

COVINGTON VILLAGE COUNCIL

Covington Village Council met in a regular meeting on December 17, 2018 at the Village office at 1 S. High St. Covington. Mayor Ed McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Present	Keith Warner
	Dawn Duff
	Judy Smith
	Bud Weer
	Lois Newman
	Scott Tobias

The council packet included minutes from the 12/3/18 regular meeting, Village Administrator report, and bill packets including checks #11918-11950.

Nonmembers present included Mike Busse-Village Administrator, Frank Patrizio-Village Attorney, Brenda Carroll-Fiscal Officer, Lee Harmon-Chief of Police, and Sam Wildow-Piqua Daily Call Reporter.

Agenda:

Item "D" added to agenda under New Business.

Motion to approve the amended agenda was made by Smith and seconded by Warner. All ayes. Motion carried.

Visitors:

See attached Council Meeting Attendees list.

Minutes

Minutes from the 12/3/18 Council meeting will stand approved as presented.

Mayor's Report:

Mayor McCord updated Council on his weekly meetings and activities and reminded Council of the following:

- a) Christmas Decorating Contest: Mayor McCord presented awards to the winners.
- b) Christmas holiday closings: The Government Center will be closed on Tuesday, December 25, 2018 and Tuesday, January 1, 2019.
Trash pickup will be delayed one day for customers normally picked up on Tuesday and Wednesday for the weeks of Christmas and New Year's.
As in past years, Covington staff will pick up extra residential trash items December 24, 2018 through January 4, 2019 at no additional cost.
- c) 2019 Draft Goals was reviewed
- d) Next meeting will be held January 7, 2019 at 7:00 PM

Village Administrator Report-the following topics were addressed:

Leaf Pickup

Leaf pickup has ended.

Fire and EMS Contract

Requesting Council vote on Resolution R41-18 authorizing the Village Administrator to enter into a two-year contract with Covington Fire and Rescue for fire protection and EMS Services.

Solicitor Contract

Requesting Council vote on Resolution R42-18 authorizing the Village Administrator to sign this two-year agreement.

2019 Budget

Brenda and Mr. Busse have 2019 temporary appropriations for Council's review. Full appropriations will be submitted for Council's review once 2018 is closed.

Street Department

Requesting Council waive the three-reading rule and vote to approve Resolution R44-18 authorizing the Village Administrator to conduct an internet auction to sell the Swenson salt spreader from the 450 truck that is no longer used.

Village Credit Card

Requesting Council waive the three-reading rule and vote to approve Resolution R43-18 authorizing the Village Administrator and Fiscal Officer to open a Visa credit card account through Minister Bank. This account will be used for village purchases that require a credit card. Credit cards will give the Village a greater level of protection than debit cards. The Village will no longer be using debit cards for transactions.

Brenda and Mr. Busse are currently working on a policy for Village credit card use.

Government Center Electrical Work

Mr. Busse met with Heapy Engineering and they have developed an estimate of engineering services for the emergency power systems at the Government Center. This design work will be included in next year's budget.

Online Utility Payments

Mr. Busse is currently working on the next revision of the online utility payment system (Invoice Cloud). This new revision allows for payments to be made directly from tablets and cell phones with or without logging into the account. The vendor also allows our customers to schedule payments and sign up for automatic payments. The fees for payments are the same as the current system, but all payments fees will be paid by the utility customer. The vendor has indicated that we can expect usage of the service to greatly increase due to the ease of use.

GIS System

Currently working on the GIS System for water system inventory which is required by EPA.

Financial Reports

Motion to approve the financial reports was made by Tobias and seconded by Smith. All ayes. Motion carried.

Old Business

Motion to approve Ordinance 19-18 repealing and replacing the salary ordinance for hourly employees for the Village of Covington was made by Tobias and seconded by Duff. All ayes. Motion carried.

Motion to approve Ordinance 20-18 repealing and replacing the salary ordinance for the Village Administrator for the Village of Covington was made by Tobias and seconded by Warner. All ayes. Motion carried.

Motion to approve Ordinance 21-18 repealing and replacing the employee benefits for the Village of Covington was made by Tobias and seconded by Duff. All ayes. Motion carried.

Motion to approve Ordinance 22-18 amending the income tax ordinance credit for the Village of Covington was made by Duff and seconded by Newman. All ayes. Motion carried.

Motion to approve Ordinance 23-18 amending the income tax ordinance fund split for the Village of Covington was made by Newman and seconded by Warner. All ayes. Motion carried.

Motion to approve Resolution R41-18 authorizing the Village Administrator and Fiscal Officer to enter into a two (2) year contract with Covington Fire and Rescue for fire and EMS services was made by Tobias and seconded by Newman. All ayes. Motion carried.

Motion to approve Resolution R42-18 authorizing the Village Administrator to enter into a two (2) year contract with Frank J. Patrizio and Nathaniel Funderburg for legal services was made by Newman and seconded by Smith. All ayes. Motion carried.

New Business

Motion to waive the three-reading rule and vote to approve Ordinance 24-18 accepting and approving the temporary appropriations for the year ending December 31, 2019 was made by Tobias and seconded by Smith. All ayes. Motion carried.

Motion to approve Ordinance 24-18 was made by Tobias and seconded by Warner. All ayes. Motion carried.

Motion to waive the three-reading rule and vote to approve Resolution R43-18 authorizing the Village Administrator and Fiscal Officer to open a Visa business credit card account through Minister Bank was made by Tobias and seconded by Weer. All ayes. Motion carried.

Motion to approve Resolution R43-18 was made by Tobias and seconded by Duff. All ayes. Motion carried.

Motion to waive the three-reading rule and vote to approve Resolution R44-18 authorizing the Village Administrator to conduct an internet auction to sell a Swenson salt spreader was made by Newman and seconded by Smith. All ayes. Motion carried.

Motion to approve Resolution R44-18 was made by Warner and seconded by Duff. All ayes. Motion carried.

Motion to approve the payment request from Choice One Engineering in the amount of \$4,856.25 was made by Tobias and seconded by Warner. All ayes. Motion carried.

Motion to adjourn made by Weer and seconded by Newman. All ayes.
Meeting adjourned 7:30 PM.

Fiscal Officer

Mayor