

## COVINGTON VILLAGE COUNCIL

Covington Village Council met in a regular meeting on December 18, 2017 at the Village office at 1 S. High St. Covington. Mayor Ed McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Present	Keith Warner
	Judy Smith
	Bud Weer
	Joyce Robertson
	Lois Newman
	Scott Tobias

The council packet included minutes from the 12/4/17 meeting, Village Administrator report, and bill packets including checks #10853-10894.

Nonmembers present included Frank Patrizio-Village Attorney, Mike Busse-Village Administrator, Brenda Carroll-Fiscal Officer, Rob Novellino-Police Officer, and Sam Wildow-Piqua Daily Call Reporter.

### **Agenda:**

Motion to approve the agenda was made by Tobias and seconded by Smith. All ayes. Motion carried.

### **Visitors:**

Sam Wildow  
Dawn Duff  
Kathy Miller  
Tom Carder

### **Minutes:**

The minutes from the 12/4/17 meeting will stand as presented.

### **Mayor's Report:**

Mayor McCord updated Council on his weekly meetings and activities, and informed Council of the following:

Motion to set a special Council meeting for January 2, 2018 at 6:45 PM to appoint three new Council members was made by Tobias and seconded by Newman. All ayes. Motion carried.

There were 18 participants in the 2017 Covington Holiday Decorating Contest. Mayor McCord and Tom Carder, president of the Covington Chamber of Commerce, presented the awards to the five winners who were present at the meeting.

**Village Administrator Report**-the following topics were addressed:

**Sewer Plant Renovations**

The concrete walls for the UV System have been poured, and the UV system channel will be poured Tuesday. The conduit from the lab building to the UV and effluent pump station has been installed to the driveway. A meeting will be held Wednesday December 20<sup>th</sup> to discuss our progress to date and update the schedule.

We just received notification from OPWC that we have been awarded a \$125,000 grant for Sewer Plant Phase 2 blower upgrades.

**Proposed Street Levy**

Asking Council to have third reading and vote on Resolution R34-17 requesting the Board of Elections place a 3 mill 5-year levy on the May 8<sup>th</sup> ballot. This proposed levy would be used to partially fund our street resurfacing projects for the next 5 years.

**Water Tower Maintenance**

Requesting Council have third reading and vote on Resolution R33-17 authorizing the Village Administrator to enter into a contract with Suez to provide full maintenance for the large water tower. This is an 11-year contract beginning in January of 2018.

Year 1 \$1,500

Years 2-5 \$60,000

Years 6-10 \$113,552

Year 11 \$35,771

Annual adjustments of a maximum of 5% after year 11.

**Water Plant Maintenance**

High Service pump #2 has developed a vibration. Currently developing a plan to pull this pump and have it repaired.

**Leaf Pickup**

Leaf pickup has been completed for the year. The salters have been serviced and installed on the trucks.

**2018 Budget**

A temporary budget is included in Council's packet to review and vote on at this meeting. The permanent 2018 budget will be presented to Council in January.

**High Street Letters**

Included in Council's packet is a draft of the letter to be sent out from the Village in January informing property owners on High Street of the upcoming street project. This notification letter is one of the requirements we must complete to receive the ODOT funding for the project.

### **Income Tax Letters**

Included in Council's packet is a draft of the letter to be sent out from the Village Income Tax Department to all persons that failed to file village income tax for tax year 2016. This letter is intended to be a final notice before we begin the process of filing charges in municipal court.

### **Crime Lab Contract**

Requesting Council waive the three-reading rule and vote on Resolution R35-17 authorizing the Village Administrator to sign a multi-year agreement with the Miami Valley Regional Crime Lab for evidence processing services.

### **Bills/Financials**

Motion to approve Bills and Financials including checks #10853-10894 was made by Smith and seconded by Weer. All ayes. Motion carried.

### **Old Business**

Motion to approve Resolution R33-17 authorizing the Village Administrator to enter into an 11 year contract with Suez for full maintenance on the large water tower was made by Warner and seconded by Weer. All ayes. Motion carried.

Motion to approve Resolution R34-17 authorizing a 3-mill 5-year ballot issue to be placed on the May 8, 2018 ballot for street maintenance was made by Tobias and seconded by Newman. All ayes. Motion carried.

### **New Business**

Motion to waive the three reading rule and vote on Ordinance 16-17 making temporary appropriations for the fiscal year ending December 31, 2018 was made by Robertson and seconded by Newman. All ayes. Motion carried.

Motion to approve Ordinance 16-17 was made by Warner and seconded by Weer. All ayes. Motion carried.

Motion to waive the three reading rule and vote on Resolution R35-17 authorizing the Village Administrator to sign a continuing agreement for evidence processing services with the Miami Valley Crime Lab was made by Newman and seconded by Smith. All ayes. Motion carried.

Motion to approve Resolution R35-17 was made by Robertson and seconded by Newman. All ayes. Motion carried.

Motion to accept a donation from Roy Weikert in the amount of \$45,000 was made by Smith and seconded by Newman. All ayes. Motion carried.

Motion to adjourn made by Weer and seconded by Newman. All ayes.  
Meeting adjourned 7:25 PM.

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Fiscal Officer

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Mayor