

COVINGTON VILLAGE COUNCIL

Covington Village Council met in a regular meeting on April 16, 2018 at the Village office at 1 S. High St. Covington. Mayor Ed McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Present	Keith Warner Scott Tobias Lois Newman Dawn Duff Bud Weer
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Absent	Judy Smith
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The council packet included minutes from the 4/2/18 regular meeting, Village Administrator report, and bill packets including checks #11210-11261.

Nonmembers present included Mike Busse-Village Administrator, Frank Patrizio-Village Attorney, Brenda Carroll-Fiscal Officer, Sam Wildow-Piqua Daily Call Reporter, and Lee Harmon-Chief of Police.

Agenda:

Motion to approve the agenda was made by Tobias and seconded by Warner. All ayes. Motion carried.

Visitors:

Kathy Miller
Phyllis Rapp

Phyllis Rapp spoke to Council regarding her concerns about the public basketball court which is behind her house. Ms. Rapp stated the basketball court is a good place for adults and kids but there is an issue with basketballs and trash coming over the fence into her back yard. She requested the Village extend the height of the fence and add another section to the bottom of the fence, post hours of operation, and have more police patrols.

Mayor McCord stated the Village would look into this matter, and the Village is in the process of hiring a firm for suggestions to refurbish the parks and basketball courts. Mayor McCord thanked Ms. Rapp for coming to the meeting and informing Council about this problem.

Minutes

Minutes will stand approved as presented.

Mayor's Report:

Mayor McCord updated Council on his weekly meetings and activities, and informed Council of the following:

Upcoming street levy on the May 8 ballot is very important. This is a 3 mil 5-year levy which will generate approximately \$124,000 a year for street resurfacing.

Kevin Wright was recognized as Covington Police Officer of the year for 2017.

Village Administrator Report-the following topics were addressed:**Sewer Plant Renovations**

The contact tanks have been pumped out and demolished. The final connections to the UV system have been completed. The plant SCADA computer system has been delivered, and the electricians are continuing to work on installing the SCADA wiring.

Rough grading has been completed. Once the work site settles and dries out, final grading will be completed and the seeding will take place.

We have asked for pricing on a change order to raise a storm manhole and install an automatic valve to control storm water flow during heavy rain events. This valve is necessary but was not part of the original design.

Scheduled valve startup for April 24th, and the UV system startup for April 25th.

High Street Design

Met with Choice One Engineering last week to discuss the signal and traffic study they will be completing for us as part of the High Street project design. Plans are to complete their traffic counts the first two weeks of May.

Capital Equipment Inventory

Included in Council's packet for review and approval is the revised capital equipment inventory.

Sale of Used Backhoe

We have taken delivery of our new Cat Backhoe. Requesting Council have first reading on Resolution R14-18 authorizing the internet auction of the 1994 Case Backhoe.

Park System Master Plan

Mayor McCord and Mr. Busse met with Paulette Huber of Poggemeyer Design Group to review a proposed scope of services for a park master plan. This plan includes a review of our current village park and the basketball courts. The plan also includes the assessment of facility needs, and creates a roadmap to make future upgrades. The proposed plan will include cost estimates and identify possible funding sources for future projects. Also included will be a concept for possible future facilities at the old middle school site. Requesting Council have first reading on Resolution R15-18 authorizing the Village Administrator to enter into a contract with Poggemeyer Design Group to complete the park master plan at a cost of \$12,000.

Blanket PO'S

The Village is required to set by resolution a maximum amount for blank PO'S to be generated by the Fiscal Officer to cover routine Village expenses. Requesting Council waive the three reading rule and vote to approve Resolution R16-18 setting the maximum amount for blanket purchase orders at \$16,000.00.

Funds Transfers

Requesting Council approve three transfers from the general fund.

- \$95,000 from the General Fund to the Debt Service Fund
- \$70,000 from the General Fund to the Capital Fund
- \$100,000 from the General Fund to the Street Fund

These transfers were approved and included as part of the 2018 budget.

137 N. High Street

The grading and seeding has been completed for the project, and we have received the final bill in the amount of \$4,500. Asking Council to approve the final payment to Monnin Excavating.

DP&L Power Outage on April 4, 2018

On April 4, 2018, the Village of Covington experienced a high-water event involving the Greenville Creek as well as the Stillwater River. Although we have seen severe high water events over the past several years, this event included a tree falling across power lines that span the Greenville Creek. The falling tree brought down a DP&L primary power line that fed the Covington Well Field, Sewer Plant, Water Plant, Government Center, the downtown business district as well as several hundred village residents.

Mr. Busse acknowledged the hard work and dedication of the DP&L linemen, as well as Covington and Bradford Fire Departments, and the Covington Village staff who worked throughout the day to get power restored. The Covington and Bradford Fire Departments both provided rescue boats and personnel to assist DP&L line crews in getting to the downed power lines so power could be restored as soon as possible.

We have very dedicated personnel working for the village and on both fire departments, and we should be very proud of the work they do to keep our communities safe.

Financial Reports

Financial reports approved as presented.

Old Business

Second reading held on Resolution R13-18 approving and adopting the revised Miami County Hazard Mitigation Plan.

New Business

Motion to approve the 4/11/2018 revision of the Capital Equipment inventory and replacement schedule was made by Weer and seconded by Warner. All ayes. Motion carried.

First reading held on Resolution R14-18 authorizing the Village Administrator to conduct an internet auction and sell a 1994 Case Backhoe.

First reading held on Resolution R15-18 authorizing the Village Administrator to enter into a contract with Poggemeyer Design Group for development of a park system masterplan at a cost of \$12,000.

Motion to waive the three reading rule and vote on Resolution R16-18 setting the maximum amount of blanket PO's at \$16,000 was made by Tobias and seconded by Warner. All ayes. Motion carried.

Motion to approve Resolution R16-18 was made by Tobias and seconded by Warner. All ayes. Motion carried.

Motion to authorize the Fiscal Officer to transfer \$95,000 from the General Fund to the Debt Service Fund was made by Tobias and seconded by Duff. All ayes. Motion carried.

Motion to authorize the Fiscal Officer to transfer \$70,000 from the General Fund to the Capital Fund was made by Newman and seconded by Duff. All ayes. Motion carried.

Motion to authorize the Fiscal Officer to transfer \$100,000 from the General Fund to the Street Fund was made by Duff and seconded by Newman. All ayes. Motion carried.

Motion to approve the final payment of \$4,500 to Monnin Excavating for the 137 N. High Street house teardown was made by Newman and seconded by Duff. All ayes. Motion carried.

Motion to adjourn made by Weer and seconded by Newman. All ayes.
Meeting adjourned 7:45 PM.

Fiscal Officer

Mayor