

COVINGTON VILLAGE COUNCIL

Covington Village Council met in a regular meeting on January 2, 2018 at the Village office at 1 S. High St. Covington. Mayor Ed McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Present	Keith Warner
	Judy Smith
	Bud Weer
	Scott Tobias
	Lois Newman
	Dawn Duff.

The council packet included minutes from the 12/18/17 meeting, Village Administrator report, and bill packets including checks #10897-10942.

Nonmembers present included Mike Busse-Village Administrator, Brenda Carroll-Fiscal Officer, and Lee Harmon-Chief of Police

Mayor McCord administered the Oath of Office to the three appointed Council members: Scott Tobias, Lois Newman, and Dawn Duff. Terms expire 12/31/2021.

Agenda:

Motion to approve the agenda was made by Warner and seconded by Newman. All ayes. Motion carried.

Election of Council President

Motion to nominate Scott Tobias as Council President was made by Newman and seconded by Smith. Weer, Warner, Duff, Smith, and Newman voted aye. Tobias abstained. Motion carried.

Visitors:

There were no visitors.

Minutes:

The minutes from the 12/18/17 meeting will stand as presented.

Mayor's Report:

Mayor McCord updated Council on his weekly meetings and activities, and informed Council of the following:

- **Mayor's Committee Appointments**
Fire Dependent Fund – Weer & Newman for a 1 year term (2018).
Planning & Zoning – Tobias, term expires 12/31/2023

Zoning BOA – Weer, term expires 12/31/2022
Income Tax Review Board will be appointed at next meeting.

- **Meeting Dates Set**

January 15th meeting is rescheduled to January 16th at 7:00 PM

February 5th meeting is rescheduled to January 29th at 7:00 PM

February 19th meeting is rescheduled to February 20th at 7:00 PM

Balance of the 2018 meetings will be on the first and third Mondays of each month at 7:00 PM unless otherwise advised.

Included in Council's packet for review are the 2018 Draft Goals.

Also, in Council's packet is a thank you letter to Roy Weikert for his generous gift of \$45,000 to the Village of Covington. Council approved the letter.

Village Administrator Report-the following topics were addressed:

Snow Removal

With the recent rounds of snow and extremely cold temperatures, snow and ice removal from village streets has been very difficult. The street department will continue to clean up streets as time allows. Village residents are asked to remove their vehicles from the streets during snow events to allow the street department to more completely clear the streets.

Sewer Plant Renovations

The concrete has been poured for the transformer pad. Due to the cold weather, the contractor will not be on site this week. Next week they plan to begin the exterior piping and valve work, raise the storm water manhole and begin the backfill process. The UV wall concrete will be tested for 30-day strength.

Proposed Street Levy

Asking Council to waive the three reading rule and vote on Resolution R1-18 requesting the Board of Elections place a 3 mill 5-year levy on the May 8th ballot. This proposed levy would be used to partially fund our street resurfacing projects for the next 5 years. This additional resolution is required due to a typographical error in the ballot date on the first amended certification we received from the auditor's office.

Water Plant Maintenance

Moody's of Dayton will be in January 3rd to pull High Service pump #2, inspect it and make repairs. This pump developed a vibration last month.

Well #11 has frozen due to the cold weather. We are working to thaw it out, and have it back in operation.

2018 Budget

We are working on closing budget year 2017, and plan to have a 2018 draft budget for Council to review at our next meeting.

Document Destruction

Working to obtain quotes to complete our document destruction. Mayor McCord will schedule a meeting of the records retention committee within the next two weeks to review the list of documents to be destroyed. Once that is completed, we will schedule the document destruction.

Open Utility Truck Driver/Laborer Position

Requesting Council vote to approve a conditional offer, pending a background check, to hire Hunter Kimmel as a probationary utility department truck driver laborer. Proposed start date will be January 16, 2018. Starting rate of pay will be \$14.57 per hour.

Bills/Financials

Motion to approve Bills and Financials including checks #10897-10942 was made by Newman and seconded by Duff. All ayes. Motion carried.

Old Business

There was no Old Business.

New Business

Motion to waive the three reading rule and vote on Resolution R1-18 authorizing a 3-mill 5-year ballot issue to be placed on the May 8, 2018 ballot for street maintenance was made by Newman and seconded by Duff. All ayes. Motion carried.

Motion to approve Resolution R1-18 was made by Warner and seconded by Smith. All ayes. Motion carried.

Motion to approve a conditional offer, pending a background check, to hire Hunter Kimmel as a probationary utility department truck drive laborer with a proposed start date of January 16, 2018 at a rate of \$14.57 per hour was made by Newman and seconded by Weer. All ayes. Motion carried.

Motion to adjourn made by Weer and seconded by Newman. All ayes.
Meeting adjourned 7:30 PM.

Fiscal Officer

Mayor