the conditions specified in Article XII and such additional safeguards as will uphold the intent of this ordinance.

For the purpose of this ordinance, the Board shall have the following duties:

- Initiate proposed amendments to this ordinance;
- Review all proposed amendments to this ordinance and make recommendations to the Village Council, as specified in Article XIV;
- Review all planned unit developments and make recommendations to the Village Council as provided in Section 910.

1605 Board of Zoning Appeals Created

A Board of Zoning Appeals is hereby created, which shall consist of five (5) members to be appointed by the Mayor each for a term of five (5) years, except that the initial appointments shall be one (1) member each for one (1), two (2), three (3), four (4), and five (5) year terms. Each member shall be a resident of the Village.

1606 Proceeding of the Board of Zoning Appeals

The Board shall adopt rules necessary to the conduct of its affairs in keeping with the provisions of this ordinance. Meetings shall be held at the call of the chairman and at such other times as the Board may determine. The chairman, or in his absence, the acting chairman may administer oaths and compel the attendance of witnesses. All meetings shall be open to the public.

The Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records if its examinations and other fiscal actions, all of which shall be a public record and be immediately filed in the office of the Board.

1607 Duties of the Board of Zoning Appeals

In exercising its duties, the Board may, as long as such action is in conformity with the terms of this ordinance, reverse or affirm, wholly or partly, or modify the order, requirements, decision or determination appealed from and may make such order, requirement, decision, or determination as ought to be made, and to that end shall have the powers of the Zoning Inspector from whom the appeal is taken. The concurring votes of four (4) members of the Board shall be necessary to reverse any order, requirement, decision or determination of the Zoning Inspector, or to decide in favor of the application on any matter upon which it is required to pass under this ordinance or to effect any



variation in the application of this ordinance. For the purpose of this ordinance, the Board has the following specific responsibilities.

- A. To hear and decide appeals where it is alleged there is an error in any order, requirement, decision, interpretation, or determination made by the Zoning Inspector;
- B. To authorize such variance from the terms of this ordinance as will not be contrary to the public interest, where, owing to the special conditions, a literal enforcement of this ordinance will result in unnecessary hardship, and so that the spirit of this ordinance shall be observed and substantial justice done.

1608 Responsibilities of Zoning Inspector, Board of Zoning Appeals, Legislative Authority and Courts on Matters of Appeal

It is the intent of this ordinance that all questions of interpretation and enforcement shall be first presented to the Zoning Inspector, and that such questions shall be presented to the Board only on appeal from the decision of the Zoning Inspector, and that recourse from the decisions of the Board shall be to the courts as provided by law. It is further the intent of this ordinance that the duties of the Village Council, in connection with this ordinance, shall not include hearing and deciding questions or interpretation and enforcement that may arise.

The procedure for deciding such questions shall be as stated in the section and this ordinance. Under this ordinance, the Village Council shall have only the duties of considering and adopting or rejecting proposed amendments or the repeal of this ordinance. Under this ordinance the Village Council shall have only the duties of considering and adopting or rejecting proposed amendments or the repeal of this ordinance as provided by law, and of establishing a schedule of fees and charges as stated in Section 613 of this ordinance. Nothing in this ordinance shall be interpreted to prevent any official of the Village from appealing a decision of the Board to the courts as provided in Chapters 2505 and 2506 of the Ohio Revised Code. Any such appeal shall be made within the ten (10) days of the Board's written decision.



# APPENDIX



Village of Covington

Zoning Standards Schedule

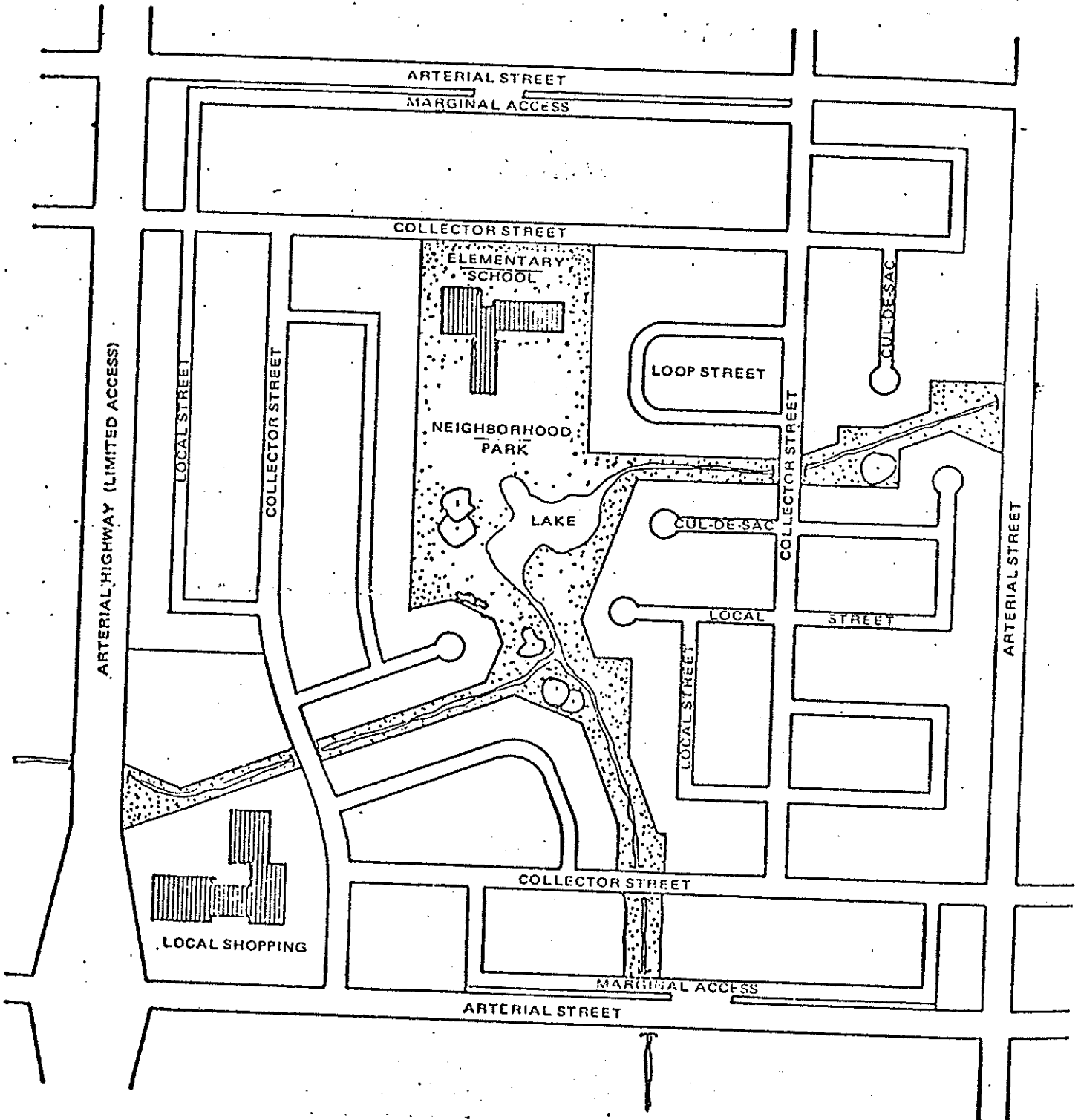
| ZONING DISTRICT   | MINIMUM LOT AREA       | MINIMUM LOT WIDTH | MINIMUM FRONT YARD | MINIMUM SIDE YARDS | MINIMUM REAR YARDS | MAXIMUM BUILDING HEIGHT |
|---|------------------------|-------------------|--------------------|--------------------|--------------------|-------------------------|
| R-1 Suburban Residential Single Family  | 10,000 sq. ft.         | 85 sq. ft.        | 35'                | 10'                | 40'                | 35'                     |
| R-2 Urban Rural Residential Single Family                                     | 8,000 sq. ft.          | 70'               | 25'                | 8'                 | 40'                | 35'                     |
| Two Family  | 10,000                 | 80'               | 25'                | 10'                | 40'                | 35'                     |
| R-3 Urban Residential Single Family   | 7,500                  | 60'               | 25'                | 10'                | 30'                | 35'                     |
| Two Family  | 8,000                  | 70'               | 25'                | 10'                | 30'                | 35'                     |
| Multi Family  | 3,500 sq. ft. per unit | 90'               | 25'                | 10'                | 40'                | 35'                     |
| OR Office Residential District  | 7,500                  | 60'               | 25'                | 8'(1)              | 35'                | 35'                     |
| (1) see provisions under Article 904 for additional detail                    |                        |                   |                    |                    |                    |                         |
| OS Office Service District  | 10,000                 | 80'               | 25'                | 10'(1)(2)          | 35'(2)             | 40'                     |
| (1) see provisions under Article 905 for additional detail                    |                        |                   |                    |                    |                    |                         |
| (2) see Article 911.06 for required yard when allotting residential districts |                        |                   |                    |                    |                    |                         |
| NB Neighborhood Business District   | 10,000                 | none              | 25'                | 10'(1)             | 40'(1)             | 35'                     |
| (1) see Article 911.06 for required yard when abutting residential districts  |                        |                   |                    |                    |                    |                         |
| HS Highway Service District   | 20,000                 | 150'              | 80'                | 30'(1)             | 50'(1)             | 35'                     |
| (1) see Article 911.06 for required yard when abutting residential districts  |                        |                   |                    |                    |                    |                         |
| CBD Central Business District   | none                   | none              | none               | (1)                | (1)                | 80'                     |
| (1) see Article 908.04 for required yard when abutting residential districts  |                        |                   |                    |                    |                    |                         |

Village of Livingston

Zoning Standards Schedule

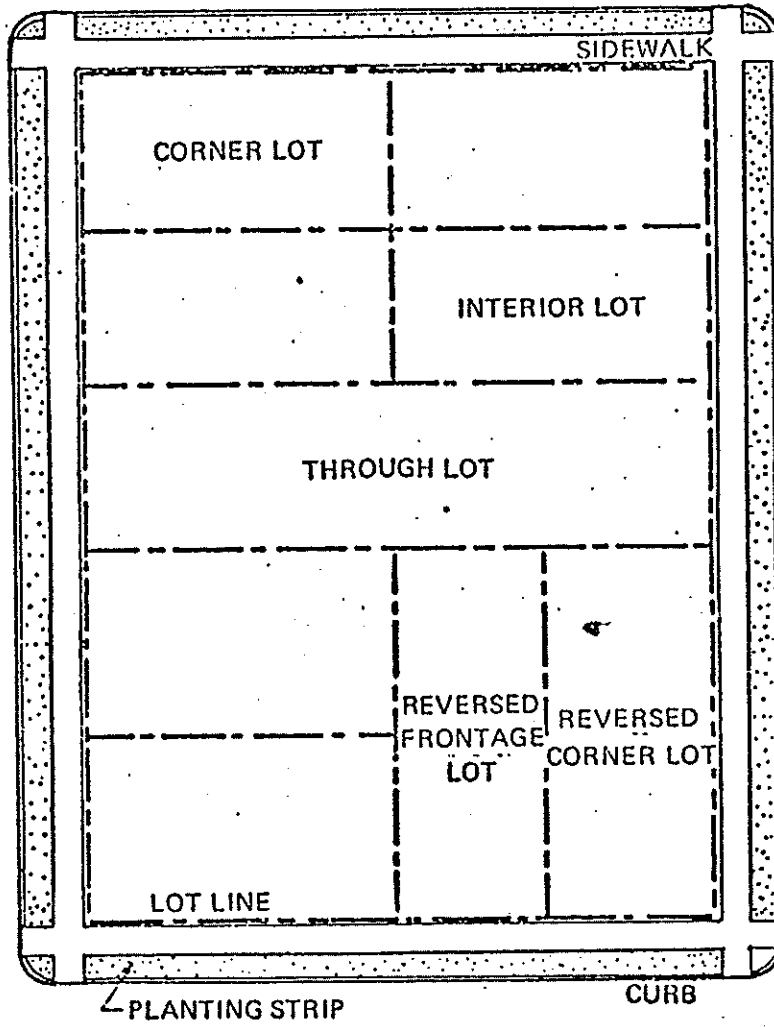
(cont'd)

| ZONING DISTRICT                             | MINIMUM LOT AREA   | MINIMUM LOT WIDTH | MINIMUM FRONT YARD | MINIMUM SIDE YARD | MINIMUM REAR YARDS | MAXIMUM BUILDING HEIGHT |
|---|--|-------------------|--------------------|-------------------|--------------------|-------------------------|
| I-1 Light Industrial<br>Commercial District | none<br>(1) see provisions under Article 909 for additional detail | 100'              | 50'                | (1)               | (1)                | 40'                     |
| CD Conservation                             | 20 acres   | 300'              | 65'                | 50'               | 60'                | 35'                     |
| F Flood Plain                               | 5 acres  | 300'              | 50'                | 25'               | 50'                | 40'                     |



**CLASSIFICATION OF THE THOROUGHFARE SYSTEM**

**STREET**

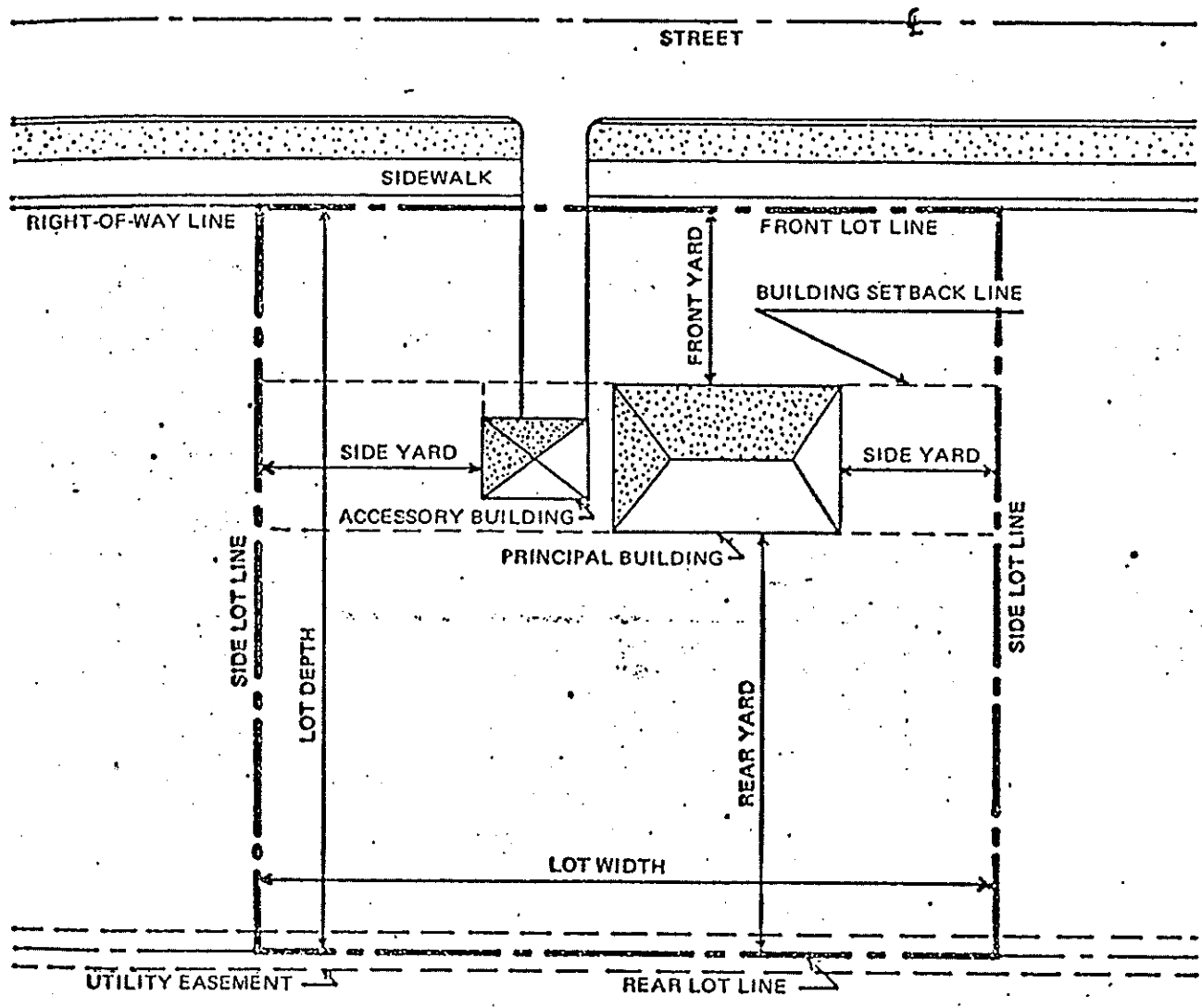


**TYPES OF LOTS**



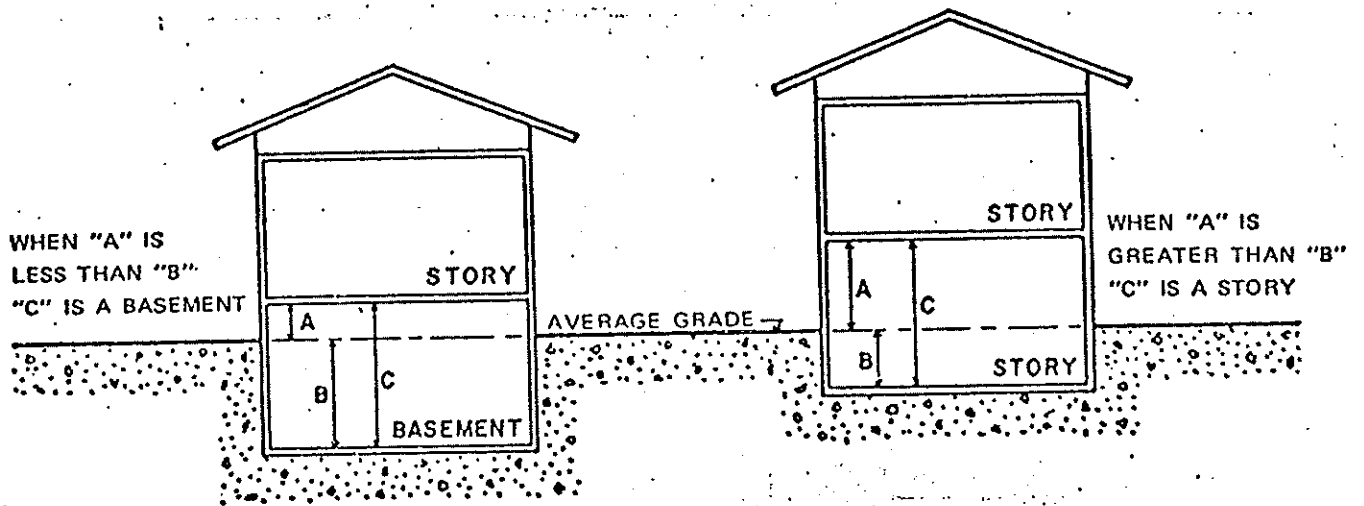
# DEFINITIONS

The following illustrations clarify and explain selected definitions from Article 2.

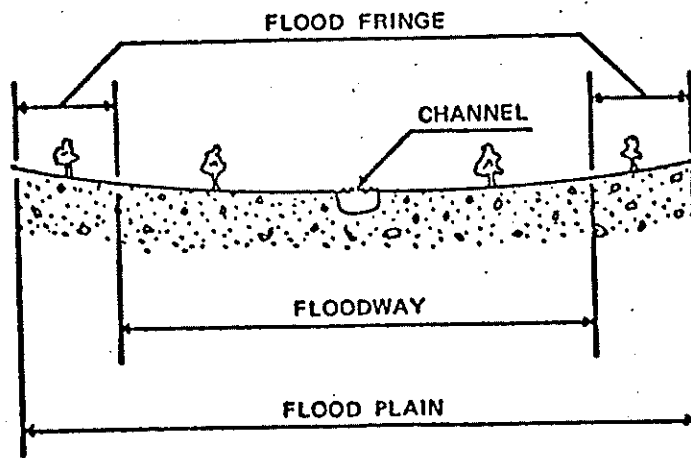


LOT AREA= TOTAL HORIZONTAL AREA  
LOT COVERAGE= PER CENT OF LOT OCCUPIED  
BY BUILDING

## LOT TERMS

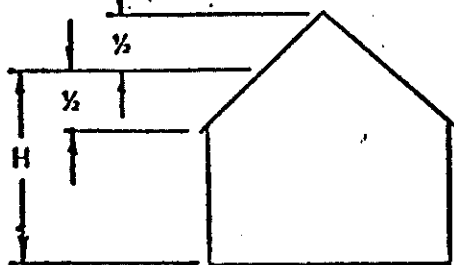


## BASEMENT & STORY

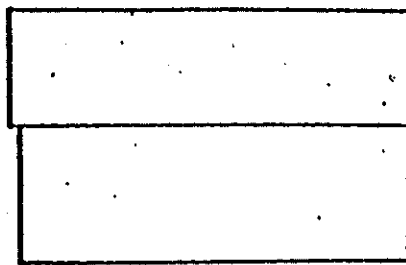


## FLOOD PLAIN TERMS

H= HEIGHT OF BUILDING

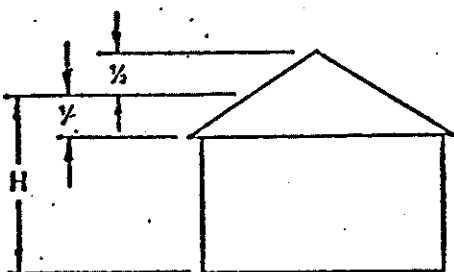


END VIEW

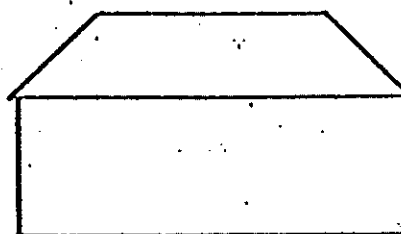


SIDE VIEW

GABLE ROOF

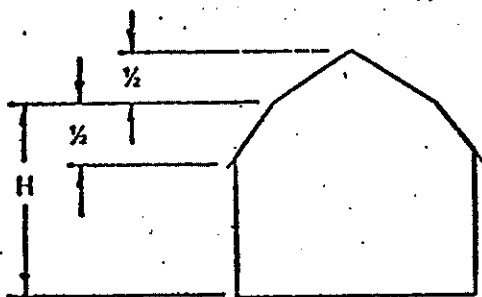


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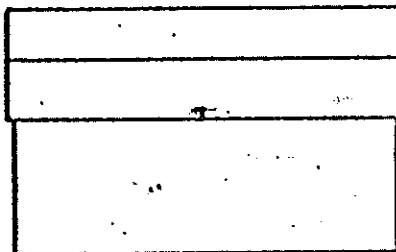


SIDE VIEW

HIP ROOF

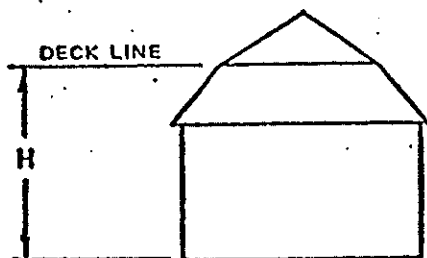


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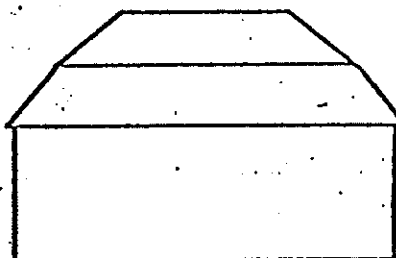


SIDE VIEW

GAMBREL ROOF



END VIEW



SIDE VIEW

MANSARD ROOF

# ROOF TYPES AND BUILDING HEIGHT